

**1. CALL TO ORDER**

Call to Order

President Carpenter called the meeting to order at 7:32pm.

**2. ROLL CALL AND APPROVAL OF AGENDA**

Roll Call and  
Approval of  
Agenda

Directors Present: Directors Joe Carpenter, John Marke, Soren Spies and Michael Yoder.

Directors Absent: Director Lisa Post (notified via email and telephone)

Counsel Present: None

Staff: Donald Toy (Mark Thomas & Company, Inc.)

**Motion:** To approve the agenda.

**Move:** Spies **Second:** Yoder

**Board vote:** **Ayes,** Carpenter, Yoder, Marke, Spies **Noes,** None  
**Absent,** Post

**3. PUBLIC COMMENTARY**

Public  
Commentary

A. Visitor Commentary – None.

B. Agency Representatives – Staff reported the following items:

1. The first submittals for the California Regional Water Quality Control Board Sewer System Management Plan are due August 31, 2006. Staff will check to see if District is exempt.
2. Green Valley Disposal Company will propose to raise the District's garbage rates.
3. Jim Watkins has left one of the District's auditing firms, Dunham & Watkins.

C. Board Commentary – None.

**4. CONSENT CALENDAR**

Consent  
Calendar

A. Approval of Minutes. Approve Minutes from Regular Meeting of 07/20/06.

**Motion:** To approve minutes from Regular Meeting of 07/20/06.

**Move:** Marke **Second:** Yoder

**Board vote:** **Ayes,** Yoder, Marke, Spies **Noes,** None  
**Abstain,** Carpenter  
**Absent,** Post

**5. WARRANTS**

Warrants

A. Approval of Three (3) Warrants:

1. USE Credit Union. Board Payroll.
2. SDRMA. Annual District Insurance Policy.
3. Mark Thomas & Company, Inc. District Management Services.

**Motion:** To approve three (3) warrants.

**Move:** Spies **Second:** Marke

**Board vote:** **Ayes,** Carpenter, Yoder, Marke Spies **Noes,** None  
**Absent,** Post

**BURBANK SANITARY DISTRICT  
BOARD OF TRUSTEES**

**MINUTES OF REGULAR MEETING  
August 3, 2006**

**6. REPORTS**

Reports

A. 2006-07 Tax Roll. Staff reported that the 2006/07 Tax Roll was prepared and would be submitted to the Santa Clara County Tax Collector prior to the August 10, 2006, deadline. Staff presented a proposal for a district-wide parcel audit to determine if some parcels are not being charged the proper sanitary sewer charges. Any properties found to be billed inaccurately would be adjusted for the 2007/08 Tax Roll. Staff reported that the Luther Burbank School District (LBSD) would have to be direct billed for sewer service charges since they were listed on a public parcel and the Tax Collector cannot bill to public parcels. President Carpenter directed staff to research billings to the LBSD for prior years.

**Motion:** To have staff conduct a District-wide parcel audit to determine if any parcels are being erroneously billed.

**Move:** Marke      **Second:** Spies  
**Board vote:**    **Ayes,** Carpenter, Marke, Spies    **Noes,** Yoder  
   **Absent,** Post

**7. NEW BUSINESS**

New Business

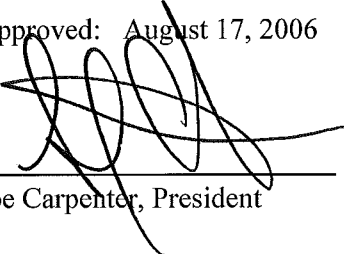
7.A. San Jose/Santa Clara Water Pollution Control Plant Tour. Staff reported that Board members could arrange a tour of the wastewater treatment plant in Alviso. The Board was asked to choose a date and time and staff would make the appropriate arrangements.

**9. ADJOURNMENT:**      Next Regular Meeting: *Thursday, August 17, 2006*

Adjournment

**Motion:** To adjourn meeting.  
**Move:** Yoder      **Second:** Spies  
**Board vote:**    **Ayes,** Carpenter, Spies, Yoder, Marke    **Noes,** None  
   **Absent,** Post

Approved: August 17, 2006



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Joe Carpenter, President

Respectfully Submitted,  
  
**Mark Thomas & Company, Inc.**  
District Manager – Engineer  
  
Donald Toy  
Administrator