
**BURBANK SANITARY DISTRICT
REGULAR MEETING AGENDA FOR
March 17, 2026, at 7:00 PM**

The meeting will be held at 7:00 p.m. in person at District Office, 20863 Stevens Creek Boulevard, Suite 100, Cupertino, CA 95014.

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

- 4. PUBLIC COMMENTARY** – This area is reserved for items **not** listed on the agenda. The Brown Act does not allow discussion of or action on items not on the agenda. The Board may briefly respond to comments or questions from members of the public, provide a reference to staff or other resources for factual information, or direct staff to place the issue on a future agenda. There is a three (3) minute limit for individual speakers.

- 4.A. Visitor Commentary
- 4.B. Agency Representatives
- 4.C. Board Commentary

5. CLOSED SESSION

5.A. CONFERENCE WITH LEGAL COUNSEL –EXISTING LITIGATION

Government Code Section 54956.9(d)(1) Name of Case: West Valley Sanitation District and Burbank Sanitary District v. City of San Jose and City of Santa Clara, Court of Appeal, Sixth District, HO52372 and HO52818.

6. CONSENT CALENDAR

- 6.A. Approval of Minutes. Board action required: Approve Meeting Minutes from 2/17/2026.

7. WARRANTS

- 7.A. Approval of Warrants. Board action required: Approve five (5) warrants.

- 1. Mark Thomas & Company, Inc. (District Management Services)
- 2. First Tech Federal Credit Union (Board of Directors' Payroll)
- 3. County Roads & Airports (Encroachment Permit – 403 Leland Ave)
- 4. Luther Burbank School District (Parking Lot Booking Fee – Annual Clean Up Day 2026)
- 5. Luther Burbank School District (Parking Lot Booking Fee – Annual Clean Up Day 2025 Replacement Check)

8. NEW BUSINESS

- 8.A. November 3, 2026, General Election. Board action required: Review and adopt Resolution #300.
- 8.B. Preliminary District Budget FY2026-27 and Consider of Rate Increase. Board action required: Discuss Preliminary Budget and Consider Rate Increase.
- 8.C. City of San Jose – FY2026-27 Revenue Program and Regional Wastewater Facility Capital Cost Allocation. Board action required: None.
- 8.D. Santa Clara County Homeless Services. Board action required: None.
- 8.E. Biannual Meeting with Santa Clara County Integrated Waste Management Services. Board action required: None.
- 8.F. Local Agency Formation Commission (LAFCO) - Notice of Public Hearing. Board action required: None.

9. UNFINISHED BUSINESS

- 9.A. BSD Lower Lateral CIP Project Update. Board action required: Approval of purchase a Lateral Camera.
- 9.B. GreenWaste Recovery, Inc.
 - 1. Annual Spring Clean Up Planning. Board action required: Review and finalize Flyer.
- 9.C. 2026 Sewer System Management Plan Certification. Board action required: Review SSMP.
- 9.D. Form 700 – Statement of Economic Interest Update. Board action required: Board members to file Form 700 by April 1, 2026.

10. HOUSEKEEPING ITEMS

- 10.A. Updates on Housekeeping Items. Board action required: None.
- 10.B. Agenda Items for Next Meeting. Board action required: None.

11. ADJOURNMENT: NEXT REGULAR MEETING – Tuesday, April 7, 2026

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.

* Pursuant to Government Code 54954 subsection b, subsection 4, this facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank Sanitary District exercises jurisdiction.

BURBANK SANITARY DISTRICT

6. CONSENT CALENDAR

6.A. APPROVAL OF MINUTES

Approve Minutes from Regular Meeting of
February 17, 2026

1. CALL TO ORDER

The Board of the Burbank Sanitary District convened this date at 7:00 p.m. in person at the District Office at 20863 Stevens Creek Boulevard, Suite 100, Cupertino, CA 95014. President Prupes called the meeting to order at 7:00 p.m.

2. ROLL CALL

Directors Present: Rene Prupes, Procopio Sclafani, Ken Colson, Mark Negrete, Kristina Seldal
Directors Absent: None
Staff: Benjamin Porter (District Manager), Sarah Chou (Associate Sanitary Engineer)
Counsel: None
Visitors: None

3. APPROVAL OF AGENDA

Motion: To approve the agenda.

Move: Colson **Second:** Negrete

Board vote: **Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal
Noes: None
Abstain: None
Absent: None

4. PUBLIC COMMENTARY

- 4.A. Visitor Commentary – None.
- 4.B. Agency Representatives – None.
- 4.C. Board Commentary – None.

5. CLOSED SESSION

5.A. CONFERENCE WITH LEGAL COUNSEL –EXISTING LITIGATION

Government Code Section 54956.9(d)(1) Name of Case: West Valley Sanitation District and Burbank Sanitary District v. City of San Jose and City of Santa Clara, Court of Appeal, Sixth District, HO52372 and HO52818.

There was no closed session.

6. CONSENT CALENDAR

- 6A. Approval of Minutes from the Regular Meeting of January 20, 2026

Motion: To approve Meeting Minutes from the Regular Meeting of January 20, 2026

Move: Negrete **Second:** Seldal

Board vote: **Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal
Noes: None
Abstain: None
Absent: None

7. WARRANTS

7.A. Approval of Warrants.

1. Mark Thomas & Company, Inc. (District Management Services)
2. First Tech Federal Credit Union (Board of Directors' Payroll)
3. State Water Resources Control Board (Annual Permit Fee)
4. Flowing Water Plumbing & Drain (403 Leland Ave – Emergency Backup Call & Repair)

Motion: To approve four (4) warrants as listed.

Move: Seldal **Second:** Negrete

Board vote: **Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal
Noes: None
Abstain: None
Absent: None

8. NEW BUSINESS

8.A. Form 700 – Statement of Economic Interests. Board action required: Board Members to file Form 700 by April 1, 2026.

The Board has acknowledged the Form 700 filing requirement and will file by the due date.

8.B. 2026 Sewer System Management Plan Certification. Board action required: Review SSMP and adopt Resolution #299.

The Board will review and provide comments on the draft SSMP by the second meeting in March. The Board will certify the SSMP and adopt Resolution #299 at the second meeting in April.

8.C. Annual Mainline and Lateral Maintenance. Board action required: Review and award bid for Annual Maintenance.

The Board reviewed the bids and awarded the project to Flowing Water Plumbing.

Motion: To award the project of annual maintenance to Flowing Water Plumbing

Move: Seldal **Second:** Negrete

Board vote: **Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal
Noes: None
Abstain: None
Absent: None

9. UNFINISHED BUSINESS

9.A. BSD Lower Lateral CIP Project Update. Board action required: None.

The Board has requested District Staff to accelerate the CIP project to prevent any future costly emergency repairs.

9.B. GreenWaste Recovery, Inc.

1. Annual Spring Clean Up Planning. Board action required: Discussion of survey question.

The Board discussed the purpose of the survey and drafted questions.

District Staff to prepare the survey and send to the Directors for comment and approval.

2. GreenWaste Quarterly Report October – December 2025. Board action required: None

The Board reviewed and noted the GreenWaste Quarterly Report October – December 2025.

3. GreenWaste 2025 Annual Report. Board action required: None.

The Board reviewed and noted the GreenWaste 2025 Annual Report.

10. HOUSEKEEPING ITEMS

10.A. Updates on Housekeeping Items.

- District Staff has completed the CASA Collections Survey and will send the results to the Board.

10.B. Agenda Items for Upcoming Meetings.

- By consensus, the Board canceled the March 3, 2026, meeting.

11. ADJOURNMENT – NEXT REGULAR MEETING – Tuesday, March 17, 2026.

Motion: To adjourn meeting at 8:51 pm.

Move: Sclafani

Second: Negrete

Board vote:

Ayes: Prupes, Sclafani, Colson, Negrete, Seldal

Noes: None

Abstain: None

Absent: None

Approved: March 17, 2026

Respectfully Submitted,

Mark Thomas & Company, Inc.

Rene Prupes, President

District Manager
Benjamin T. Porter, PE

BURBANK SANITARY DISTRICT

7. WARRANTS

7.A. APPROVAL OF WARRANTS

1. Mark Thomas & Company, Inc.
2. First Tech Federal Credit Union
3. County Roads & Airports
4. Luther Burbank School District
5. Luther Burbank School District (Replacement Check)

Warrant List for 03-17-26

#	Payee	Invoice Date	Invoice No.	Invoice Amount	Description	Warrant No.
1	Mark Thomas & Company, Inc.	3/13/2026	59231	\$ 35,426.27	District Management Services (25-B0102)	
		3/13/2026	59230	\$ 1,515.34	BSD Lateral CIP (25-B0126)	
			MTCO Subtotal	\$ 36,941.61		4262
2	Burbank Sanitary District for Deposits / First Tech Fed		N/A			
	Rene Prupes			\$ 240.00	2/17/2026	
	Procopio Sclafani			\$ 240.00	2/17/2026	
	Ken Colson			\$ 240.00	2/17/2026	
	Mark Negrete			\$ 240.00	2/17/2026	
	Kristina Selda			\$ 240.00	2/17/2026	
	Total payment to Directors			\$ 1,200.00		
	Estimated processing fees/taxes			\$ 300.00		
			Subtotal actual amt	\$ 1,500.00	Board Payroll, Processing Fees/Taxes (Amount Deposited)	4263
3	County Roads & Airports	3/12/2026	185635	\$ 850.82	Enroachment Permit - 403 Leland Ave	4264
4	Luther Burbank School District	1/5/2026	N/A	\$ 222.00	Parking Lot Fee for Spring Clean Up Day 2026	4265
5	Luther Burbank School District	1/8/2025	N/A	\$ 222.00	Parking Lot Fee for Spring Clean Up Day 2025	4266
					Replacement check - 2025 check#4210 issued 4/15/25 has not been cleared. School confirmed did not receive	
	TOTAL WARRANT AMOUNT			\$ 39,514.43	Total not included \$222 replacement check	
	TOTAL YEAR-TO-DATE WARRANT AMOUNT FY 2025-26			\$ 802,901.40		

BURBANK SANITARY DISTRICT

8. NEW BUSINESS

- 8.A. November 3, 2026, General Election
- 8.B. Preliminary District Budget FY 2026-27
- 8.C. City of San Jose
- 8.D. Santa Clara County Homeless Services
- 8.E. Biannual Meeting with IWMS
- 8.F. Local Agency Formation Commission

ABBREVIATED
AMENDED SEPTEMBER 18, 2025
GENERAL ELECTION CALENDAR
November 3, 2026
County of Santa Clara Registrar of Voters

This calendar may not contain all candidate or district filing requirements. The Office of the Registrar of Voters is not open for filings on Saturday, Sunday or holidays.

