

7. WARRANTS

7.A. Approval of Warrants.

1. Mark Thomas & Company, Inc. (District Management Services)
2. First Tech Federal Credit Union (Board of Directors' Payroll)
3. Armento and Hynes, LLP (District Legal Services)
4. California Association of Sanitation Agencies (CASA Membership Renewal 2024)

Motion: To approve four (4) warrants as listed.

Move: Sclafani

Second: Colson

Board vote:

Ayes: Prupes, Sclafani, Colson, Negrete, Seldal

Noes: None

Absent: None

8. NEW BUSINESS

8.A. 150 & 152 Cleveland Avenue, APN 274-18-053 – Refund of Sewer Service Charges.

The Board reviewed and approved the refund of the sewer service charges for 150 & 152 Cleveland Avenue due to changing of classification from three multi-family residence to one single-family residence and one ADU. Staff to verify if the property tax bill has been paid before processing the refund.

8.B. California Association of Sanitation Agencies (CASA) 2024 Winter Conference, January 24-26, 2024 in Palm Springs, CA.

One Board member will attend the CASA Winter Conference. Staff to make reservations for the conference registration and hotel.

8.C. City of San Jose – 1) Revised FY2022-23 Operating & Maintenance Cost Sharing, 2) Timetable for Completion of FY2024-25 Revenue Program.

The Board reviewed and noted the Revised FY2022-23 O&M Cost Sharing and Timetable for Revenue Program.

8.D. GreenWaste Recovery, Inc. – 1) Annual Service Notice, 2) Quarterly Report, July – September 2023, 3) Annual Clean Up Day Planning.

The Board reviewed and noted the Annual Service Notice and Quarterly Report. Director Colson proposed to add language regarding scrap metal recycling. Need to include details like allowable size and weight for the scrap metal that can be recycled. Annual Clean Up Day Planning will be added to the future meeting agenda as a standing agenda for Board's discussion.

9. UNFINISHED BUSINESS

9.A. Board Orientation – CSRMA Conference.

Manager Porter briefed the program of CSRMA conference to the Board.

The Board would like to keep the Board Orientation item on the agenda with open topics.

9.B. District Website Update.

Engineer Kathula will discuss with Director Sclafani the tasks that need to be completed for the website.

9.C. Long Range Financial Planning.

LRFP will be discussed at the next meeting on December 5, 2023.

11. HOUSEKEEPING ITEMS

11.A. Updates on Housekeeping Items.

No update.

11.B. Agenda Items for Upcoming Meetings.

- Long Rang Financial Planning for the meeting of 12/5/23
- Consider cancel meeting for 1/2/24

12. ADJOURNMENT – NEXT REGULAR MEETING – Tuesday, December 5, 2023

Motion: To adjourn meeting at 8:25 pm.

Move: Sclafani **Second:** Seldal

Board vote: **Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal

Noes: None

Absent: None

Approved: December 5, 2023

Respectfully Submitted,

Mark Thomas & Company, Inc.

Rene Prupes, President

District Manager
Benjamin T. Porter, PE