

**1. CALL TO ORDER**

The Board of the Burbank Sanitary District convened this date at 7:00 p.m. in person at the District Office at 20863 Stevens Creek Boulevard, Suite 100, Cupertino, CA 95014 and via teleconferencing. President Prupes called the meeting to order at 7:01 p.m.

**2. ROLL CALL**

Directors Present: Rene Prupes, Procopio Sclafani, Ken Colson, Mark Negrete, Kristina Seldal  
Directors Absent: None  
Counsel Present: None  
Staff: Benjamin Porter (District Manager), Vani Kathula (Senior Sanitary Engineer)  
Advisor: None  
Visitors: None

**3. APPROVAL OF AGENDA**

**Motion:** To approve the agenda.

**Move:** Seldal                      **Second:** Sclafani

**Board vote:**                      **Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal  
**Noes:** None  
**Absent:** None

**4. PUBLIC COMMENTARY**

- 4.A. Visitor Commentary – None.
- 4.B. Agency Representatives – None.
- 4.C. Board Commentary – None.

**5. CLOSED SESSION**

5.A. CONFERENCE WITH LEGAL COUNSEL –EXISTING LITIGATION  
Government Code Section 54956.9(d)(1) Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

There was no closed session.

**6. CONSENT CALENDAR**

- 6.A. Approval of Minutes from the Regular Meeting of November 21, 2023

**Motion:** To approve Meeting Minutes from the Regular Meeting of November 21, 2023

**Move:** Seldal                      **Second:** Sclafani

**Board vote:**                      **Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal  
**Noes:** None  
**Absent:** None  
**Abstain:** None

**7. NEW BUSINESS**

None.

**8. UNFINISHED BUSINESS**

8.A. Long Range Financial Planning (LRFP). Board action required: Discuss LRFP.

Board discussed the following topics: -

- Plan Goal
- Assumptions
- Operations
- Communications and Community

**9. HOUSEKEEPING ITEMS**

9.A. Updates on Housekeeping Items.

- President Prupes will be attending the next meeting remotely.
- Consider cancelling meeting for January 2, 2024

9.B. Agenda Items for Upcoming Meeting.

- What are the implications for dividing parcels.
- Board Elections.

**10. ADJOURNMENT – NEXT REGULAR MEETING – Tuesday, December 19, 2023**

**Motion:** To adjourn the meeting at 9:01 pm.

**Move:** Seldal

**Second:** Negrete

**Board vote:**

**Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal

**Noes:** None

**Absent:** None.

Approved: December 19, 2023

Respectfully Submitted,

**Mark Thomas & Company, Inc.**

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Rene Prupes, President

District Manager  
Benjamin T. Porter, PE