In preparation of your election, cost estimates can be requested by filling out a District Election Cost Estimate Request Form, and returning to the Fiscal Division at ROV-fiscal@rov.sccgov.org. Please keep in mind that cost estimates may take up to 6-weeks to be returned.

Please be aware that when requesting cost estimates or calling for an election the ROV is not responsible for determining if a jurisdiction can hold an election as we cannot give legal advice; consequently, jurisdictions are encouraged to seek advice through their legal counsel.

[District Election Cost Estimate Request Form](#)

¹ Refer to California Elections Code §§ 9190 (county elections), 9295 (municipal elections), 9380 (district elections), 9509 (school district elections), and 13313 (other nonpartisan elected offices) for details of public examination periods and California Elections Code § 13314 for writ of mandate procedures.

² The period covered by any submitted statement begins on the day after the last day of the reporting period covered by the last statement filed, OR January 1st, if no previous statement has been filed.

³ Date falls on a weekend or public holiday; This date or deadline has been moved forward to the next business day.

⁴ Arguments and Rebuttal Arguments for City measures must be filed with the City Clerk's office. Contact the City Clerk's office for filing deadlines.

# of Days Prior to or Following Election	Activity Periods and Due Date(s)	ACTIVITIES / DOCUMENTS
E- 125	Wednesday, July 1, 2026	<u>RESOLUTIONS TO BE SUBMITTED TO THE ROV</u> Date for jurisdictions (except school districts) to submit resolutions calling for a candidate election to meet timeline for a full nomination period. The ROV encourages jurisdictions to provide a resolution as early as possible. (EC 10509)
E- 123	Friday, July 3, 2026	<u>RESOLUTIONS TO BE SUBMITTED TO THE ROV (SCHOOL DISTRICTS ONLY)</u> Date for school districts to submit resolutions calling for a candidate election to meet timeline for a full nomination period. The ROV encourages jurisdictions to provide a resolution as early as possible. (Educ. Code 5322)
E- 113	Monday, July 13, 2026	<u>NOMINATION PERIOD OPENS</u> First day candidates may pick up nomination documents at the office of the Registrar of Voters. (EC 8020, 8302 (independent nominations), 10220 (municipal), 10510 (district); Educ. Code 5300 (school district))
E- 98	Tuesday, July 28, 2026	<u>LAST DAY FOR RUNOFF CANDIDATES TO CHANGE BALLOT DESIGNATION</u> Last day for runoff candidates for a voter-nominated or nonpartisan office, to submit in writing a change to the ballot designation that will appear under your name. (EC 13107(h))
E- 95	Friday, July 31, 2026	<u>²F.P.P.C. SEMI-ANNUAL STATEMENT DUE</u> Deadline for semi-annual financial disclosure report Form 460 covering the reporting period noted below or the day after the closing date of the last statement filed. (Gov. Code 84200 (deadline); 81005 (weekend deadline)) Reporting Period: January 1, 2026 to June 30, 2026
E- 90 to 0	Wednesday, August 5, 2026 to Tuesday, November 3, 2026	<u>CONTRIBUTION / INDEPENDENT EXPENDITURES STATEMENTS RULES BEGIN TO APPLY</u> Sums of \$1,000 or more to/from a single source must be reported within 24-hours. The Independent Expenditure statement is required only for committees (not candidate controlled) that make independent expenditures totaling \$1,000 or more to support or oppose a single ballot measure or a single candidate. (Gov. Code 85309 (24 hours); 85204 (defining "election cycle" as E-90 timeframe))
E- 88	Friday, August 7, 2026	<u>¹NOMINATION PERIOD CLOSES</u> Deadline to file for all offices, in the Office of the Registrar of Voters only, all required nomination documents. (EC 8020, 8302 (independent nominations), 10220 (municipal), 10510 (district); Educ. Code 5300 (school district); EC 13307 (candidates statements for all candidates)) <u>LAST DAY FOR RUNOFF CANDIDATES TO SUBMIT A NEW CANDIDATE STATEMENT</u> Last day for runoff candidates for a voter-nominated or nonpartisan office, to submit a new candidate statement to appear in the November general election County Voter Information Guide (CVIG). (EC 13307(a)(2)) <u>¹LAST DAY FOR MEASURE RESOLUTIONS AND TAX RATE STATEMENTS TO BE SUBMITTED TO THE ROV</u> Last day for jurisdictions to submit a resolution calling for a measure election, and if applicable, tax rate statements. The ROV encourages jurisdictions to provide a resolution as early as possible. (EC 9401 (tax rate statement), 10403 (resolution)) <u>LAST DAY FOR PROPONENTS TO WITHDRAW AN INITIATIVE</u> Last day for proponents to withdraw an initiative that qualified for the ballot. (EC 9118.5 (county), 9215.5 (municipal), 9311 (district); Educ. Code 5300 (school district))

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# of Days Prior to or Following Election	Activity Periods and Due Date(s)	ACTIVITIES / DOCUMENTS
E- 87 to 83	Saturday, August 8, 2026 to Wednesday, August 12, 2026	¹ <u>NOMINATION EXTENSION PERIOD</u> If the incumbent fails to file a Declaration of Candidacy by deadline for their office, there will be a 5-calendar-day extension during which any candidate, other than the incumbent, may file for said office. (EC 8022, 8023 (independent nominations), 8024 (county), 8204 (judges), 10225 (municipal), 10407, 10516 (district), 10604 (school district); Educ. Code 5300 (school district))
E- 87 to 78	Saturday, August 8, 2026 to Monday, August 17, 2026	¹ <u>CANDIDATE STATEMENT EXAMINATION PERIOD</u> The elections official shall make a copy of the material referred to in Section 13307 of the Elections Code available for public examination during business hours for a period of 10-calendar days immediately following the filing deadline for submission of those documents. (EC 13313)
E- 84	Tuesday, August 11, 2026	^{1,4} <u>DUE DATE FOR PRIMARY ARGUMENTS</u> 5:00 p.m. is the deadline set by the Registrar of Voters for submitting primary arguments in favor of and against a measure. Submitted primary arguments may be withdrawn until 5:00 on this day. Arguments for City measures must be filed with the City Clerk's office. Contact the City Clerk's office for filing deadlines. (EC 9162 (county), 9316 (district), 9502 (school district), 9601 (withdrawing an argument)) <u>DUE DATE FOR LIST OF MEASURE SUPPORTERS /OPPONENTS</u> A 5:00 p.m. deadline is set by the Registrar of Voters for submitting a list of Primary Argument Supporters/Opponents to be printed below the ballot label. (EC 9170(b) (all measures))
E- 83	Wednesday, August 12, 2026	<u>LAST DAY TO AMEND OR WITHDRAW A MEASURE</u> Deadline for jurisdictions to amend or withdraw a measure from the ballot. The measure must be amended or withdrawn by resolution. (EC 9605)
E- 83 to 74	Wednesday, August 12, 2026 to Friday, August 21, 2026	^{1,4} <u>EXAMINATION PERIOD FOR ALL PRIMARY ARGUMENTS FILED</u> The elections official shall make the arguments available for public examination during business hours for a period of 10-calendar days immediately following the filing deadline for submission of those documents. (EC 9190 (county), 9380 (district), 9509 (school district))
E- 82	Thursday, August 13, 2026	<u>RANDOMIZED ALPHABET DRAWING</u> This day the Secretary of State (SOS) and the Office of the Registrar of Voters will conduct a drawing of letters of the alphabet to determine the order in which candidates appear on the ballot. (EC 13111, 13112, 13113)
E- 77	Tuesday, August 18, 2026	^{1,4} <u>DUE DATE FOR REBUTTAL ARGUMENTS AND IMPARTIAL ANALYSES</u> 5:00 pm is the deadline set by the Registrar of Voters for submitting rebuttal arguments to primary arguments in favor of and against a measure and impartial analyses. (EC 9167 (county rebuttals), 9317 (district rebuttals), 9504 (school district rebuttals); EC 9160, 9280, 9313, 9314, 9500 (impartial analyses)). Submitted primary arguments may be withdrawn until 5:00 on this day. (EC 9601)
E- 76 to 67	Wednesday, August 19, 2026 to Friday, August 28, 2026	^{1,4} <u>EXAMINATION PERIOD FOR ALL REBUTTALS AND IMPARTIAL ANALYSES FILED</u> The elections official shall make the rebuttal arguments and Impartial Analyses available for public examination during business hours for a period of 10-calendar days immediately following the filing deadline for submission of those documents. (EC 9190 (county), 9380 (district), 9509 (school district))
E- 67	Friday, August 28, 2026	^{1,4} <u>FINAL PRINTING DEADLINE</u> Any petition for writ of mandate, including any appeals, should be resolved by this date so the Registrar of Voters can meet necessary printing deadlines.
E- 57 to 14 ²	Monday, September 7, 2026 to Tuesday, October 20, 2026	<u>WRITE-IN CANDIDACY PERIOD</u> Between these dates is the period for candidates to obtain and file write-in nomination documents in the Office of the Registrar of Voters. (EC 8601)

