BURBANK SANITARY DISTRICT BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING October 5, 2006

1. CALL TO ORDER

Call to Order

Roll Call and Approval of

Agenda

Director Carpenter called the meeting to order at 7:30pm.

2. ROLL CALL AND APPROVAL OF AGENDA

Directors Present: Directors Joe Carpenter, Lisa Post, John Marke, Soren Spies and

Michael Yoder

Directors Absent: None Counsel Present: None

Staff: Donald Toy (Mark Thomas & Company, Inc.)

Motion: To approve the agenda with one item added to the Warrants (Mark Thomas

& Company, Inc. invoice)

Move: Marke Second: Post

Board vote: Ayes, Carpenter, Post, Marke, Yoder, Spies Noes, None

3. PUBLIC COMMENTARY

Public Commentary

A. Visitor Commentary – None.

B. Agency Representatives - None.

C. Board Commentary – Director Post requested that the email sent by counsel regarding the District's anti-scavenging ordinance be added as a report item on the October 16 meeting agenda. Director Spies reported that he had contacted LAFCO to discuss the details of the proposed annexation of the District.

4. CONSENT CALENDAR

A. Approval of Minutes. Approve Minutes from Regular Meeting of 09/21/06.

Consent Calendar

Motion: To approve minutes from Regular Meeting of 09/21/06.

Move: Marke Second: Yoder

Board vote: Ayes, Post, Marke, Yoder, Spies Noes, None

Abstain, Carpenter

5. WARRANTS

Warrants

A. Approval of Three (3) Warrants:

1. USE Credit Union. Board Payroll.

2. Meyers Nave. Legal Services.

3. Mark Thomas & Company, Inc. Management Services.

Motion: To approve three (3) warrants. **Move:** Yoder **Second:** Spies

Board vote: Ayes, Carpenter, Post, Marke, Yoder, Spies

pies Noes, None

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6. REPORTS

Reports

- A. FY 2004-05 Final Audit Report. Staff reported an RFP had been sent to three firms to perform the MD&A reporting tasks for the next three years in conjunction with the annual audit reports. Staff also reported that the audit for FY 2005-06 is currently under way.
- B. Monthly Financial Report. Staff presented the District monthly financial report. This monthly report will be included in the Board meeting packet for the first meeting of each month.

7. OLD BUSINESS

Old Business

- A. Green Valley Disposal Company/Waste Management (WM). Staff reported that counsel was in the process of contacting WM to discuss the details of the District's contract. Staff had contacted the City of San Jose and the County of Santa Clara Integrated Waste Management Programs to discuss the possibility of either jurisdiction taking over the District's collection services. Director Carpenter instructed staff to schedule special Board meetings if any time-critical issues came up regarding the contract issue.
- B. Santa Clara County Integrated Waste Management Program (IWM). Staff reported that a draft amendment requesting an extension of the MOU had been submitted by IWM, but a final signed copy would not be submitted until IWM management had a chance to review the document. It was anticipated that the signed document would be ready for approval by the next Board meeting.

8. ADJOURNMENT: Next Regular Meeting: *Thursday, November 2, 2006*

Adjournment

Motion: To adjourn meeting.

Move: Spies Second: Yoder

Board vote: Aves, Carpenter, Post, Marke, Yoder, Spies Noes, None

Approved: October 16, 2006 Respectfully Submitted,

Mark Thomas & Company, Inc.

District Manager – Engineer

Joe Carpenter, President Donald Toy

Administrator