

1. CALL TO ORDER

President Carpenter called the meeting to order at 7:30pm.

2. ROLL CALL AND APPROVAL OF AGENDA

Directors Present: Directors Joe Carpenter, Lisa M. Post, John Marke, and Michael Yoder
Directors Absent: Soren Spies
Counsel Present: Bryan Otake
Staff: Donald Toy (Mark Thomas & Company, Inc.)

Motion: To approve the agenda.

Move: Marke **Second:** Post

Board vote: **Ayes,** Carpenter, Post, Yoder, Marke **Noes,** None
Absent, Spies

3. PUBLIC COMMENTARY

- A. Visitor Commentary – None.
- B. Agency Representatives – Staff reported that the representative from the Santa Clara County Integrated Waste Program (IWM) would allow the District to pay the fees to their office on a quarterly basis. Additionally, IWM would not be pursuing retroactive payments from the District for any past fees. President Carpenter and Counsel directed staff to obtain a letter from IWM stating these two items.
- C. Board Commentary – Director Post requested that a notice of garbage violation should be sent to the owners of 553 Leland Ave. regarding debris in their driveway. Staff was directed to verify the address and send a notice of violation.

4. CONSENT CALENDAR

- A. Approval of Minutes. Approve Minutes from Special Meeting of 06/20/06.

Motion: To approve minutes from Special Meeting of 06/20/06.

Move: Post **Second:** Yoder

Board vote: **Ayes,** Carpenter, Post, Yoder, Marke **Noes,** None
Absent, Spies

5. WARRANTS

- A. Approval of Two (2) Warrants:
 - 1. USE Credit Union. Board Payroll.
 - 2. Enviro-Commercial Sweeping, Inc. Street Sweeping Services

Motion: To approve two (2) warrants.

Move: Marke **Second:** Post

Board vote: **Ayes,** Carpenter, Post, Yoder, Marke **Noes,** None
Absent, Spies

Call to Order

Roll Call and
Approval of
Agenda

Public
Commentary

Consent
Calendar

Warrants

6. REPORTS

Reports

- A. Luther Burbank School District. Staff reported that the Superintendent of the Luther Burbank School District (LBSD) had agreed to post the Burbank Sanitary District meeting agendas on their bulletin board. Future District meetings that will be held at the LBSD facility will be arranged through the LBSD secretary.
- B. 2006-07 Taxroll Preparation Services. Staff reported that Hunt Consulting would be preparing the 2006-07 taxroll for submittal to the Santa Clara County Assessor's office. The Board granted their consensus that staff should direct Hunt Consulting to proceed with the work.

7. UNFINISHED BUSINESS

Unfinished
Business

- A. Burbank Sanitary District Budget FY 2006-07. Staff presented the revised operating budget for FY 2006-07. The budget was balanced at \$513,700.

Motion: To approve the Burbank Sanitary District Operating Budget FY 2006-07.

Move: Marke **Second:** Yoder

Board vote: **Ayes,** Carpenter, Post, Yoder, Marke **Noes,** None
 Absent, Spies

- B. Mark Thomas & Company, Inc. Budget Re-Allocation FY 2006-07. Staff presented the proposed re-allocation of the district management/maintenance budget for FY 2006-07. The Board granted their consensus that the proposed budget was acceptable and that staff should present a report at the end of each quarter outlining the amounts spent to date.

8. NEW BUSINESS

New Business

- A. Proposed Ordinance No. 55. Counsel presented a report to the Board summarizing the proposed ordinance to establish rules and procedures for administrative review of final staff decisions. President Carpenter clarified the number of days outlined in the ordinance given to both the District and the constituents for the various aspects of the ordinance. Mr. Otake realized that there was an erroneous sentence in the first paragraph of the text and recommended that it be stricken from the ordinance.

Motion: To approve Burbank Sanitary District Ordinance No. 55 with the last sentence of the first paragraph removed from the original draft.

Move: Yoder **Second:** Post

Board vote: **Ayes,** Carpenter, Post, Yoder, Marke **Noes,** None
 Absent, Spies

9. ADJOURNMENT: Next Regular Meeting: *Thursday, August 3, 2006*

Adjournment

Motion: To adjourn meeting.

Move: Post **Second:** Marke

Board vote: **Ayes,** Carpenter, Post, Yoder, Marke **Noes,** None
Absent, Spies

Approved: July 20, 2006

Respectfully Submitted,

Mark Thomas & Company, Inc.
District Manager – Engineer

Joe Carpenter, President

Donald Toy
Administrator