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E- 45	Saturday, September 19, 2026	<u>LAST DAY TO MAIL BALLOTS TO MILITARY AND OVERSEAS VOTERS</u> (42 U.S.C. 20302(a)(8) (federal elections); EC 3102, 3105 (all elections))
E- 40	Thursday, September 24, 2026	<u>²F.P.C. 1st PRE-ELECTION STATEMENT DUE</u> Deadline for financial disclosure report Form 460 covering the reporting period noted below or the day after the closing date of the last statement filed. (Gov. Code 84200.8) Reporting Period: January 1, 2026 to September 19, 2026
E- 40 to 21	Thursday, September 24, 2026 to Tuesday, October 13, 2026	<u>ROV TO MAIL COUNTY VOTER INFORMATION GUIDES (CVIGS) TO ALL ACTIVE REGISTERED VOTERS</u> (E-21 is the last day to mail CVIGs) (EC 13303)
E- 29	Monday, October 5, 2026	<u>MAILING OF VOTE-BY-MAIL PACKETS</u> Last day to begin mailing vote-by-mail ballots. (EC 3001 (all elections), 4005 (for all-mail elections))
E- 29 to 1	Monday, October 5, 2026 to Monday, November 2, 2026	<u>EARLY VOTING PERIOD AT THE ROV OFFICE</u> Early voting is available at the Registrar of Voters office for individuals wishing to drop off ballots or vote in person during normal business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m., beginning 29 days prior the election. (EC 3000.5(a), 3001)
E- 15	Monday, October 19, 2026	<u>LAST DAY TO REGISTER TO VOTE FOR NOVEMBER ELECTION</u> Deadline to register to be eligible to vote in this election with a regular ballot. (EC 2102)
E- 14 to 0	Tuesday, October 20, 2026 to Tuesday, November 3, 2026	<u>CONDITIONAL VOTER REGISTRATION</u> Conditional Voter Registration is open for a full 14 days prior to the election and must be done in person at the Registrar of Voters office or at any Vote Center. (EC 2170) Vote Centers are open 11 days prior to the election, and to all registered voters in Santa Clara County, and to all registered voters in jurisdictions holding special elections. (EC 4005) Any voter can go to any Vote Center location throughout the County. Hours may vary by location and locations may vary with each election – please see listing on our website at https://vote.santaclaracounty.gov/home or click link below. <u>Official Ballot Drop Box and Vote Center Sites Information</u> (The ROV website will be updated for each election.)
E- 12	Thursday, October 22, 2026	<u>²F.P.C. 2nd PRE-ELECTION STATEMENT DUE</u> Deadline for financial disclosure report Form 460 covering the reporting period noted below or the day after the closing date of the last statement filed. (Gov. Code 84200.8) Reporting Period: September 20, 2026 to October 17, 2026
E- 10 to 0	Saturday, October 24, 2026 to Tuesday, November 3, 2026	<u>VOTE CENTERS OPEN 10 DAYS BEFORE AND INCLUDING ELECTION DAY</u> Vote Centers are open 11 days prior to the election, and to all registered voters in Santa Clara County, and to all registered voters in jurisdictions holding special elections. Any voter can go to any Vote Center location throughout the County. Hours may vary by location and locations may vary with each election – please see listing on our website at https://vote.santaclaracounty.gov/home or click link below. (EC 4005) <u>Official Ballot Drop Box and Vote Center Sites Information</u> (The ROV website will update for each election.)
E- 7	Tuesday, October 27, 2026	<u>LAST DAY TO REQUEST VOTE-BY-MAIL REPLACEMENT BALLOT TO BE MAILED</u> Deadline at 5:00 p.m. to submit a request for a Vote-by-Mail replacement ballot to be mailed to voter. (EC 3015)

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# of Days Prior to or Following Election		Activity Periods and Due Date(s)	ACTIVITIES / DOCUMENTS
E	0	Tuesday, November 3, 2026	<u>ELECTION DAY</u> All Vote Centers and ROV office are open from 7:00 a.m. to 8:00 p.m. for dropping off ballot or voting in person. (EC 10541 (district), 14212 (all polls)) Ballots must be postmarked by this date and received within 7 days following the Election. (EC 3020)
E+	22	Wednesday, November 25, 2026	<u>ELECTIONS OFFICIAL DEADLINE TO NOTIFY VOTER OF UNMATCHED OR MISSING SIGNATURE</u> In the case of a voter whose signature does not match or is missing, the elections official is required to notify the voter at least 8 days before the certification of the election of an opportunity to update the voter's signature. (EC 3019(d))
E+	28	Tuesday, December 1, 2026	<u>SIGNATURE DEADLINE</u> Last day to turn in unsigned ballot or signature verification statements by 5:00 p.m. (EC 3019(d))
E+	30	Thursday, December 3, 2026	<u>OFFICIAL CERTIFICATION OF RESULTS</u> Registrar of Voters to certify election results. (EC 15400, 15401, 15372)
E+	90	Monday, February 1, 2027	^{2,3} <u>F.P.P.C. SEMI-ANNUAL STATEMENT DUE</u> Deadline for semi-annual financial disclosure report Form 460 covering the reporting period noted below or the day after the closing date of the last statement filed. (Gov. Code 84200) Date moved from E+89 to E+90 due to falling on a weekend. Reporting Period: June 30, 2026 to December 31, 2026

RESOLUTION NO. 300

RESOLUTION OF THE BURBANK SANITARY DISTRICT REQUESTING AND CONSENTING TO CONSOLIDATION OF ELECTIONS

WHEREAS, a Biennial District General Election has been ordered to be held on Tuesday, November 3, 2026, in the Burbank Sanitary District of Santa Clara County for the purpose of electing:

<u>Number of Seat(s)</u>	<u>Length of Term</u>	<u>Exact Title of Each Office to be Held</u>
3	4 Years	Director of the Board of Directors

and,

WHEREAS, pursuant to Part 3 (commencing with Section 10400) of the Elections Code of the State of California, such election may be either completely or partially consolidated; and,

NOW, THEREFORE, BE IT RESOLVED:

Section 1. That pursuant to Section 10403 of the Elections Code, the Board of Directors of the Burbank Sanitary District calls for an election to be held on November 3, 2026 and requests the Board of Supervisors of Santa Clara County to completely consolidate the election with the statewide election.

Section 2. That the Board of Directors of the Burbank Sanitary District requests the Board of Supervisors of Santa Clara County to hold and conduct the election in the manner prescribed in Section 10418 of the Elections Code of the State of California and to further provide that the Registrar of Voters canvass the returns of the election.

Section 3. That pursuant to Section 10508 of the Elections Code of the State of California, said officers are to be elected At Large.

Section 4. That pursuant to Sections 10002 and 10520 of the Elections Code of the State of California, each district involved in a district general election in an affected county shall reimburse the county for the actual costs incurred by the county elections official in conducting the district general election for that district.

Section 5. That the candidates' statements of qualifications shall be limited to:

- **200** words and,
- That the cost of printing, translating and distributing said statements shall be borne by the **candidates** who file such statements; and,

- That each candidate who files such a statement **shall** be required to pay in advance his or her pro rata share of the estimated costs of printing, handling, and mailing said candidate statement, such estimated costs to be determined by the Registrar of Voters.

Section 6. That pursuant to Section 10522 of the Elections Code of the State of California, a current map showing the boundaries of the district and the boundaries of the divisions of the district is herewith submitted.

Section 7. That pursuant to Sections 10551 and 15651 of the Elections Code of the State of California, the method of determining the winner or winners in the event of a tie vote shall be by **lot**.

Section 8. That the following is listed below:

- 1) Names of all current Board Members; and,
- 2) Term: full or short; and,
- 3) Seats elected by: District or At Large:

<u>Member Names</u>	<u>Term: Full or Short</u>	<u>Seats Elected by Division / At Large</u>
Rene Prupes	Full Term 2025 - 2028	Appointed due to uncontested election
Ken Colson	Full Term 2025 - 2028	Appointed due to uncontested election
Procopio Selafani	Full Term 2023 - 2026	Appointed due to uncontested election
Mark Negrete	Full Term 2023 - 2026	Appointed
Kristina Seldal	Full Term 2023 - 2026	Appointed

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PASSED AND ADOPTED by the Board of Directors of the Burbank Sanitary District, State of California, on March 17, 2026, by the following vote:

AYES:

NOES: None,

ABSENT: None.

ABSTAIN: None,

APPROVED:

President
Burbank Sanitary District

ATTEST:

Secretary
Burbank Sanitary District

APPROVED AS TO FORM:

