

6. REPORTS

Reports

- A. Preventative Maintenance Plan. Staff presented an update on the Preventative Maintenance Plan, outlining the cleaning schedule and follow-up televising of the main lines. President Carpenter directed staff to check the maintenance agreement with the City of San Jose to see what reimbursement policies might be in effect for maintenance of shared lines. Staff reported that with the current year's remaining budget, the high usage lines (HU) could be cleaned before the end of the 2005-06 Fiscal Year (June 30, 2006).

Motion: To approve the Preventative Maintenance Plan schedule as stated in the report submitted to the Board and to televise the HU main lines concurrently with the cleaning.

Move: Marke

Second: Spies

Board vote: Ayes, Carpenter, Post, Marke, Spies, Yoder Noes, None

- B. Spring Clean-Up Day. Staff reported that no report had yet been received from Green Valley Disposal/Waste Management (GVWM) regarding the Spring Clean-Up Day that occurred on May 6, 2006. Staff will follow up and contact GVWM.
- C. Santa Clara County Civil Grand Jury Report. Staff presented a copy of the Civil Grand Jury Report to the Board for review. The report covered three districts: Burbank Sanitary District, Cupertino Sanitary District, and County Sanitation Districts No. 2-3.
- D. Sewer Repair Reimbursement from Utility Companies. Staff reported that legal counsel was reviewing the utility company claim forms and upon approval, would submit the forms and information to the respective utility companies for reimbursement for repairs of the damage incurred as a result of utility company construction.
- E. Luther Burbank School District. Staff reported that no response had been received from the School District secretary regarding the use fees for the district facilities.
- F. Garbage Violations. Staff reported that a second garbage violation notice had been sent to the owners of 487 Laswell Avenue. Director Carpenter stated that previous contact had been made with the property owners and no response had been received. Counsel suggested that a final notice be sent to the owner, including language that mentions the legal ramifications and possible monetary penalties and fines associated with non-action. Counsel will review the draft letter (to be prepared by staff). Counsel stated that fines may be as much as \$100 per day and that the case could be turned over to the Santa Clara County District Attorney's office for further enforcement. President Carpenter also stated that the property is being charged as a single family residence, but there are actually several separate residences on the site. Staff was directed to investigate.

6. REPORTS (continued)

Reports

- G. Sewer Service Charge Permit Fees/Refund: 337 Irving Avenue/1916 Elliott Street. Staff reported that both property owners had fulfilled their payment obligations for sewer connection fees and permits. Ms. Comanda had paid the fees in full and received a sewer service charge refund for 337 Irving Avenue. Mr. Husi had agreed to pay off the connection fees on an annual basis over a four year period on the taxroll.

7. NEW BUSINESS

New Business

- A. Burbank Sanitary District Budget FY 2006-07. Staff reported that a draft copy of the proposed FY 2006-07 would be sent to Board members for review prior to the next meeting. Staff was going to compare the Burbank Sanitary District with the budgets of County Sanitation Districts No. 2-3 and Cupertino Sanitary District to see if any additional items could be added or revised for the proposed Burbank SD budget.
- B. Resolution. Counsel discussed the resolution adopting a policy regarding the provision of wastewater collection, treatment and disposal services to residential units with affordable housing components. Because the Burbank SD falls into this category, the policy should be adopted.

Motion: To adopt Resolution No. 222, establishing a policy regarding the provision of wastewater collection, treatment and disposal services to residential units with affordable housing components.

Move: Marke

Second: Yoder

Board vote: Ayes, Carpenter, Post, Marke, Spies, Yoder Noes, None

8. ADJOURNMENT: Next Regular Meeting: *Wednesday, June 21, 2006*

Adjournment

Motion: To cancel the regular meeting of June 15, 2006, and reschedule it for Wednesday, June 21, 2006 and to adjourn meeting

Move: Post

Second: Yoder

Board vote: Ayes, Carpenter, Post, Marke, Spies, Yoder Noes, None

Approved: June 20, 2006

Respectfully Submitted,

Mark Thomas & Company, Inc.
District Manager – Engineer

Joe Carpenter, President

Donald Toy
Administrator