

BURBANK SANITARY DISTRICT

REGULAR MEETING AGENDA FOR
January 18, 2022 at 7:00 PM

**The meeting will be held at 7:00 p.m. via teleconferencing and anyone interested may also call in.
[call (866) 899-4679 Conference ID: 785-518-013]
The District Office at 20863 Stevens Creek Boulevard, Suite 100, Cupertino, California is closed.**

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. PUBLIC COMMENTARY – This area is reserved for items **not** listed on the agenda. The Brown Act does not allow discussion of or action on items not on the agenda. The Board may briefly respond to comments or questions from members of the public, provide a reference to staff or other resources for factual information, or direct staff to place the issue on a future agenda. There is a three (3) minute limit for individual speakers.

- 4.A. Visitor Commentary
- 4.B. Agency Representatives
- 4.C. Board Commentary

5. AB 361

The Board of Directors makes the following findings required by AB 361 in order to continue holding meetings by teleconferencing electronically: (1) the March 4, 2020 Governor’s Proclamation of a State of Emergency is still in effect, (2) the County of Santa Clara has a Universal Indoor Face Covering Order in effect and continues to encourage social distancing, and (3) due to room capacity limitations, meeting in person would present imminent risks to the health or safety of attendees.

Board Action Required: Review and make findings (1), (2), and (3) required by AB 361.

6. CLOSED SESSION

6.A. CONFERENCE WITH LEGAL COUNSEL –EXISTING LITIGATION

Government Code Section 54956.9(d)(1) Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

7. CONSENT CALENDAR

- 7.A. Approval of Minutes. Board action required: Approve Meeting Minutes from 12/21/2021

8. WARRANTS

- 8.A. Approval of Warrants. Board action required: Approve Eleven (11) warrants.

- 1. Mark Thomas & Company, Inc. (District Management Services and BSD CIPs)
- 2. First Tech Federal Credit Union (Board of Directors’ Payroll)
- 3. Armento and Hynes, LLP (District Legal Services)
- 4. Richard Tanaka (District Advisor Services)
- 5. City of San Jose (TP O&M & Capital Billing Q3 2021-2022)
- 6. Cupertino Sanitary District (Common Interest Agreement Cost Sharing)
- 7. ABJDD Plumbing (Lateral Stoppage – 169 Boston Ave)
- 8. Imperium First Consulting (Davis Bacon Wages Consultant for CIP Project)
- 9. DB Incorporated (Printing and Mailing of 2021 Annual Report)
- 10. Liana Ilkova (Sewer Service Charges Refund – 443 Laswell Ave)
- 11. Southwest Pipeline & Trenchless Corp (District-Wide CIP Project)

9. NEW BUSINESS

- 9.A. FY2021-22 Second Quarter Financial Review. Board action required: None.
- 9.B. City of San Jose – Third Quarter Adjustments for FY2020-21 O&M and CIP Billings. Board action required: None.
- 9.C. Bank of America – Signature Card Update. Board action required: Sign signature card.
- 9.D. Annual Mainline and Lateral Maintenance. Board action required: Review and award bid for annual mainline and lateral Maintenance

10. OLD BUSINESS

- 10.A. Status of SRF Loan and CIP Update. Board action required: None.
- 10.B. Long Range Financial Planning. Board action required: None.
- 10.C. District Website Update. Board action required: None.
- 10.D. GreenWaste Recovery, Inc.- 1) Annual Spring Clean Up Day Planning. 2) Residential Annual Collection Service Notice Update. 3) January 2022 Delinquent Accounts. Board action required: Consider May 7, 2022 or May 14, 2022 as the Annual Clean Up Day.
- 10.E. COVID-19 Update. Board action required: None.

11. HOUSEKEEPING ITEMS

- 11.A. Updates on Housekeeping Items. Board action required: None.
- 11.B. Agenda Items for Next Upcoming Meeting. Board action required: None.

12. ADJOURNMENT: NEXT REGULAR MEETING – Tuesday, February 1, 2022

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.

* Pursuant to Government Code 54954 subsection b, subsection 4, this facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank Sanitary District exercises jurisdiction.