

1. CALL TO ORDER

President Kaelker-Boor called the meeting to order at 7:00 pm.

2. ROLL CALL AND APPROVAL OF AGENDA

Directors Present: Michelle Kaelker-Boor, Keri Russo, Rebecca Yoder, Ken Colson, Rene Prupes
Directors Absent: None
Counsel Present: None
Staff: Richard Tanaka, Ivy To, Mark Thomas & Company, Inc.
Visitors: Kevin Martinez, GreenWaste Recovery, Inc.

Motion: To approve the Agenda

Move: Prupes **Second:** Yoder
Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes
Noes, None
Absent, None

3. PUBLIC COMMENTARY

- A. Visitor Commentary – None
- B. Agency Representatives – None
- C. Board Commentary – None

4. CONSENT CALENDAR

- A. Approval of Minutes from the Regular Meeting of November 1, 2016.

Motion: To Approve Meeting Minutes from the Regular Meeting of November 1, 2016.

Move: Colson **Second:** Russo
Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes
Noes, None
Absent, None
Abstain, None

5. WARRANTS

- A. Approval of Warrants
 - 1. Mark Thomas & Company, Inc. (District Management Services and BSD CIPs)
 - 2. First Tech Federal Credit Union (Board of Directors Payroll)

Motion: To Approve two (2) warrants as listed.

Move: Kaelker-Boor **Second:** Yoder
Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes
Noes, None

Absent, None
Abstain, None

6. NEW BUSINESS

6.A. GreenWaste Recovery, Inc. – July – September 2016 Quarterly Report

Board reviewed the report. Kevin is to get back to Staff on the status of comparison of disposal and recovery of waste materials with the waste recovery implementation and the vandalized bin belonging to 406 S Bascom Ave.

6.B. Annual Collection Notice

Kevin Martinez, presented on the new Annual Collection Service Notice. Board is in concurrence with the proposed Annual Collection Service Notice.

6.C. Director Colson’s approval for his absence (December, January and February)

Motion: To Approve Director Colson’s absence.

Move: Prupes **Second:** Yoder
Board vote: **Ayes**, Kaelker-Boor, Russo, Yoder, Prupes
Noes, None
Absent, None
Abstain, Colson

6.D. Status Update on Fiscal Year District Audit

Board reviewed the draft bi-annual audit report and provided inputs. Staff is to finalize the report with the auditor and agendize the final report for approval at the next regular meeting.

7. OLD BUSINESS

7.C. Status update on the Agreement with City of San Jose – Wastewater Facility

Manager Tanaka reported on update of Agreement status. There will be a 3rd mediation session with the City of San Jose scheduled for Friday, December 9, 2016.

7.D. Status of District Capital Improvement Program and Financing

Staff reported that the introduction survey letter went out. CIP application to the State for the full project is being finalized. Staff will submit to State Water Board by mid December.

8. HOUSEKEEPING ITEMS

A. Update on Housekeeping Items.

No update

B. Agenda Items for next upcoming meeting:

- CIP package

- Closed Session
- President and Secretary Positions

9. ADJOURNMENT

Motion: To adjourn meeting at 8:15 pm.

Move: Russo **Second:** Prupes

Board vote: **Ayes,** Kaelker-Boor, Russo, Yoder, Colson, Prupes

Noes, None

Absent, None

Abstain, None

Approved: December 20, 2016

Respectfully Submitted,
Mark Thomas & Company, Inc.

Michelle Kaelker-Boor, President

District Manager
Richard Tanaka