

**BURBANK SANITARY DISTRICT
BOARD OF TRUSTEES**

**MINUTES OF SPECIAL MEETING
November 17, 2005**

1. CALL TO ORDER:

President Post called the meeting to order at 7:30 p.m.

Call to Order

2. ROLL CALL AND APPROVAL OF AGENDA:

Directors Present: Directors Lisa M. Post, Joe Carpenter, and John Marke.

Directors Absent: Alex Amaya (arrived at 7:34pm)

Counsel Present:

Staff: Donald Toy (Mark Thomas & Company, Inc.)

Roll Call
Approval of
Agenda

Motion: To approve agenda

Move: Marke **Second:** Carpenter

Board vote: Ayes, Post, Carpenter, and Marke **Noes,** None

Director Amaya arrived at 7:34pm after the Roll Call.

Public
Commentary

3. PUBLIC COMMENTARY:

A. Visitor Commentary – None.

B. Agency Representatives – Staff asked the Board if they would like to agendize the issue of the connection permits for 1916 Elliott Street and 337 Irving Avenue. The Board agreed that the issue should be agendized for the next meeting as Unfinished Business.

C. Board Commentary – None.

Consent
Calendar

4. CONSENT CALENDAR:

A. Approval of Warrants – Two warrants.

1. USE Credit Union

2. Mark Thomas & Company Invoice dated 11/07/05

B. Approval of Minutes. Approve Minutes from Special Meeting of 11/09/05.

Motion: To approve Consent Calendar Items 4.A and 4.B.

Move: Carpenter **Second:** Marke

Board vote: Ayes, Post, Carpenter, Amaya, and Marke **Noes,** None

5. CORRESPONDENCE: NONE

Correspondence

6. REPORTS: NONE

Reports

7. UNFINISHED BUSINESS:

Raymond Avenue- Insituform Pipe Liner Repair. Staff reported that they had been in contact with Insituform and had inquired about the Raymond Avenue project. The sales representative for Insituform said he would try to locate some of the information about the original project. Staff will continue to look for a copy of the original contract.

Unfinished
Business

8. NEW BUSINESS :

New Business

A. Recognition of Board Service. President Post recognized the current Board Members for their service and thanked the outgoing Director, Alex Amaya, for his service to the District.

B. Oath of Office. Director John Marke took his Oath of Office for his upcoming term and signed the original Oath of Office document.

9. ADJOURNMENT: Next Regular Meeting: *Thursday, December 1, 2005*

Motion: To Adjourn meeting

Move: Carpenter **Second:** Marke

Board vote: Ayes, Post, Carpenter, Amaya, and Marke Noes, None

Respectfully Submitted,

Mark Thomas & Company, Inc.
District Manager – Engineer

Donald Toy
Administrator

Approved: December 1, 2005

Lisa M. Post, President

Adjournment