Valerie J. Armento
District Counsel

BURBANK SANITARY DISTRICT
Preliminary Budget FY2026-2027

Fiscal Year July 1, 2026 to June 30, 2027

BUDGET REPORT - EXPENSES

Account Name	Amount budgeted	Prior Expenses	Amount Payable JAN	Total Expenses To Date	Unencumbered Balance	% Expended To Date	Estimated Thru Year End	Total Anticipated FY2025-26	% of Budget	Proposed Budget FY2026-27	Comments
Debt Related Expenses											
State Revolving Fund	\$71,000.00	\$70,970.20	\$0.00	\$70,970.20	\$29.80	99.96%	\$0.00	\$70,970.20	99.96%	\$71,000.00	Based on the CWSRF payment schedule \$70,970.20
Special District Fixed Asset Acquisition											
Treatment Plant Capital Improvement Fund	\$118,800.00	\$77,039.00	\$0.00	\$77,039.00	\$41,761.00	64.85%	\$41,000.00	\$118,039.00	99.36%	\$253,466.00	Provided by CSJ
Sewer System CIP Projects	\$300,000.00	\$90,763.84	\$13,724.15	\$104,487.99	\$195,512.01	34.83%	\$75,000.00	\$179,487.99	59.83%	\$300,000.00	Lateral CIP Project - Same as last year
Service and Supplies											
Wastewater Treatment Plant O&M	\$399,900.00	\$301,788.00	\$0.00	\$301,788.00	\$98,112.00	75.47%	\$98,000.00	\$399,788.00	99.97%	\$418,287.00	Provided by CSJ
Wastewater Treatment Plant Equipment	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%	\$0.00	\$0.00	0.00%	\$1,000.00	Budget for \$1,000; CSJ budget contains \$0
San Jose Joint Use O&M	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%	\$0.00	\$0.00	0.00%	\$10,000.00	Budget, no payment made, subject to new agreement
San Jose Joint Use CIP	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%	\$0.00	\$0.00	0.00%	\$10,000.00	Budget, no payment made, subject to new agreement
Annual Neighborhood Clean Up Day	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0.00%	\$5,000.00	\$5,000.00	83.33%	\$6,000.00	Encroachment permit & No parking posting fee, same as last year
Preventive Maintenance & Video Inspection	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0.00%	\$25,000.00	\$25,000.00	62.50%	\$40,000.00	No change - same as last year
Emergency Repairs and Stoppages	\$30,000.00	\$292.50	\$796.00	\$1,088.50	\$28,911.50	3.63%	\$25,000.00	\$26,088.50	86.96%	\$30,000.00	No change - same as last year
Repairs and Replacement (mains/laterals)	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0.00%	\$20,000.00	\$20,000.00	66.67%	\$30,000.00	No change - same as last year
Permits (encroachment)	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0.00%	\$2,000.00	\$2,000.00	13.33%	\$15,000.00	No change - same as last year
Office Expenses/Publications	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%	\$500.00	\$500.00	20.00%	\$2,500.00	No change - same as last year
Engineering/Maintenance Management	\$288,900.00	\$123,066.57	\$23,933.01	\$146,999.58	\$141,900.42	50.88%	\$125,000.00	\$271,999.58	94.15%	\$303,345.00	Assuming 5% CPI increase
Legal - District Counsel	\$35,000.00	\$940.00	\$0.00	\$940.00	\$34,060.00	2.69%	\$2,000.00	\$2,940.00	8.40%	\$35,000.00	No change - same as last year
Legal - Outside Services	\$100,000.00	\$21,797.34	\$0.00	\$21,797.34	\$78,202.66	21.80%	\$30,000.00	\$51,797.34	51.80%	\$100,000.00	No change - same as last year
Legal - District Advisor	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0.00%	\$0.00	\$0.00	0.00%	\$6,000.00	No change - same as last year
Strategic Plan Consultant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00%	\$0.00	Projected LRFPP complete by June 2025
Audit and Accounting Services	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%	\$0.00	\$0.00	0.00%	\$15,000.00	Audit Expenses FY24-26
Taxroll Preparation/Refund	\$1,800.00	\$0.00	\$0.00	\$0.00	\$1,800.00	0.00%	\$0.00	\$0.00	0.00%	\$1,800.00	No change - same as last year
Annual Memberships (CASA, SWRCB, Website)	\$7,000.00	\$2,684.83	\$3,945.00	\$6,629.83	\$370.17	94.71%	\$0.00	\$6,629.83	94.71%	\$7,000.00	CASA \$2k, SWRCB \$4k, LAFCO \$710
Insurance Renewal (CASA)	\$20,000.00	\$17,157.78	\$0.00	\$17,157.78	\$2,842.22	85.79%	\$0.00	\$17,157.78	85.79%	\$20,000.00	Insurance Premium - \$16.2k + cyber 1k
Conference Registration -Travel	\$9,000.00	\$2,345.87	\$0.00	\$2,345.87	\$6,654.13	26.07%	\$3,000.00	\$5,345.87	59.40%	\$9,000.00	No change - same as last year
Website Expenses	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%	\$500.00	\$500.00	10.00%	\$5,000.00	No change - same as last year
Website Hosting Fee	\$1,000.00	\$242.88	\$0.00	\$242.88	\$757.12	24.29%	\$500.00	\$742.88	74.29%	\$1,000.00	New item per 3/19/24 Board Meeting for easy tracking
Board Election Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00%	\$10,000.00	Three Board Members due for Election
	\$1,508,900.00	\$709,088.81	\$42,398.16	\$751,486.97	\$757,413.03	49.80%	\$452,500.00	\$1,203,986.97	79.79%	\$1,700,398.00	
Salary and Benefit Special Districts											
Per Diem - Five Board Members x 24 meetings	\$36,000.00	\$9,200.00	\$2,700.00	\$11,900.00	\$24,100.00	33.06%	\$8,000.00	\$19,900.00	55.28%	\$36,000.00	No change - same as last year
Per Diem - District Clerk x 24 meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00%	\$0.00	
	\$36,000.00	\$9,200.00	\$2,700.00	\$11,900.00	\$24,100.00	33.06%	\$8,000.00	\$19,900.00	55.28%	\$36,000.00	
TOTAL EXPENSES	\$1,544,900.00	\$718,288.81	\$45,098.16	\$763,386.97	\$781,513.03	49.41%	\$460,500.00	\$1,223,886.97	79.22%	\$1,736,398.00	

Preliminary Budget FY2026-2027
FISCAL YEAR: July 1, 2025 to June 30, 2026
BUDGET REPORT - REVENUE

Account Name	Account Number	Amount budgeted	Prior Months' Receipts	Current Month Receipts	Total Receipts To Date	Balance of Budget	% Earned To Date	Estimated Through Year End	Total Anticipated FY25-26	% of Budget	Proposed Budget FY2026-27	Comments
JAN												
OPERATING												
Interest Allocation	4301100	\$50,000.00	\$89,283.78	\$0.00	\$89,283.78	(\$39,283.78)	178.57%	\$5,000.00	\$94,283.78	189%	\$50,000.00	Same as last year
Permits and Connections	4980010	\$10,000.00	\$1,920.00	\$0.00	\$1,920.00	\$8,080.00	19.20%	\$4,000.00	\$5,920.00	59%	\$10,000.00	Same as last year
Direct Assessments	4980350	\$1,340,800.00	\$5,074.01	\$752,834.23	\$757,908.24	\$582,891.76	56.53%	\$582,890.00	\$1,340,798.24	100%	\$1,340,800.00	Same as last year, assuming no increase
Credit for Treatment Plant CIP		\$60,000.00	\$0.00	\$117,116.00	\$117,116.00	(\$57,116.00)	195.19%	\$0.00	\$117,116.00	195%	\$60,000.00	City of San Jose Refund, same as last year
TOTAL OPERATING REVENUE		\$1,460,800.00	\$96,277.79	\$869,950.23	\$966,228.02	\$494,571.98	66.14%	\$591,890.00	\$1,558,118.02	107%	\$1,460,800.00	
TOTAL REVENUE		\$1,460,800.00	\$96,277.79	\$869,950.23	\$966,228.02	\$494,571.98	66.14%	\$591,890.00	\$1,558,118.02	107%	\$1,460,800.00	

CASH ACCOUNT SUMMARY

Date	Description	Balance
June 30, 2025	Ending balance	\$3,986,896.03
July 31, 2025	Ending balance	\$3,744,833.78
August 31, 2025	Ending balance	\$3,748,380.43
September 30, 2025	Ending balance	\$3,703,765.34
October 31, 2025	Ending balance	\$3,563,554.37
November 30, 2025	Ending balance	\$3,560,344.46
December 31, 2025	Ending balance	\$3,545,482.26
January 31, 2026	Ending balance	\$4,193,722.65
February 28, 2026	Ending balance	\$4,190,405.00

February 26, 2026

To: City of Santa Clara and Tributary Agency Representatives

RE: Draft Proposed 2026-31 Regional Wastewater Facility (RWF) and South Bay Water Recycling (SBWR) Capital Improvement Program and Draft Proposed 2026-27 RWF and SBWR Operating and Maintenance (O&M) Budget

Dear Mr. Ramirez, Mr. Elder, Mr. Porter, and Ms. Marshall:

In accordance with the Master Agreement, we are providing you with the preliminary draft proposed budgets by March 1.

In the draft proposed 2026-27 O&M budget document, the Proposed O&M Budget “Estimated Cost Distribution” table reflects estimates based upon mass distribution information provided by each agency to the City of San José. Descriptions of the budget proposals impacting the San José/Santa Clara Treatment Plant Operating Fund and South Bay Water Recycling Operating Fund are also included. The City-Wide Overhead allocation for this draft budget does not reflect the fully allocable overhead for 2026-2027. The City is applying the capital program from 2018-2019 until an analysis can be completed on how significant increases in the capital program impacts allocable overhead on a year-to-year basis. The time to complete the review will extend beyond the current budget cycle. If a determination is made that the same methodology for allocating overhead costs to other Departments receiving central services should continue to also be applied to the Fund, the amount of deferred overhead revenue in 2026-2027 will be recovered from the Fund in future years.

The numbers in all Draft Proposed Budgets are preliminary and are subject to change as San José works through our normal budgeting processes. The official Proposed 2026-27 Capital Budgets will be published by April 24, 2026, and the official Proposed 2026-27 Operating Budgets will be published on May 1, 2026. The City will present the budgets to the Treatment Plant Advisory Committee at its May 2026 meeting.

Sincerely,

/s/

Jeffrey Provenzano, Director

cc: Mariana Chavez-Vazquez
Richard Luna

SJ/SC Water Pollution Control Plant
PRELIMINARY - 2026-2027 Budget Proposals

DRAFT

DRAFT

ENVIRONMENTAL SERVICES DEPARTMENT

SJ/SC Water Pollution Control Plant

PRELIMINARY – 2026-2027 Operating & Maintenance Budget Summary

	2024-2025 Actual Expenses	2025-2026 Proposed Budget	2025-2026 Adopted Budget	2026-2027 Proposed Budget
Personal Services	73,673,693	80,456,321	80,456,321	84,823,000
Non-personal Services	42,431,148	69,902,947	72,401,447	68,433,000
Equipment	926,845	2,876,000	2,876,000	3,649,220
Inventory	595,632	600,000	600,000	600,000
Overhead	15,749,698	14,923,563	14,923,563	15,503,000
NCH Debt Service	726,506	510,052	510,052	510,000
SCVWD- Adv Water Treatment	8,490,677	5,500,000	9,000,000	9,000,000
Workers' Compensation	408,133	534,000	543,000	543,000
City Services	1,065,273	1,181,423	1,168,622	1,206,000
Total Operating Expenses	144,067,604	176,484,306	182,479,005	184,267,220

ESTIMATED COST DISTRIBUTION

PRELIMINARY ESTIMATES

2026-2027 Total Gallons Treated (MG)	(1) Percent of Total Sewage Treated	City / District	2026-2027 Estimated
25,812.806	62.840	City of San Jose	\$115,793,521
5,159.709	16.353	City of Santa Clara	30,133,218
30,972.515	79.193	Sub-Total	\$145,926,739
3,422.050	8.960	West Valley Sanitation District	16,510,343
1,848.217	5.098	Cupertino Sanitary District	9,393,943
2,161.080	5.582	City of Milpitas	10,285,796
354.440	0.940	Sanitation District # 2 - 3	1,732,112
85.616	0.227	Burbank Sanitary District	418,287
7,871.403	20.807	Sub-Total	\$38,340,481
38,843.918	100.000	TOTAL	\$184,267,220

SJ/SC Water Pollution Control Plant *PRELIMINARY - 2026-2027 Budget Proposals*

Proposal Title: Regional Wastewater Facility: Purchase of Two Replacement Dredges for Residual Solids Management (RSM) Operations

FTE: 0.0
Funding Source: SJ/SC Treatment Plant Operating Fund (513)
Est. 2026-2027 (Savings)/Cost: \$2,413,220 One-Time

Proposal Description/Objective:

This proposal requests funding to purchase and fully outfit two replacement dredges for Residual Solids Management (RSM). Each dredge costs \$947,826, and each requires an additional \$258,784 in hoses, pipes, and fittings. The total cost for two fully outfitted units is \$2,413,220.

