

BURBANK SANITARY DISTRICT
REGULAR MEETING AGENDA FOR
April 19, 2022 at 7:00 PM

**The meeting will be held at 7:00 p.m. via teleconferencing and anyone interested may also call in.
[call (866) 899-4679 Conference ID: 785-518-013]
The District Office at 20863 Stevens Creek Boulevard, Suite 100, Cupertino, California is closed.**

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. PUBLIC COMMENTARY – This area is reserved for items **not** listed on the agenda. The Brown Act does not allow discussion of or action on items not on the agenda. The Board may briefly respond to comments or questions from members of the public, provide a reference to staff or other resources for factual information, or direct staff to place the issue on a future agenda. There is a three (3) minute limit for individual speakers.

4.A. Visitor Commentary

4.B. Agency Representatives

4.C. Board Commentary

5. AB 361

The Board of Directors makes the following findings required by AB 361 in order to continue holding meetings by teleconferencing electronically: (1) the March 4, 2020 Governor’s Proclamation of a State of Emergency is still in effect, (2) over 1 million US residents have died from COVID and health officials continue to encourage social distancing, and (3) due to room capacity limitations, meeting in person would present imminent risks to the health or safety of attendees.

Board Action Required: Review and make findings (1), (2), and (3) required by AB 361.

6. CLOSED SESSION

6.A. CONFERENCE WITH LEGAL COUNSEL –EXISTING LITIGATION

Government Code Section 54956.9(d)(1) Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

7. CONSENT CALENDAR

7.A. Approval of Minutes. Board action required: Approve Meeting Minutes from 4/5/2022

8. WARRANTS

8.A. Approval of Warrants. Board action required: Approve eight (8) warrants.

1. Mark Thomas & Company, Inc. (District Management Services and BSD CIPs)
2. First Tech Federal Credit Union (Board of Directors’ Payroll)
3. Armento and Hynes, LLP (District Legal Services)
4. Richard Tanaka (District Advisor Services)
5. City of San Jose (TP O&M and Capital Billing Q4 FY2021-22)
6. Imperium First Consulting (Davis Bacon Wages Consultant for CIP Project)
7. Luther Burbank School (Parking Lot Fee for Spring Clean Up Day)
8. ABLE Septic Tank Service (Annual Mainline & Lateral Maintenance)

9. NEW BUSINESS

- 9.A. FY2021-22 Third Quarter Financial Review. Board action required: None.
- 9.B. District Transparency Renewal. Board action required: None.
- 9.C. California Low-Income Household Water Assistance Program. Board action required: Review and consider enroll the program.
- 9.D. Santa Clara County LAFCO - Proposed Budget for FY2022-23 & Notice of June 1, 2022 LAFCO Public Hearing. None.
- 9.E. Set Public Hearing for FY2022-2023 Taxroll Collection on June 21, 2022. Board action required: Set June 21, 2022 for Public Hearing on Taxroll Collection for FY2022-2023.

10. OLD BUSINESS

- 10.A. Status of SRF Loan and CIP Update. Board action required: Review and approve Imperium First Consultant Amendment to Agreement.
- 10.B. Long Range Financial Planning. Board action required: None.
- 10.C. District Website Update. Board action required: None.
- 10.D. GreenWaste Recovery, Inc. 1) Annual Spring Clean Up Day Update - Board Involvement. 2) GreenWaste Quarterly Newsletter. 3) Delinquent Account April 2022. Board action required: None.
- 10.E. COVID-19 Update. Board action required: None.

11. HOUSEKEEPING ITEMS

- 11.A. Updates on Housekeeping Items. Board action required: None.
- 11.B. Agenda Items for Next Upcoming Meeting. Board action required: None.

12. ADJOURNMENT: NEXT REGULAR MEETING – Tuesday, May 3, 2022

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.

* Pursuant to Government Code 54954 subsection b, subsection 4, this facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank Sanitary District exercises jurisdiction.