

**1. CALL TO ORDER**

President Kaelker-Boor called the meeting to order at 7:05 pm at the Luther Burbank School Library.

Call to Order

**2. ROLL CALL AND APPROVAL OF AGENDA**

Directors Present: Michelle Kaelker-Boor, Keri Russo, Rebecca Yoder, Ken Colson  
Directors Absent: None  
Counsel Present: None  
Staff: Richard Tanaka, Thanh Nguyen, Mark Thomas & Company, Inc.

Roll Call and  
Approval of  
Agenda

**Motion:** To Approve the Agenda

**Move:** Colson **Second:** Russo  
**Board vote:** **Ayes,** Kaelker-Boor, Russo, Yoder, Colson  
**Noes,** None  
**Absent,** None

**3. PUBLIC COMMENTARY**

- A. Visitor Commentary – None
- B. Agency Representatives – None
- C. Board Commentary – None

Public  
Commentary

**4. NEW BUSINESS**

**4.A.** Public Meeting to review and discuss strategy for implementation of Capital Improvements Programs (CIPs)

New Business

The District was seeking input from the public and presented the strategy for implementation of CIPs. The majority of the homeowners present at the meeting prefer to relocate the sewer main from backyard to the street. To better evaluate the options of street vs. backyard, District determined that a further onsite investigation is the first step that would need to be completed. Staff to prepare the following items for review at the next meeting.

- To draft a letter to homeowners requesting permission to access (PTA) their property
- To draft a survey for homeowners to complete with the PTA
- Post CIP information on the District Website

The public meeting closed at 8.44pm.

**5. CONSENT CALENDAR**

- A. Approval of Minutes from the Regular Meeting of October 21, 2014.

Consent Calendar

**Motion:** To Approve Meeting Minutes from the Regular Meeting of October 21, 2014.

**Move:** Russo   **Second:** Yoder  
**Board vote:**   **Ayes,** Kaelker-Boor, Russo, Yoder, Colson  
                  **Noes,** None  
                  **Abstain,** None

**6. WARRANTS**

Warrants

A. Approval of Warrants.

1. Mark Thomas & Company, Inc. (District Management Services)
2. First Tech Federal Credit Union (Board of Directors Payroll)
3. Meyers Nave (District Legal Services)
4. Able Septic Tank Service (Lateral Stoppage)
5. DB, Inc. (Printing and Direct Mailing of Meeting Notices)
6. Glatfelter Claims Management, Inc. (John Sahpazis – Defense Costs/Legal Expenses)

**Motion:** To Approve six (6) warrants as listed.

**Move:** Russo   **Second:** Yoder  
**Board vote:**   **Ayes,** Kaelker-Boor, Russo, Yoder, Colson  
                  **Noes,** None  
                  **Absent,** None  
                  **Abstain,** None

**7 SUBCOMMITTEE REPORTS**

Subcommittee  
Report

**Staff to present the draft new District Website at the next Board Meeting.**

**8. HOUSEKEEPING ITEMS**

Housekeeping  
Items

Staff to report the status of garbage collection for the Luther Burbank School at the next Board Meeting.

**9. ADJOURNMENT**

Adjournment

**Motion:** To adjourn meeting at 9:15 pm.

**Move:** Yoder   **Second:** Colson  
**Board vote:**   **Ayes,** Kaelker-Boor, Russo, Yoder, Colson  
                  **Noes,** None  
                  **Absent,** None  
                  **Abstain,** None

Approved: December 16, 2014

Respectfully Submitted,  
**Mark Thomas & Company, Inc.**

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Michelle Kaelker-Boor, President

District Manager  
Richard Tanaka