RSM operations will continue for at least four more years. Existing dredges are regularly out of commission and RWF is realizing increased costs for rental of this essential equipment. Purchasing replacements will be more cost-effective than annual equipment rentals (approximately \$600,000 per unit) during the period RSM remains in operation. Further, reducing reliance on rental availability will assure uninterrupted operations and provide City mechanics the ability to modify equipment in accordance with our operational needs. Lastly, dredges retain value in the used equipment market, representing a revenue opportunity when lagoon operations are retired.

Estimated (Savings)/ Cost:

2026-2027 Personal Services Total	2026-2027 Non-Personal Total	Ongoing Personal Services Total	Ongoing Non-Personal Total
-	\$2,413,220	-	-

SJ/SC Water Pollution Control Plant *PRELIMINARY - 2026-2027 Budget Proposals*

Proposal Title: Municipal Environmental Compliance - Redirecting 1.4FTE from Municipal Environmental Compliance to RWF Land Use/Planning

FTE: 1.4
Funding Source: SJ/SC Treatment Plant Operating Fund (513)
Est. 2026-2027 (Savings)/Cost: \$293,228 Ongoing

Proposal Description/Objective:

The Environmental Services Department (ESD) received a General Fund reduction target of \$321,000 for FY 2026-2027. Presently, environmental review of work at City-owned locations is conducted by ESD’s Municipal Environmental Compliance team. This group is partially General Funded as a portion of their work is done in support of other departments (e.g.: Fire, Public Works, etc). To reduce ESD’s General Fund obligation, this responsibility may be decentralized and led by personnel in those departments. This is presently being considered among other reduction and reallocation proposals across the City. Should this responsibility be transferred out of ESD, the 1.4 General Fund FTE associated with the program could be redirected to perform land use and planning functions at the Regional Wastewater Facility (RWF), including development of the buffer lands for beneficial use, environmental review for select capital projects, and additional work pertaining to legacy lagoons and Pond A18.

Estimated (Savings)/ Cost:

2026-2027	2026-2027	Ongoing	Ongoing
Personal Services Total	Non-Personal Total	Personal Services Total	Non-Personal Total
\$293,228	-	\$293,228	-

**SJ/SC Water Pollution Control Plant
PRELIMINARY - 2026-2027 Budget Proposals**

Proposal Title: WSP: Increasing Intergovernmental Coordination and Efficiency in Assuring Waterway Access-Watershed Maintenance permitting Program

FTE: 0.01
Funding Source: SJ/SC Treatment Plant Operating Fund (513)
Est. 2026-2027 (Savings)/Cost: (\$3,547) Ongoing

Proposal Description/Objective:

Environmental Services is proposing to administer a watershed maintenance permitting program. If this service is added to ESD’s portfolio, the department will look to reallocate a small amount of existing management capacity from 513 to support this effort.

Estimated (Savings)/ Cost:

2026-2027	2026-2027	Ongoing	Ongoing
Personal Services Total	Non-Personal Total	Personal Services Total	Non-Personal Total
<i>(\$3,547)</i>	-	<i>(\$3,547)</i>	-

SJ/SC Water Pollution Control Plant *PRELIMINARY - 2026-2027 Budget Proposals*

Proposal Title: Utility and Finance Business Operations: Add/Del in Environmental Health & Safety – Making Overstrength Environmental Service Specialist Permanent

FTE: 0.0
Funding Source: SJ/SC Treatment Plant Operating Fund (513)
 South Bay Water Recycling Operating Fund (570)

Est. 2026-2027 (Savings)/Cost: \$13,942 Ongoing

Proposal Description/Objective:

This proposal seeks to convert an existing Overstrength Environmental Services Specialist (PCN 24372) to permanent status and delete the Staff Specialist (PCN 12414) assigned to the department’s Environmental Health & Safety (EHS) team, representing a net-zero change in FTE and minimal increased ongoing cost.

The department presently has an Overstrength (temporary) Employee Services Specialist providing a higher level of support and expertise to employee safety functions than the previous Staff Specialist position assigned to this crucial team. Early wins in the time since adding the Overstrength ESS have included:

- Regular field monitoring for potential hazards and addressing them via appropriate application of OSHA’s hierarchy of controls
- Regular review, implementation, and enforcement of department safety policies
- Earlier messaging of weather advisories and other safety hazards
- Development of safety work plans for departmental teams
- Management of external safety trainers
- Assistance with Workers’ Compensation and accident/incident investigations
- Completion/update of job hazard analyses

Making the current Overstrength ESS in the Environmental Health & Safety Team permanent will further strengthen the safety culture in the department and provide capacity at the appropriate level for critical tasks.

Estimated (Savings)/ Cost:

2026-2027 Personal Services Total	2026-2027 Non-Personal Total	Ongoing Personal Services Total	Ongoing Non-Personal Total
\$13,942	-	\$13,942	-

SJ/SC Water Pollution Control Plant PRELIMINARY - 2026-2027 Budget Proposals

Proposal Title: WRD: SBWR Metering and Pressure Monitoring Improvements - Phase III

FTE: 0.0
Funding Source: South Bay Water Recycling Operating Fund (570)
Est. 2026-2027 (Savings)/Cost: \$2,000,000 One-Time

Proposal Description/Objective:

This project will install two (2) master metering and pressure monitoring stations at key gateways into recycled water retailer service areas. The stations will measure volumetric flow, system pressure, and water quality parameters to support billing, system monitoring, and operational decision-making.

In order to systematically monitor the recycled water usage, quality, and pressure within retailer’s service area, two (2) master metering stations will be installed at the gateways of the retailer’s service area. The volumetric data, water quality, and system pressure information will be collected for billing and to monitor distribution system conditions. The installation of these metering stations will improve system transparency and accountability by clearly defining flows entering the retailers service area, allowing for timely identification of abnormal conditions such as leaks, pressure anomalies, or water quality concerns. The information collected will enhance operational flexibility and support cost recovery. The metering stations were proposed during the system planning and design phases in 1995, but they were removed from the bidding package due to limited funding. This project implements the originally intended system functionality and addresses a longstanding data gap by providing the instrumentation necessary to support reliable operations, long-term asset management, and improved control of the recycled water system.

Estimated (Savings)/ Cost:

2026-2027 Personal Services Total	2026-2027 Non-Personal Total	Ongoing Personal Services Total	Ongoing Non-Personal Total
-	\$2,000,000	-	-

**SJ/SC Water Pollution Control Plant
PRELIMINARY - 2026-2027 Budget Proposals**

Proposal Title: WRD: Water Resources Ongoing Vehicle Replacement Budget

FTE: 0.0
Funding Source: South Bay Water Recycling Operating Fund (570)
Est. 2026-2027 (Savings)/Cost: \$80,000 Ongoing

Proposal Description/Objective:

This action adds \$400,000 in funding (80% Fund 515 / 20% Fund 570) to establish an annual vehicle replacement budget in the Water Resources Division.

This action creates a dedicated, ongoing budget to replace aging vehicles essential for field inspections, maintenance, and emergency response activities. Presently, the Water Resources Division submits vehicle replacement requests as part of the annual proposal process, which reduces operational efficiency and service reliability. Establishing an annual vehicle replacement budget (akin to the ongoing budget at the Regional Wastewater Facility) will support consistent service delivery and minimize disruptions. Approximately 20% (\$80,000 annually) of division vehicle replacement costs projected over the next five years are for South Bay Water Recycling service vehicles.

Estimated (Savings)/ Cost:

2026-2027	2026-2027	Ongoing	Ongoing
Personal Services Total	Non-Personal Total	Personal Services Total	Non-Personal Total
-	<i>\$80,000</i>	-	<i>\$80,000</i>

SJ/SC Water Pollution Control Plant
PRELIMINARY - 2026-2027 Budget Proposals

Proposal Title: SBWR: Providing Higher Level Program Support- Add/Delete Senior Engineering Technician to Engineer I/II

FTE: 0.0
Funding Source: South Bay Water Recycling Operating Fund (570)
Est. 2026-2027 (Savings)/Cost: \$23,414 Ongoing

Proposal Description/Objective:

This proposal would delete a Senior Engineering Technician and add an Engineer I/II. The goal is to realign staffing by replacing a technician role with a higher-level engineer to enhance technical expertise, improve project delivery, and better succession planning under the engineering series within the division.

