### BURBANK SANITARY DISTRICT BOARD OF DIRECTORS

## MINUTES OF REGULAR MEETING March 5, 2024

### 1. CALL TO ORDER

The Board of the Burbank Sanitary District convened this date at 7:00 p.m. in person at the District Office at 20863 Stevens Creek Boulevard, Suite 100, Cupertino, CA 95014 and via teleconferencing. President Prupes called the meeting to order at 7:01 p.m.

#### 2. ROLL CALL

Directors Present: Rene Prupes, Procopio Sclafani, Ken Colson, Mark Negrete, Kristina Seldal

Directors Absent: None

Staff: Benjamin Porter (District Manager), Vani Kathula (Senior Sanitary Engineer)

Counsel: Valerie Armento (Present for the open session through Item 5)

Advisor: None Visitors: None

### 3. APPROVAL OF AGENDA

**Motion:** To approve the agenda.

Move: Negrete Second: Seldal

Board vote (roll call): Ayes: Prupes, Sclafani, Colson, Negrete, Seldal

Noes: None Absent: None

### 4. PUBLIC COMMENTARY

4.A. Visitor Commentary – None.

4.B. Agency Representatives – None.

4.C. Board Commentary – None.

### 5. CLOSED SESSION

### 5.A. CONFERENCE WITH LEGAL COUNSEL -EXISTING LITIGATION

Government Code Section 54956.9(d)(1) Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

Closed session discussion commenced at 7:03 pm and ended at 7:18 pm. Manager Porter and Engineer Kathula were excused. No reportable action was taken at the closed session. Staff rejoined the regular session.

### 6. UNFINISHED BUSINESS ITEM MOVED UP ON THE AGENDA

6.A. Long Range Financial Planning. Board action required: Discuss LRFP.

Board discussed the Long-Range Financial Planning.

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### 7. CONSENT CALENDAR

7.A. Approval of Minutes from the Regular Meeting of February 20, 2024

Motion: To approve Meeting Minutes from the Regular Meeting of February 20, 2024

Move: Negrete Second: Colson

Board vote (roll call): Ayes: Prupes, Sclafani, Colson, Negrete, Seldal

Noes: None Absent: None Abstain: None

### 8. NEW BUSINESS

8.A. FY2024-25 Revenue Program – Preliminary Operating and Maintenance Cost Distribution. Board action required: None.

The Board reviewed and noted the FY2024-25 Revenue Program Preliminary Operating and Maintenance cost distribution.

### 9. UNFINISHED BUSINESS

9.A. GreenWaste Recovery, Inc. – 1) Annual Spring Clean Up Planning. Board action required: None.

Staff to estimate District's expenses for the Clean Up Day. The Board directed staff to have Mark Thomas's graphic designer finalize the Clean Up Day flyer. Director Colson will post the information for Clean Up Day on Next Door.

9.B. District Website Update. Board action required: None.

Engineer Kathula provided an update on the website and explained the need to hire a consultant to make changes in the configuration of the website.

### 10. HOUSEKEEPING ITEMS

10.A. Updates on Housekeeping Items.

No update.

10.B. Agenda Items for Upcoming Meetings.

No update.

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### 11. ADJOURNMENT – NEXT REGULAR MEETING – Tuesday, March 19, 2024

To adjourn meeting	at 9.12 pm.
Negrete	Second: Sclafani
vote (roll call):	Ayes: Prupes, Sclafani, Colson, Negrete, Seldal Noes: None Absent: None.
Approved: March 19, 2024	Respectfully Submitted,
	Mark Thomas & Company, Inc.
President	District Manager Benjamin T. Porter, PE
	Negrete vote (roll call):