

1. CALL TO ORDER

President Smith called the meeting to order at 7:04 pm.

Call to Order

2. ROLL CALL AND APPROVAL OF AGENDA

Directors Present: Bruce Smith, Michelle Kaelker-Boor, Michael Yoder, Keri Russo
Directors Absent: None
Counsel Present: None
Staff: Richard Tanaka, Nichol Bowersox, Mark Thomas & Company, Inc.

Roll Call and
Approval of
Agenda

Motion: To Approve the Agenda

Move: Yoder **Second:** Kaelker-Boor

Board vote: **Ayes,** Smith, Kaelker-Boor, Yoder, Russo

Noes, None

Absent, None

3. PUBLIC COMMENTARY

Public
Commentary

- A. Visitor Commentary – Former Director Spies addressed the board thanking them for the opportunity to serve as District Director for the past 8 years. Tom King, potential Director appointee, was in attendance.
- B. Agency Representatives – None
- C. Board Commentary - None

4. CONSENT CALENDAR

- A. Approval of Minutes from the Regular Meeting of November 19, 2013

Motion: To Approve Minutes from the Regular Meeting of November 19, 2013.

Consent
Calendar

Move: Russo **Second:** Yoder

Board vote: **Ayes,** Smith, Kaelker-Boor, Yoder, Russo

Noes, None

Absent, None

Abstain, None

5. WARRANTS

- A. Approval of Warrants

- 1. Enviro-Commercial Sweeping, District Street Sweeping Services.
- 2. Mark Thomas & Company, Inc., District Management Services.
- 3. First Tech Federal Credit Union, Board of Directors Payroll.
- 4. Meyers Nave, District Legal Service.

Warrants

Motion: To approve four (4) warrants as listed.

Move: Kaelker-Boor **Second:** Russo
Board vote: **Ayes,** Smith, Kaelker-Boor, Yoder, Russo
 Noes, None
 Absent, None

6. NEW BUSINESS

New Business

- A. New Meeting Location.
 - Staff will follow up on cost and logistics. Any information will be presented when available.

- B. Board Elections.
 - This item was continued to the meeting in January.

- C. Board Appointment
 - Staff posted the board vacancy on 12/12/2013. A board appointment will be made no earlier than 60 days after the posting.

- D. Regular Meeting of the San Jose/Santa Clara Regional Wastewater Facility Technical Committee (TAC) Held December 9, 2013.
 - Staff Member Bowersox provided a summary on the third quarter credit for the Treatment Plant Operation, Maintenance, and Capital Billing as well as the proposed financing of the San Jose/Santa Clara Regional Wastewater Facility Master Plan Implementation.

- E. Regular Meeting of San Jose/Santa Clara Regional Wastewater Facility Advisory Committee (TPAC) Held December 12, 2013.
 - No report.

- F. GreenWaste Recovery, Inc. – Facility Tour
 - Facility tours are available on the following dates: 1/21, 1/23, 2/18, and 2/20. The Directors will provide dates for their availability for the facility tour.

Old Business

7. OLD BUSINESS

- A. Resolution No. 241
 - The board thanked and commended former Board Director Soren Spies for his 8 years of service.

Motion: To Adopt Resolution No.241

Move: Kaelker-Boor **Second:** Yoder
Board vote: **Ayes,** Smith, Kaelker-Boor, Yoder, Russo
 Noes, None
 Absent, None
 Abstain, None

- B. Resolution No, 242
 - The board thanked and commended former Board Director Michael Yoder for his 8 years of service.

Motion: To Adopt Resolution No.242

Move: Russo **Second:** Kaelker-Boor
Board vote: **Ayes,** Smith, Kaelker-Boor, Yoder, Russo
 Noes, None
 Absent, None
 Abstain, None

C. Olive Avenue Sewer Project.

➤ Staff did not have any updates on the sewer construction project.

D. Enviro-Commercial Sweeping, Inc.

➤ Staff Member Bowersox reported that Enviro-Commercial Sweeping, Inc. acknowledged that the contract is expired at this time. They are adjusting the street sweeping cost from \$245 to \$350 per sweep effective immediately. Staff will meet with Enviro-Commercial to negotiate a new price based on the reduction of curb length due to annexation. Staff will also meet with GreenWaste Management on possible street sweeping service.

E. LAFCO Service Report

➤ Staff Member Bowersox provided a copy of the District letter response to the City of San Jose comments to the LAFCO Service Report.

8. SUBCOMMITTEE REPORTS

➤ Director Yoder and former Director Spies will transition the website update to staff.

9. ADJOURNMENT:

Motion: To adjourn meeting at 8:10 pm.

Move: Russo **Second:** Yoder

Board vote: **Ayes,** Smith, Kaelker-Boor, Yoder, Russo
 Noes, None
 Absent, None

Approved: January 21, 2014

Respectfully Submitted,
Mark Thomas & Company, Inc.

Bruce Smith, President

District Administrator
Nichol Bowersox

Subcommittee
Report

Adjournment