

**BURBANK SANITARY DISTRICT
BOARD OF TRUSTEES**

**MINUTES OF REGULAR MEETING
December 1, 2005**

<p>1. CALL TO ORDER: President Post called the meeting to order at 7:30 p.m.</p>	Call to Order								
<p>2. OATH OF OFFICE. Oaths of Office for Directors Post and Yoder were administered prior to calling the meeting to order.</p>									
<p>3. ROLL CALL AND APPROVAL OF AGENDA: Directors Present: Directors Lisa M. Post, Joe Carpenter, John Marke, and Michael Yoder Directors Absent: Soren Spies Counsel Present: None Staff: Donald Toy (Mark Thomas & Company, Inc.)</p> <p>Motion: Director Carpenter moves defer Agenda Items #7 and #9 to the next meeting and to approve the agenda. Move: Carpenter Second: Marke Board vote: Ayes, Post, Carpenter, Marke, and Yoder Noes, None</p>	Roll Call Approval of Agenda								
<p>4. PUBLIC COMMENTARY: A. Visitor Commentary – None. B. Agency Representatives – None. C. Board Commentary – President Post welcomes Director Yoder to the Board of Directors.</p>	Public Commentary								
<p>5. CONSENT CALENDAR:</p> <p>A. Approval of Warrants – Two warrants.</p> <table data-bbox="422 1029 1079 1092"><tr><td>1.</td><td>Meyers Nave</td><td>Invoice dated</td><td>10/31/05</td></tr><tr><td>2.</td><td>Dunham & Watkins</td><td>Invoice dated</td><td>11/15/05</td></tr></table> <p>Motion: To approve Consent Calendar Item 5.A. Move: Carpenter Second: Yoder Board vote: Ayes, Post, Carpenter, Marke, and Yoder Noes, None</p> <p>B. Approval of Minutes. Approve Minutes from Regular Meeting of 11/17/05.</p> <p>Motion: To approve Consent Calendar Items 5.B. Move: Post Second: Carpenter Board vote: Ayes, Post, Carpenter, and Marke Abstain, Yoder Noes, None</p>	1.	Meyers Nave	Invoice dated	10/31/05	2.	Dunham & Watkins	Invoice dated	11/15/05	Consent Calendar
1.	Meyers Nave	Invoice dated	10/31/05						
2.	Dunham & Watkins	Invoice dated	11/15/05						
<p>6. CORRESPONDENCE:</p> <p>A. Green Valley Disposal Company- Q1 Tonnage Report. Director Yoder inquires about the amount of recyclables versus garbage in the tonnage report. Staff is directed to obtain figures on recycling goals for the District and to determine if the District is on track to meet these goals.</p>	Correspondence								
<p>7. REPORTS and PRESENTATIONS:</p> <p>A. Overview of Laws Applicable to Elected Officials by District Counsel. This item was deferred to the next Board of Directors Meeting.</p>	Reports and Presentations								
<p>8. UNFINISHED BUSINESS:</p> <p>A. Raymond Avenue- Insituform Pipe Liner Repair. Staff reported that they had been in contact with Insituform and had inquired about the Raymond Avenue project. Staff was directed to find out the current warranty policy for Insituform products.</p>	Unfinished Business								

B. Connection Permits- 1916 Elliott Street and 337 Irving Avenue. Staff reported that a second notice had been drafted and would be sent to the two property owners. Staff reported that there had been no response to the first notice from either property owner.

Unfinished
Business

9. NEW BUSINESS :

New Business

A. Resolution. Consideration and Possible Adoption of Resolution Delegating Authority to District Engineer to Take Emergency Action. This item was deferred to the next Board of Directors Meeting.

10. ADJOURNMENT: Next Regular Meeting: *Thursday, January 5, 2006*

Adjournment

Motion: Due to the holidays, Director Carpenter moves to not hold the second meeting in December and reconvene on January 5, 2006 for the next meeting.

Move: Carpenter **Second:** Post

Board vote: Ayes, Post, Carpenter, Marke, and Yoder **Noes,** None

Motion: To Adjourn meeting

Move: Post **Second:** Yoder

Board vote: Ayes, Post, Carpenter, Marke, and Yoder **Noes,** None

Respectfully Submitted,

Mark Thomas & Company, Inc.
District Manager – Engineer

Donald Toy
Administrator

Approved: January 5, 2006

Lisa M. Post, President