

1. CALL TO ORDER

The Board of the Burbank Sanitary District convened this date at 6:30 p.m. in person at the District Office at 20863 Stevens Creek Boulevard, Suite 100, Cupertino, CA 95014 and via teleconferencing. President Prupes called the meeting to order at 6:34 p.m.

2. ROLL CALL

Directors Present: Rene Prupes, Procopio Sclafani, Ken Colson, Mark Negrete, Kristina Seldal
Directors Absent: None
Staff: Benjamin Porter (District Manager), Vani Kathula (Senior Sanitary Engineer, joined remotely), Vincent Mammano (Strategy Consultant)
Counsel: None
Advisor: None
Visitors: None

3. APPROVAL OF AGENDA

Motion: To approve the agenda.

Move: Colson

Second: Negrete

Board vote:

Ayes: Prupes, Sclafani, Colson, Negrete, Seldal

Noes: None

Absent: None

4. PUBLIC COMMENTARY

4.A. Visitor Commentary – None.

4.B. Agency Representatives – None.

4.C. Board Commentary – None.

5. CLOSED SESSION

5.A. CONFERENCE WITH LEGAL COUNSEL –EXISTING LITIGATION

Government Code Section 54956.9(d)(1) Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

There was no closed session.

6. CONSENT CALENDAR

6.A. Approval of Minutes from the Meeting of December 17, 2024.

Motion: To approve Meeting Minutes from the Regular Meeting of December 17, 2024

Move: Seldal

Second: Sclafani

Board vote:

Ayes: Prupes, Sclafani, Colson, Negrete, Seldal

Noes: None

Absent: None

Abstain: None

7. UNFINISHED BUSINESS

7.A. Long Range Financial Planning. Board action required: Discuss LRFP.

The Board discussed the LRFP. Board members will finalize it at the next meeting on January 21, 2025.

8. HOUSEKEEPING ITEMS

8.A. Updates on Housekeeping Items.

President Prupes advised that she will attend the 2025 Winter CASA Conference.

8.B. Agenda Items for Upcoming Meetings.

- GreenWaste 30-minute presentation.
- Finalize LRFP
- Cyber Insurance Update
- Spring Clean Up Sub-Committee
- Website Update

9. ADJOURNMENT – NEXT REGULAR MEETING – Tuesday January 21, 2025

Motion: To adjourn meeting at 7:49 pm.

Move: Negrete

Second: Seldal

Board vote:

Ayes: Prupes, Sclafani, Colson, Negrete, Seldal

Noes: None

Absent: None

Approved: January 21, 2025

Respectfully Submitted,

Mark Thomas & Company, Inc.

Rene Prupes, President

District Manager
Benjamin T. Porter, PE