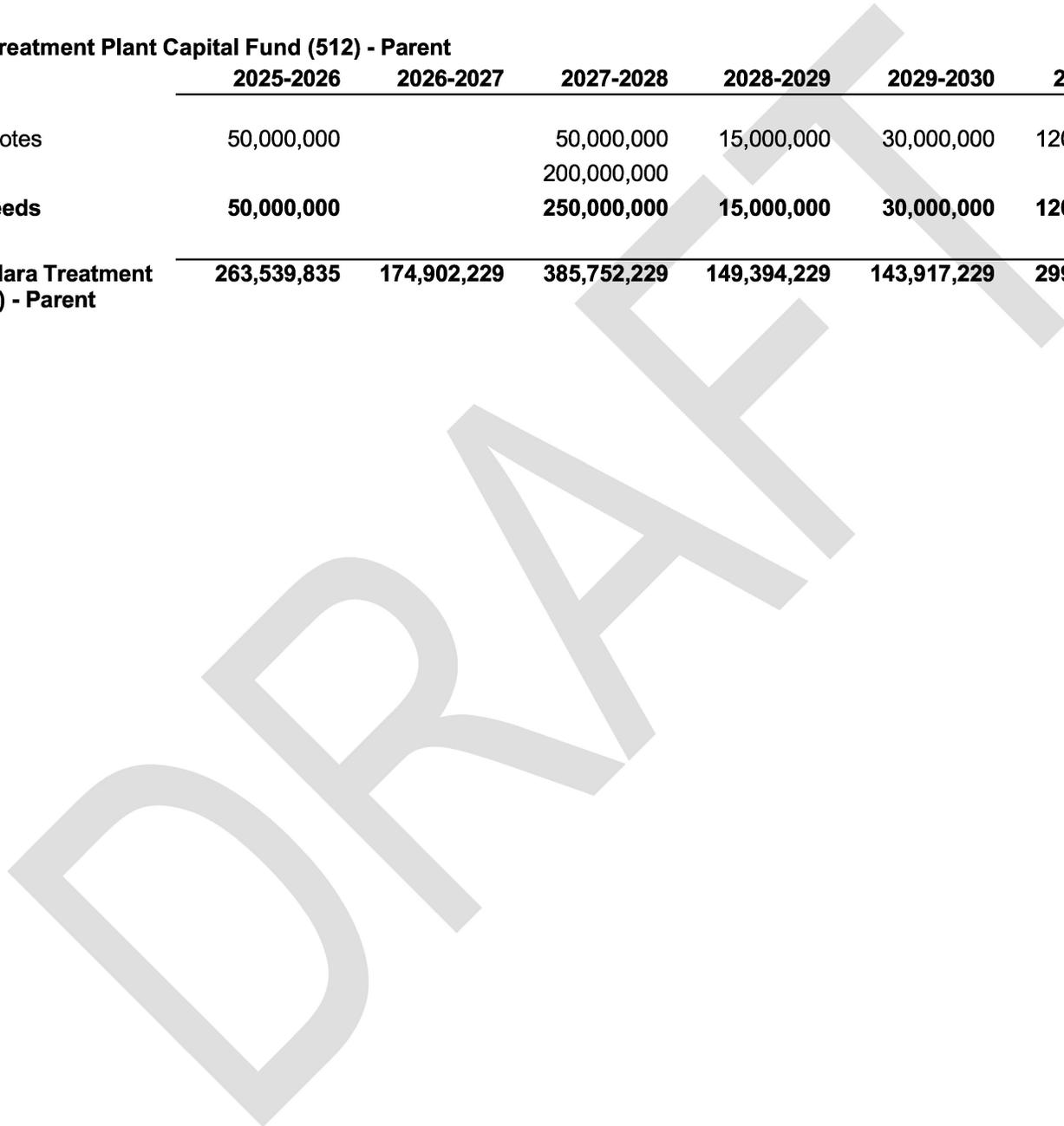
Estimated (Savings)/ Cost:

2026-2027	2026-2027	Ongoing	Ongoing
Personal Services Total	Non-Personal Total	Personal Services Total	Non-Personal Total
\$23,414	-	\$23,414	-

**San José-Santa Clara Treatment Plant Capital Fund (512) - Parent
 2027-2031 Proposed Capital Improvement Program
 Source of Funds (Combined)**

San José-Santa Clara Treatment Plant Capital Fund (512) - Parent

	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	5-Year Total
Financing Proceeds							
Wastewater Revenue Notes	50,000,000		50,000,000	15,000,000	30,000,000	120,000,000	215,000,000
Bond Proceeds			200,000,000				200,000,000
TOTAL Financing Proceeds	50,000,000		250,000,000	15,000,000	30,000,000	120,000,000	415,000,000
Total San José-Santa Clara Treatment Plant Capital Fund (512) - Parent	263,539,835	174,902,229	385,752,229	149,394,229	143,917,229	299,893,229	1,073,526,229



**San José-Santa Clara Treatment Plant Capital Fund (512) - Parent
2027-2031 Proposed Capital Improvement Program
Source of Funds (Combined)**

San José-Santa Clara Treatment Plant Capital Fund (512) - Parent	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	5-Year Total
Primary Rehabilitation	7,460,000	673,000	4,641,000	843,000	40,316,000	887,000	47,360,000
Primary Wastewater Treatment	7,460,000	673,000	4,641,000	843,000	40,316,000	887,000	47,360,000
Aeration Tanks and Blower Rehabilitation	12,976,732	3,726,000	1,249,000	30,131,000	1,600,000	193,918,000	230,624,000
Nitrification Clarifier Rehabilitation							
Secondary Clarifier Rehabilitation							
Secondary Wastewater Treatment	12,976,732	3,726,000	1,249,000	30,131,000	1,600,000	193,918,000	230,624,000
Additional Filter Improvements	1,020,000	828,000	1,907,000	631,000	27,375,000	1,230,000	31,971,000
Filter Rehabilitation	5,151,504						
Final Effluent Pump Station & Stormwater Channel Improvements New Disinfection Facilities							
Outfall Channel and Instrumentation Improvements	76,533						
Tertiary Wastewater Treatment	6,248,037	828,000	1,907,000	631,000	27,375,000	1,230,000	31,971,000
Additional Digester Upgrades	12,367,153	51,593,000	104,475,000	42,582,000	11,615,000	1,690,000	211,955,000
Digested Sludge Dewatering Facility	21,986,784						
Biosolids	34,353,937	51,593,000	104,475,000	42,582,000	11,615,000	1,690,000	211,955,000
Switchgear S2/S2A Replacement	661,000						
Electrical Systems and Power Generation	661,000						
Environmental Services Building Laboratory Improvements		2,308,000	472,000	17,110,000	2,133,000	186,000	22,209,000
Facility Wide Water Systems Improvements	55,632,168	2,155,000					2,155,000
Flood Protection							
Plant Infrastructure Improvements	6,629,704	8,994,000	1,000,000	1,000,000	1,000,000	1,000,000	12,994,000

**San José-Santa Clara Treatment Plant Capital Fund (512) - Parent
2027-2031 Proposed Capital Improvement Program
Source of Funds (Combined)**

San José-Santa Clara Treatment Plant Capital Fund (512) - Parent

	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	5-Year Total
Plantwide Security Systems Upgrade	21,313,556	1,041,000					1,041,000
Process Pump Station Improvements	939,000	3,654,000	814,000	4,849,000	1,219,000	45,884,000	56,420,000
Sanitary Lift Station Improvements		895,000	4,533,000	832,000			6,260,000
Storm Drain System Improvements	1,326,801						
Support Building Improvements	11,568,301	39,850,000	2,773,000	1,505,000	263,000		44,391,000
Tunnel Rehabilitation					2,302,000	467,000	2,769,000
Urgent and Unscheduled Treatment Plant Rehabilitation	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	7,500,000
Yard Piping Improvements	30,475,322						
Site Facility Maintenance and Improvements	129,384,852	60,397,000	11,092,000	26,796,000	8,417,000	49,037,000	155,739,000
Water Pollution Control - Construction	191,084,558	117,217,000	123,364,000	100,983,000	89,323,000	246,762,000	677,649,000
Debt Service Repayment for Plant Capital Improvement Projects	4,607,000	4,916,000	206,649,000	1,226,000	2,889,000	2,889,000	218,569,000
Owner Controlled Insurance Program	2,068,000						
Preliminary Engineering - Water Pollution Control	5,132,467	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Program Management - Water Pollution Control	10,506,581	7,926,000	6,735,000	3,421,000	3,558,000	3,700,000	25,340,000
RWF Bond Debt Service 2022B	17,271,000	17,272,000	17,271,000	17,274,000	17,274,000	17,270,000	86,361,000
RWF Bond Debt Service 2027				13,010,000	13,010,000	13,010,000	39,030,000
General Non-Construction - Water Pollution Control	39,585,048	31,114,000	231,655,000	35,931,000	37,731,000	37,869,000	374,300,000
Water Pollution Control - Non-Construction	39,585,048	31,114,000	231,655,000	35,931,000	37,731,000	37,869,000	374,300,000
Capital Program and Public Works Department Support Service Costs	983,000	1,483,000	1,430,000	1,481,000	1,533,000	1,584,000	7,511,000
Allocations	983,000	1,483,000	1,430,000	1,481,000	1,533,000	1,584,000	7,511,000
City Hall Debt Service Fund	88,000	97,000	97,000	97,000	97,000	97,000	485,000
Transfers to Special Funds	88,000	97,000	97,000	97,000	97,000	97,000	485,000
Transfers Expense	88,000	97,000	97,000	97,000	97,000	97,000	485,000
Total Expenditures	231,740,606	149,911,000	356,546,000	138,492,000	128,684,000	286,312,000	1,059,945,000

**San José-Santa Clara Treatment Plant Capital Fund (512) - Parent
 2027-2031 Proposed Capital Improvement Program
 Source of Funds (Combined)**

San José-Santa Clara Treatment Plant Capital Fund (512) - Parent	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	5-Year Total
Ending Fund Balance	31,799,229	24,991,229	29,206,229	10,902,229	15,233,229	13,581,229	13,581,229
Total San José-Santa Clara Treatment Plant Capital Fund (512) - Parent	263,539,835	174,902,229	385,752,229	149,394,229	143,917,229	299,893,229	1,073,526,229

DRAFT

ATTACHMENT B
CIP AGENCY ALLOCATIONS - TEN YEAR FORECAST

	26-27	27-28	28-29	29-30	30-31	31-32	32-33	33-34	34-35	35-36	5-Year Total	10-Year Total
Santa Clara	21,861,787	23,438,472	18,272,451	16,749,146	43,796,349	34,201,330	2,289,163	14,396,648	1,355,441	9,905,173	124,118,205	186,265,959
West Valley	7,665,127	8,217,940	6,406,642	5,872,545	15,355,770	11,991,587	802,621	5,047,718	475,241	3,472,928	43,518,024	65,308,118
Cupertino	4,803,123	5,149,527	4,014,531	3,679,855	9,622,234	7,514,170	502,938	3,163,002	297,796	2,176,206	27,269,270	40,923,382
Milpitas	8,166,964	8,755,971	6,826,087	6,257,022	16,361,116	12,776,679	855,168	5,378,193	506,356	3,700,301	46,367,160	69,583,858
CSD 2/3	608,829	652,738	508,869	466,447	1,219,684	952,472	63,751	400,932	37,748	275,849	3,456,566	5,187,318
Burbank	253,466	271,746	211,851	194,190	507,776	396,531	26,541	166,915	15,715	114,841	1,439,031	2,159,574
San Jose	84,010,705	90,069,606	70,217,568	64,363,795	168,301,071	131,429,230	8,796,818	55,323,592	5,208,703	38,063,702	476,962,745	715,784,791
Total WPCP Projects	127,370,000	136,556,000	106,458,000	97,583,000	255,164,000	199,262,000	13,337,000	83,877,000	7,897,000	57,709,000	723,131,000	1,085,213,000

Homeless Services

English



For Immediate Assistance Call Emergency Bed Hotline at 1.800.7.SHELTER (1.800.7.743.5837)
(Spanish/English)

HOUSING FOR FAMILIES WITH CHILDREN

Casa de Clara 297.8330
Call for location
Temporary shelter for women and women with children.

