

**1. CALL TO ORDER**

President Yoder called the meeting to order at 7:00 pm.

Call to Order

**2. ROLL CALL AND APPROVAL OF AGENDA**

Directors Present: Michael Yoder, John Marke, Bruce Smith, Soren Spies  
Directors Absent: None  
Counsel Present: None  
Staff: Steven Machida, Mark Thomas & Company, Inc.

Roll Call and  
Approval of  
Agenda

**Motion:** To approve the agenda.

**Move:** Spies            **Second:** Marke

**Board vote:**            **Ayes,** Yoder, Marke, Smith, Spies            **Noes,** None  
**Absent,** None

**3. PUBLIC COMMENTARY**

- A. Visitor Commentary – None.
- B. Agency Representatives – None.
- C. Board Commentary – None.

Public  
Commentary

**4. CONSENT CALENDAR**

- A. Approval of Minutes. Board action required: Approve Regular Meeting Minutes from 10/20/09.

Consent  
Calendar

**Motion:** To approve the minutes from the Regular Meeting of 10/20/09.

**Move:** Marke            **Second:** Spies

**Board vote:**            **Ayes,** Yoder, Marke, Smith, Spies            **Noes,** None  
**Absent,** None

**5. WARRANTS**

- A. Approval of Warrants.
  - 1. Enviro-Commercial Sweeping, Inc. District Street Sweeping Services.
  - 2. Mark Thomas & Company, Inc. District Management Services.
  - 3. Addison Avenue Credit Union. Board of Directors Payroll.
  - 4. Fifteen Dollar Sewer and Drain. Lateral Sewer Maintenance.
  - 5. Meyers Nave. District Legal Services.

Warrants

**Motion:** To approve five (5) warrants as listed.

**Move:** Spies            **Second:** Marke

**Board vote:**            **Ayes,** Yoder, Marke, Smith, Spies            **Noes,** None  
**Absent,** None

**6. NEW BUSINESS**

New Business

- A. Quarterly Financial Report. Staff presented a report of expenditures for the first quarter of FY 2009-10. The Board stated that they liked the format of the report.

**7. OLD BUSINESS**

Old Business

- A. Damage Claim- 473 Laswell Ave. Staff reported that the claimant at 473 Laswell Ave., Mrs. Josephine Beck, was not entitled to any restitution for the claimed damages to her property.
- B. Flow Study. A staff report will be presented at the next meeting.
- C. Board Election. Directors Yoder and Spies will take the Oath of Office at the next meeting.
- D. CIP/Repairs FY 2009-10. Staff reported that request for bids will be distributed to contractors in December. Staff noted that construction work and bids slow down due to the holidays and the potential wet weather in December.

- 8. SUBCOMMITTEE REPORTS** – Director Marke presented his findings regarding the transfer of payroll and direct deposit responsibilities from Addison Avenue Credit Union to Bank of America. Director Marke also reported on the terms of use for ADP in the payroll processing. Director Spies reported that the website is current.

Subcommittee Reports

- 9. ADJOURNMENT:** Next Regular Meeting: *Tuesday, December 15, 2009*

Adjournment

**Motion:** To adjourn meeting at 7:31pm.

**Move:** Smith      **Second:** Spies

**Board vote:**      **Ayes,** Yoder, Marke, Spies, Smith      **Noes,** None  
**Absent,**

Approved: December 15, 2009

Respectfully Submitted,  
**Mark Thomas & Company, Inc.**

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Michael E. Yoder, President

District Manager – Engineer  
Donald Toy, Administrator