

1. CALL TO ORDER

The Board of the Burbank Sanitary District convened this date at 7:00 p.m. in person at the District Office at 20863 Stevens Creek Boulevard, Suite 100, Cupertino, CA 95014 and via teleconferencing. President Prupes called the meeting to order at 7:15 p.m.

2. ROLL CALL

Directors Present: Rene Prupes, Procopio Sclafani, Ken Colson, Mark Negrete, Kristina Seldal
Directors Absent: None
Counsel Present: None
Staff: Benjamin Porter (District Manager), Vani Kathula (Senior Sanitary Engineer)
Advisor: None
Visitors: None

3. APPROVAL OF AGENDA

Motion: To approve the agenda.

Move: Negrete **Second:** Prupes

Board vote: **Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal
Noes: None
Absent: None

4. PUBLIC COMMENTARY

4.A. Visitor Commentary – None.

4.B. Agency Representatives – None.

4.C. Board Commentary – Director Colson advised that there will be a LAFCO meeting on August 2, 2023 at 1:15 pm and recommended Board Members to attend the meeting. President Prupes plans to attend via zoom and Director Sclafani and Manager Porter will be available to attend.

5. CLOSED SESSION

5.A. CONFERENCE WITH LEGAL COUNSEL –EXISTING LITIGATION

Government Code Section 54956.9(d)(1) Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

There was no Closed Session.

6. UNFINISHED BUSINESS ITEM MOVED UP ON THE AGENDA

6.A. Long Range Financial Planning (LRFP). Board action required: Discuss LRFP.

Board discussed LRFP and projected five years into the future and described the District as they would like to see it in 2029. The following topics were discussed.

1. Communications
2. Education
3. Accountability
4. Operations
5. Finance

7. CONSENT CALENDAR

7.A. Approval of Minutes from the Regular Meeting of July 18, 2023

Motion: To approve Meeting Minutes from the Regular Meeting of July 18, 2023

Move: Sclafani

Second: Seldal

Board vote:

Ayes: Prupes, Sclafani, Colson, Negrete, Seldal

Noes: None

Absent: None

Abstain: None

8. WARRANTS

8.A. Approval of Warrants.

1. State Water Resources Control Board (CWSRF Loan Repayment)
2. Local Agency Formation Commission (LAFCO). (FY2024 LAFCO Share of Costs)

Motion: To approve two (2) warrants as listed.

Move: Negrete

Second: Sclafani

Board vote:

Ayes: Prupes, Sclafani, Colson, Negrete, Seldal

Noes: None

Absent: None

9. NEW BUSINESS

None.

10. FINISHED BUSINESS

None.

11. HOUSEKEEPING ITEMS

11.A. Updates on Housekeeping Items.

No update.

11.B. Agenda Items for Next Upcoming Meeting.

- Report on LAFCO meeting
- Long Range Financial Planning
- Board Orientation Topic – County Commingled Fund

12. ADJOURNMENT – NEXT REGULAR MEETING – Tuesday, August 15, 2023

Motion: To adjourn meeting at 8:59 pm.

Move: Seldal

Second: Negrete

Board vote:

Ayes: Prupes, Sclafani, Colson, Negrete, Seldal

Noes: None

Absent: None.

Approved: August 15, 2023

Respectfully Submitted,

Mark Thomas & Company, Inc.

Rene Prupes, President

District Manager
Benjamin T. Porter, PE