InnVision/Commercial Street Inn 271.1630
260 Commercial Street
8:30-4:30 Mon-Sun
Shared housing for women and women with children (boys under 12 years) - 30 days free, 60 day maximum, monthly bus passes.

Family Supportive Housing San José Family Shelter 926.8885
1590 Las Plumas Avenue
Call at 10 Mon-Fri for room availability
Shelter, comprehensive day services, monthly bus passes. Parents over 18 and boys up to 17 years. Program fee. 90 day limit. Child care, Head Start and on-site tutoring.

St. Joseph Cathedral Office of Social Ministry 283.8119
80 South Market Street
9:30-12 Tues and 1:30-5 Mon-Fri
Free transitional program for clean, sober, single working women with children and men. Must be working steadily during the day. Day bus passes available. Call first.

Catholic Charities Housing Search and Stabilization 468.0100 325.5277
2625 Zanker Road, Suite 201
8-5 Mon-Fri
Call for application procedures and appointment times
Matching program for single parents with children under 12 years.
Housing search for below market rate apartments and affordable housing.

City Team-Heritage Home 294.1238
Emergency shelter for homeless or abandoned pregnant women 18 and over during their last trimester of pregnancy. Call intake coordinator.

DOMESTIC VIOLENCE, FAMILY & CHILDREN ISSUES

Asian Americans for Community Involvement (AACI) 975.2730
2400 Moorpark Avenue, Suite 300
8:30-5:30 Mon-Fri
Call for assessment and appointment
Multi-lingual services to clients in Santa Clara County; programs for adults, seniors and children. Additional referrals are available.

Next Door (main) 501.7550 24 hour hotline 279.2962
234 East Gish Road, Suite 200
9-8 Mon-Thurs and 9-5 Fri
Provide confidential shelter, advocacy, teen and children's programs, counseling for women and children (including boys up to 18). Battered women accepted 24 hours a day.

Next Door Teen Battered Program 501.7550
Domestic Violence Intervention Program
234 East Gish Road, Suite 200
9-8 Mon-Thurs and 9-5 Fri
For teenage youth exposed to domestic violence and/or at risk of developing abusive relationships.

Family Violence Center 277.3700
125 East Gish Road
8-5 Mon-Fri
Staffed by San José Police Department; investigation of child and elder abuse cases, stalking, and domestic violence cases.

Community Solutions 842.7138
6980 Chestnut Street, Gilroy
9-5 Mon-Fri
Provides comprehensive spectrum of prevention, intervention, treatment, residential and housing services to the communities of South Santa Clara County, South San José and San Benito County.

Community Solutions 779.2113
24-Hour Domestic Violence Rape Crisis Line 1.877.363.7238
Community Crisis/Domestic Violence 683.4118
16264 Church Street, Suite 103, Morgan Hill
9-5 Mon-Fri
Provides comprehensive spectrum of prevention, intervention, treatment, residential and housing services to the communities of South Santa Clara County, South San José and San Benito County.

DROP-IN DAY TIME SERVICE CENTERS

InnVision Cecil White Center 271.5160
350 North Montgomery Street
8-7 Mon-Sun
Food, showers, mail, case management and computer lab.

One-Stop Homeless Prevention Center Georgia Travis Center InnVision 510-7150
297 Commercial Street
8:30-4:30 Mon-Fri
Wrap-around program targeted to homeless and at-risk adults and families. Housing assistance, search and placement, SSI/SSDI benefits advocacy, food stamps applications, employment services, medical services, clothing, workshops, computer lab, and referrals.

One-Stop Homeless Prevention Center Boccardo Reception Center EHC LifeBuilders 510-7528
2011 Little Orchard Street
8:30-4:30 Mon, Tues, Thurs, Fri, and 8:30 - 1 Wed
Wrap-around services program targeted to chronically homeless adults. Housing assistance, SSI/SSDI benefits advocacy, food stamps applications, employment services, veterans services, delete expungement outreach court, workshops, computer lab, and referrals.

HOUSING FOR SINGLE MEN AND WOMEN

City Team Ministries 288.2153
1174 Old Bayshore Highway
24 Hours
Overnight emergency shelter, drug and alcohol programs, showers, food, and bus passes.

EHC LifeBuilders Boccardo Reception Center 294.2100
2011 Little Orchard Street
8-5 Mon-Fri
Emergency shelter, transitional housing, or shared apartment living, food, medical services, case management and monthly bus passes.

InnVision/Montgomery Street Inn 271.5160
358 North Montgomery Street
5-8 Mon-Sun
Emergency shelter - 30 days free, 60 day maximum and monthly bus passes. Day services are also available at this location.

InnVision/Julian Street Inn 271.0820
546 West Julian Street
9:30-4 Mon-Sun
Shelter and comprehensive day services for mentally ill men and women.

Salvation Army Hospitality House 282.1175
405 North Fourth Street
Line-up begins 1:30, in-take is at 3:30, first come first served
Lunch - 12:15 and dinner - 5:15 Mon-Sat
Emergency shelter, (7 free nights annually), monthly bus passes and working-man's program for residents only.

St. Joseph Cathedral Office of Social Ministry 283.8119
80 South Market Street
9:30-12 and 1:30-5 Mon-Fri
Free transitional program for clean and sober single working women with children and men. Must be working steadily during the day. Call to be screened. Information and referrals, telephone, mail box, job search program, bus passes, transitional housing and food bags.

RENTAL AND OTHER ASSISTANCE

Alum Rock Counseling Center 294.0500
Mobile Crisis Intervention Hotline 24/7 294.0579
1245 East Santa Clara Street
9-8 Mon-Thurs and 9-5 Fri
24-hour youth and family crisis intervention program, adult and family counseling services, mentoring, school based counseling and after school programming that is geared to teach youth how to make healthy choices.

The Health Trust AIDS Services 961.9850 800.325.1890
1701 A South Bascom Avenue, Campbell
Provides housing placement, rental subsidies, case management, referral services, emergency financial assistance, transportation, and food for people with HIV/AIDS in Santa Clara County.

Housing Authority of Santa Clara County 275.8770
505 West Julian Street
8-5 Mon-Fri
Provides rental subsidies and develops affordable housing for low-income families, seniors and persons with disabilities living in Santa Clara County.

Mountain View Community Services 650.968.0836
204 Stierlin Road, Mountain View
9-12 and 1:30-4 Mon-Fri
Emergency food. Serves zip codes 94022, 24, 35, 40-41, 43.

San Jose Furniture Bank 919.345.8516
190 Martha Street
By appointment only
Assists with donated, gently used furniture.

EHC LifeBuilders Housing Services Partnership One-Stop Homeless Prevention Center 510.7526
2011 Little Orchard Street
8:30-4:30 Mon-Fri
Provides direct and indirect assistance to the chronically homeless and those at risk of homelessness, with rental assistance, securing housing, transportation and referral services.

EHC LifeBuilders Housing Services Partnership One-Stop Homeless Prevention Center 510.7124
297 Commercial Street
8:30-4:30 Mon-Fri
Provides direct and indirect assistance to homeless families and those at risk of homelessness, with rental assistance, securing housing, transportation and referral services.

MACSA Services 928.1122
130 North Jackson Avenue
8:30-12 and 1:30-5:30 Mon-Fri
Providing senior family housing, education and youth services.

Public Health Department 792.5040
General Information Referral Line 885.3980
976 Lenzen Avenue
8-5 Mon-Fri
Case management and other services provided; many program areas available through home visits and community intervention.

Rental, Rights & Referral Program 975.4480
200 East Santa Clara Street - City of San José - Housing Department
Provides mediation and arbitration services to tenants and landlords.

San Jose Unified School District Healthy Start Family Resource Center 535.6464 or 535.6798
1149 East Julian Street, Building G
8-4:30 Mon-Fri
Insurance enrollment and renewal assistance for Medi-Cal, Healthy Families, HealthyKids, and Kaiser Child Health Plan, Medical clinic for children 0-18 years, (accepts Medi-Cal, Healthy Families, & HealthyKids insurance - sliding scale), Monthly Food Program. School Activities: nutrition & health education, school enrollment process, nutrition food program, school transportation. Provides children's school supplies, backpacks, elementary school uniforms, subject to availability.

Santa Clara Unified School District 423.3550
1840 Benton Street, Santa Clara
School enrollment process, free nutrition, District Food Program, school transportation. Provides school supplies, backpacks, elementary school uniforms (if available).

County of Santa Clara 271.5500
Social Service Agency Assistance Application Center
1919 Senter Road
8-5 Mon-Fri
Assistance for homeless families with temporary assistance for needy families (TANF), Medi-Cal and food stamps.

County of Santa Clara 793.8900
General Assistance
1888 Senter Road
7-5 Mon-Fri
Financial assistance for single men and women upon qualification. Rent and move-in assistance for Supplemental Security Income (SSI) recipients.

