

**1. CALL TO ORDER**

President Pro Tem Yoder called the meeting to order at 7:55pm.

**2. ROLL CALL AND APPROVAL OF AGENDA**

Directors Present: Michael Yoder, Soren Spies, Bruce Smith  
Directors Absent: Lisa Post (via phone), John Marke (via email)  
Counsel Present: None  
Staff: Donald Toy, Mark Thomas & Company, Inc.  
Steve Machida, Mark Thomas & Company, Inc.

**Motion:** To approve the agenda  
**Move:** Spies      **Second:** Smith  
**Board vote:**      **Ayes,** Yoder, Spies, Smith      **Noes,** None  
   **Absent,** Post , Marke

**3. PUBLIC COMMENTARY**

- A. Visitor Commentary – None.
- B. Agency Representatives – Staff reported that Director Smith needed to go to the USE Credit Union to sign the signatory card. USE would not be able to issue a credit/debit card in the District’s name since the account is set up as a business account. Staff will continue to pay for the annual website hosting fee and get reimbursement from the District.
- C. Board Commentary – None.

**4. CONSENT CALENDAR**

- A. Approval of Minutes. Approve Minutes from the Regular Meetings of 01/17/08, 01/29/08, 02/21/08, and 03/06/08.

**5. NEW BUSINESS**

- A. District Manager/Engineer Annual Budget. Staff reported that the contract between Mark Thomas and Company, Inc. and the District extends through April 5, 2009. A review of the contract will be performed in early 2009.
- B. FY 2008-09 Annual Budget. Staff submitted a draft copy of the proposed annual budget for the upcoming fiscal year. The largest increase in the budget represented the payments to the treatment plant. Additionally, the capital improvements in the District and the maintenance of the existing system were a large component of the proposed expenditures. Staff recommended that the Board look into an increase of the sewer service charges in order to keep up with the rising costs implemented by the treatment plant. Director Yoder requested staff to obtain the actual amount expended in FY 2006-07 and an estimated amount for FY 2007-08.

Call to Order

Roll Call and  
Approval of  
Agenda

Public  
Commentary

Consent  
Calendar

New Business

**6. OLD BUSINESS**

Old Business

- A. Spring Clean Up Day. Staff presented draft copies of the notice for the annual Spring Clean Up. Saturday, May 10, 2008, was the proposed date for the event. Staff reviewed the general procedures and timeline for the Board. The Board opted to wait until a future meeting to designate representatives that will be present at the event. Staff was directed to coordinate with GWR to organize the event and send out the proper notification to residents. The notice should also mention the availability of a one time annual bulky waste pick up for all residents of the District in addition to the annual Clean Up event.
  
- B. FY 2008-09 Sewer Service Charges. Staff recommended that the Board consider raising the sewer service charge rates over the next three years to generate additional income to cover the increasing treatment plant costs. Staff reported the rates for other neighboring cities and jurisdictions. Director Yoder requested staff to compile data for the estimated expenditures for the coming years in order to determine the percentage of increase that will be necessary, if any. Staff outlined the timeline for the rate increase process.

**7. WARRANTS**

Warrants

- A. Approval of three (3) warrants:
  - 1. USE Credit Union. Board Payroll
  - 2. Enviro-Commercial Sweeping Service, Inc. District Street Sweeping.
  - 3. Meyers Nave. District Legal Services.

**Motion:** To approve three (3) warrants.

**Move:** Spies      **Second:** Smith

**Board vote:**      **Ayes,** Yoder, Spies, Smith      **Noes,** None  
                         **Absent,** Post , Marke

**8. SUBCOMMITTEE REPORTS – None.**

Subcommittee  
Reports

**9. ADJOURNMENT:** Next Regular Meeting: *Thursday, April 3, 2008*

Adjournment

**Motion:** To adjourn meeting.

**Move:** Spies      **Second:** Smith

**Board vote:**      **Ayes,** Yoder, Spies, Smith      **Noes,** None  
                         **Absent,** Post , Marke

Approved: April 17, 2008

Respectfully Submitted,  
**Mark Thomas & Company, Inc.**

District Manager – Engineer  
Donald Toy  
Administrator

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Lisa Post, President