

1. CALL TO ORDER

President Smith called the meeting to order at 7:07 pm.

Call to Order

2. ROLL CALL AND APPROVAL OF AGENDA

Directors Present: Bruce Smith, Keri Russo, Michelle Kaelker-Boor
Directors Absent: Soren Spies (notification via email), Michael Yoder (no notification)
Counsel Present: None
Staff: Donald Toy, Mark Thomas & Company, Inc.

Roll Call and
Approval of
Agenda

Motion: To Approve the Agenda.
Move: Kaelker-Boor **Second:** Russo
Board vote: **Ayes,** Smith, Russo, Kaelker-Boor
 Noes, None
 Absent, Yoder, Spies

3. PUBLIC COMMENTARY

- A. Visitor Commentary – None.
- B. Agency Representatives – None.
- C. Board Commentary – None.

Public
Commentary

4. CONSENT CALENDAR

- A. Approval Minutes from the Regular Meeting of 11/20/12 are deferred to the January meeting due to the absence of directors.

Consent
Calendar

5. WARRANTS

- A. Approval of Warrants.
 - 1. Enviro-Commercial Sweeping, Inc. District Street Sweeping Services.
 - 2. Mark Thomas & Company, Inc. District Management Services.
 - 3. First Tech Federal Credit Union. Board of Directors Payroll.
 - 4. Meyers Nave. District Legal Services.
 - 5. ABLE Underground. Sewer lateral repair 488 Raymond Ave.
 - 6. ABLE Underground. Sewer main stoppage Scott/Laswell Ave..

Warrants

Motion: To approve six (6) warrants as listed.
Move: Russo **Second:** Kaelker-Boor
Board vote: **Ayes,** Smith, Russo, Kaelker-Boor
 Noes, None
 Absent, Yoder, Spies

6. NEW BUSINESS

New Business

- A. GreenWaste Recovery (GWR) Quarterly Report. The Board reviewed the quarterly report submitted by GWR relating to tonnages, recycled materials, customer service, etc.

- B. California Association of Sanitation Agencies (CASA). Director Kaelker-Boor was the subcommittee representative presenting the findings and recommendations pertaining to the District joining CASA. Director Kaelker-Boor reported that CASA's structure was more conducive to the needs of the District because the organization is dedicated solely to sanitary agencies. The District's current membership in the California Special Districts Association (CSDA) has been underutilized since the topics covered by CSDA are not necessary pertinent to sanitary agencies. Staff noted that the 2013 CASA conference schedule only listed events in the Southern California region, but typically, there are Northern California events that the Board should consider attending. Director Kaelker-Boor stated that the subcommittee's recommendation was to terminate membership in CSDA and join CASA. Staff was directed to contact CSDA and CASA.

Motion: To Join the California Association of Sanitation Agencies (CASA).

Move: Kaelker-Boor

Second: Russo

Board vote:

Ayes, Smith, Russo, Kaelker-Boor

Noes, None

Absent, Yoder, Spies

- C. Board Elections. Staff reported that the positions of new Board President and Secretary for 2013 will be decided at this meeting. Staff noted that of the current directors, only Directors Spies and Kaelker-Boor have not yet served in either capacity.

Motion: To Nominate Director Spies as Board President for 2013.

Move: Smith

Second: Russo

Board vote:

Ayes, Smith, Russo, Kaelker-Boor

Noes, None

Absent, Yoder, Spies

Motion: To Nominate Director Kaelker-Boor as Board Secretary for 2013.

Move: Russo

Second: Smith

Board vote:

Ayes, Smith, Russo, Kaelker-Boor

Noes, None

Absent, Yoder, Spies

7. OLD BUSINESS

Old Business

- A. Olive Avenue Sewer Project. Staff reported that the project was scheduled to go to bid in January or February 2013.

7. OLD BUSINESS (continued)

- B. District-wide Video/Maintenance. Staff reported that the video and cleaning work would commence on the week of December 21 and was estimated to take nine working days to complete.

8. SUBCOMMITTEE REPORTS –None.

9. ADJOURNMENT:

Motion: To adjourn meeting.

Move: Russo **Second:** Kaelker-Boor

Board vote: **Ayes,** Smith, Russo, Kaelker-Boor

Noes, None

Absent, Yoder, Spies

Approved: January 15, 2013

Respectfully Submitted,
Mark Thomas & Company, Inc.

Soren Spies, President

District Manager – Engineer
Donald Toy, Administrator

Old Business
(continued)

Subcommittee
Reports

Adjournment