

**1. CALL TO ORDER**

President Kaelker-Boor called the meeting to order at 7:03 pm.

**2. ROLL CALL AND APPROVAL OF AGENDA**

Directors Present: Michelle Kaelker-Boor, Keri Russo, Rebecca Yoder, Ken Colson, Rene Prupes  
Directors Absent: None  
Counsel Present: None  
Staff: Richard Tanaka, Ivy To, Mark Thomas & Company, Inc.  
Visitors: None

**Motion:** To approve the Agenda

**Move:** Prupes **Second:** Russo  
**Board vote:** **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes,  
**Noes,** None  
**Absent,** None

**3. PUBLIC COMMENTARY**

- A. Visitor Commentary – None
- B. Agency Representatives – None
- C. Board Commentary – None

**4. CONSENT CALENDAR**

- A. Approval of Minutes from the Regular Meeting of October 18, 2016.

**Motion:** To Approve Meeting Minutes from the Regular Meeting of October 18, 2016.

**Move:** Russo **Second:** Prupes  
**Board vote:** **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes  
**Noes,** None  
**Absent,** None  
**Abstain,** None

**5. NEW BUSINESS**

- 5.A. Discussion on Multi-Family Residential and Addition Dwelling Unit.

Board discussed the AB 2406 which deals with junior accessory dwelling units, going to effect January 1, 2017. The Bill states that for the purpose of providing service for water, sewer, or power including a connection fee, a junior dwelling unit shall not be considered a separate or new dwelling unit. This regulation is applied to new permits only. Board discussed relative to existing uses, particularly properties that are zoned R1 and may have multiple dwellings. Staff to notify owners to verify actual uses.

5.B. 406 S. Bascom Ave – Garbage Bin Vandalized

Staff advised that GreenWaste Recovery reported to the District that the garbage bin vandalized for 406 S. Bascom. A cleaning fee of \$61.01 will be charged to the property account by GreenWaste Recovery. It was noted and filed for record.

**6. OLD BUSINESS**

6.A. Annual Mainline/Lateral Maintenance Update.

Staff reported that 2 bids were received for the District annual mainline and lateral maintenance. Board discussed either to perform mainline only or both. By 4-1 vote, Board decided to award the contract to Able Underground Construction for both mainline and lateral maintenance.

**Motion:** To award the contract for annual mainline and lateral maintenance to Able Underground Construction.

**Move:** Russo **Second:** Yoder

**Board vote:** **Ayes,** Kaelker-Boor, Russo, Yoder, Prupes  
**Noes,** Colson  
**Absent,** None  
**Abstain,** None

6.B. Status of San Jose-Santa Clara Regional Wastewater Facility.

Staff reported that the next mediation is scheduled on December 6.

6.B. Status of District Capital Improvement Program and Financing.

Staff updated the Board on the schedule for the Income Survey. Staff will post a courtesy note on nextdoor.com that the introductory letters are coming from RCAC.

**7. HOUSEKEEPING ITEMS**

A. Update on Housekeeping Items.

No update

B. Agenda Items for next upcoming meeting:

- Warrants
- District Audit

**8. ADJOURNMENT**

**Motion:** To adjourn meeting at 7.55 pm.

**Move:** Russo    **Second:** Yoder

**Board vote:**    **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes

**Noes,** None

**Absent,** None

**Abstain,** None

Approved: November 15, 2016

Respectfully Submitted,  
**Mark Thomas & Company, Inc.**

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Michelle Kaelker-Boor, President

District Manager  
Richard Tanaka