Sacred Heart Community Services 278.2160
1381 South First Street
9-4 Mon-Fri and 9-6 Tuesday
Job development and placement, clothes, rental assistance, homeless bag lunches. (Food boxes for residents of zip codes 95110, 95117, 95125-6, 95128, 95134.) Computer and English classes.

Salvation Army 282.1165
359 North Fourth Street
9-12 and 1-4 Mon-Fri
Information and referrals, clothes, senior meals, rental and move-in assistance, bus tokens, food. 1-3 pm Tuesday-Thursday (brown bag). Meals for seniors only 9-1 Mon-Fri. Family services 9:30-12 and 1:30-3 Mon-Thurs. 9:30-12 Friday. PG&E assistance for residents in zip codes 95013, 95035, 95119, 95120, 95121 - 95123, 95126, 128, 95131-139, 141, 192, 193. Food services for residents in zip codes: 95013, 035, 050, 95051-95054, 95111, 112, 95119- 95123, 126, 128, 131, 132, 95134 95139, 141, 192, 193. Rental deposit zip codes: 95013, 035, 95119 95123, 126, 128, 95131-95139, 141, 192, 193.

Silicon Valley Independent Living Center 894.9041
2306 Zanker Road
9-5 Mon-Fri
Provides benefits information & referrals, counseling, housing referrals and placement, independent living skills, individual and systems advocacy, personal assistant services, specialized services, therapeutic recreation and vocational services for developmentally disabled.

American Red Cross 577.1000
2731 North First Street
8:30-5 Mon-Fri
Information and referral services (no rental assistance).

West Valley Community Services 255.8033
10104 Vista Drive, Cupertino
8-5 Mon, Tues, Wed Fri, and 8-8 Thurs. Closed daily from 12-1
Counseling, rental and utility assistance. Food pantry 10-11:15 am & 1-4:15 pm.

Housing Choices Coalition 284.0990
30 Las Colinas Lane
9-5 Mon-Fri
Provides quality living options for people with developmental disabilities, rental, home ownership, cooperative and/or shared housing.

Senior Housing Solutions 416.0271
512 Valley Way, Milpitas
8-4:30 Mon-Fri; Call for appointment
Shared housing for seniors.

Sunnyvale Community Services 738.4321
725 Kifer Road, Sunnyvale
9-11:30 and 1-4:30 Mon-Fri
Assistance with utilities, rent deposits, and move-in costs. Spanish, English, Chinese and Vietnamese spoken. Serves residents in zip codes 94086-89.

St. Joseph's Family Center 842.6662
7950 Church Street, Suite A, Gilroy
9-4 Mon-Fri (closed daily 12-1)
Food service in San Martin and Gilroy areas and rental assistance.

MENTAL HEALTH AND RECOVERY PROGRAMS

Adult Protective Services 975.4900
333 West Julian Street
24 hours, 7 days a week
or 1.800.414.2002
Provides assistance to adults over 65 years who are functionally impaired.

County of Santa Clara Alcohol & Drug 792.5670
333 West Julian Street
8-5 Mon-Fri
Provides assessment, detoxification, outpatient, residential, transitional housing, ancillary and prevention services to adults (at least 18 years) at sites located throughout Santa Clara County.

Momentum for Mental Health 800.704.0900
Mental Health Services. Call for intake.

Downtown Mental Health Center 800.704.0900
8-5 Mon-Fri
Mental health services. Call for appointment, no walk-ins.

Mental Health Advocacy Project 294.9730
111 West Saint John Street, Suite 315
9-12 and 1-5 Mon-Fri (except holidays)
Provides legal assistance, counseling, representation, information, referrals and mediation to persons identified as mentally or developmentally disabled.

National Alliance for the Mentally Ill (NAMI) 583.0001
307 Orchard City Drive, Suite 205, Campbell, CA 95008
10-2 Mon-Fri
Education and community-based self-help services for individuals and their families with psychiatric disabilities.

Pathway Society, Inc. 244.1834
11659 Scott Boulevard, Suite 31, Santa Clara
9-5 Mon-Fri
Information and referrals to drug and alcohol treatment programs.

Gateway (DADS) 24 hour hotline 1.800.488.9919
Information and referrals to drug and alcohol treatment programs.
Assesses individuals for treatment in Santa Clara County.

Gardner Healthcare for the Homeless 283.8140
80 South Market Street
Free medical, case management, substance abuse counseling/referral and health education.

Valley Medical Call Center 885.3321
Homeless Program
885.5000
Appts.-1.888.334.1000
Crisis outreach, referral and education center provides walk-in crisis intervention, screening and referrals to community mental health resources.

YWCA Rape Crisis Center 295.4011
24-Hour Crisis Hotline 287.3000
375 South Third Street
9-5 Mon-Fri
Information, accompaniment to the hospital, advocacy services, referrals, certified staff and volunteers are available. All calls are confidential.

VETERANS SERVICES

County of Santa Clara Veterans Services Office 553.6000
68 North Winchester Boulevard, Santa Clara
8-12 and 1-4 Mon-Fri
Provides veterans and their dependents with assistance in filling claims for disability compensation, pension, burial benefits and requests for copies of discharges from National Personnel Records. Refer veterans to other sources for VA medical and housing assistance.

EHC LifeBuilders Veterans Services 539-2183
2011 Little Orchard Street, Boccardo Reception Center
8-5 Mon-Fri
Money management, communication and resolution workshops, job placement training and referrals to employment agencies.

Goodwill Industries of Silicon Valley 869.9225
Homeless Veterans Reintegration Program
1080 North 7th Street
9-5 Mon-Fri
Employment, housing, food, clothing, bus passes and counseling.

Veterans Emergency Housing Facility 650.324.3642
795 Willow Avenue, Building 323-B, Menlo Park
24 hours
Short term housing for veterans entering recovery program for substance abuse.

Vet Center 993.0729
278 North Second Street
8-4:30 Mon-Fri
Psychotherapy, group, military, sexual trauma and bereavement counseling.

LEGAL REFERRALS

Bay Area Legal Aid 283.3700
Legal Advice 850.7066
2 West Santa Clara Street, 8th floor
9-5 Mon-Fri
Legal counseling on benefits, tenant rights and evictions.

Legal Aid Society of Santa Clara County 283.1535
480 North First Street (Housing Counseling Program) 283.1540
9:30-12 and 1:30-4 Mon-Fri
Spanish and English eviction clinics and help with other housing related issues.

Pro Bono Project of Silicon Valley 998.5298
480 North First Street, Suite 219
Legal assistance in Spanish and English.

FOOD AND MEALS

Meals Served
Martha's Kitchen - 311 Willow Street 293.6111
Hot meals served 4-5 Tues and Wed

Loaves & Fishes - InnVision's Montgomery Street Inn 934.4990
358 North Montgomery Street
Hot meals served at 4:30 Mon, Tues, Thurs.

Loaves & Fishes - St. Maria Goretti - 2980 Senter Road 934.4990
Hot meals served 4-5:30 Wed and Fri., Saturday at 4:30.
Grocery Bag Program 11-12, third Wednesday of every month.

City Team Mission - 580 Charles Street 288.2185
Hot meals served 6-7 and 5-6 Mon-Fri, 8-9 and 5-6 Sat and Sun.

Second Harvest Food Bank 266.8866
750 Curtner Avenue
8-5 Mon-Fri
Distribution of food to agencies and sites. Food to individuals in exchange for work.

YOUTH SERVICES

Bill Wilson Center Crisis Line (24 hours) 850.6140
3490 The Alameda, Santa Clara
Runaway house and homeless youth shelter. Shelter program for youth ages 11 - 17 years, other counseling available for all ages.

Eastfield Ming Quong 379.3796
After Hours Crisis Line-379.9085 or 1.877.41.CRISIS
251 Llewellyn Avenue, Campbell
8:30-5 Mon-Fri
Provides intake and referrals, phone screening for families and children up to the age of 17 years. Offers information about other community resources and information about access services to public mental health.

EHC LifeBuilders (24 hour hotline) 298.2660
Sobrato House May call collect
Drop-in services for ages 11-21 years.
2 pm-8 Mon-Fri. 4-8 Sat and Sun
Overnight shelter for ages 11-17 years. Info and referral services for homeless or runaway youth.

Rebekah Children's Services 846.2100
290 IOOF Avenue, Gilroy
8:30-5 Mon-Fri
Provides residential treatment, wraparound services, family linkage, foster care and adoption, educational services, risk prevention, client & health center.

San José Conservation Corp. 283.7171
2650-A Senter Road
7:30-4:30 Mon-Fri
The program serves youths 18 - 27 years, who desire job training and completion of their high school diploma or G.E.D.

Unity Care 971.9822
237 Race Street
8-5 Mon-Fri
Provides residential treatment, wraparound and mental health services, independent living skills training, employment assistance and transitional housing to youth ages 11-24 years.

JOB SERVICES

Ascent Employment 257.8302
490 Mitty Way
9-4 Mon-Thurs
A no-fee, community job resource center with special emphasis on individuals coming from other assistance and referral programs.

Day Worker Center of Mountain View 650.903.4102
748 Mercy Street, Mountain View
7-2 Mon-Sat
Provides job training, job matching, English As a Second Language (ESL) classes, medical services and legal assistance to day laborers.

Center for Training and Careers 251-3165
1600 Las Plumas Avenue
8-5 Mon-Fri
Provides job training and employment services.

Sobrato CET Center 287.7924
701 Vine Street
8-5 Mon-Fri
Provides job training to farm workers, high school dropouts, welfare mothers and immigrants.

work2future One Stop 794.1100
1290 Parkmoor Avenue
8-5 Mon, Wed, Fri. 8-7:30 Tues, Thurs
Career center providing employment services, workshops and job training resources.

work2future South County One Stop 846.1480
7800 Arroyo Circle, Suite A, Gilroy
8-5 Mon-Fri
Career center providing employment services, workshops and job training resources.

NOVA Administrative Offices 730.7232
505 West Olive Avenue, Suite 600, Sunnyvale
8-5 Mon-Fri
Provides one-stop centers for job seekers, job workshops, pre-layoff assistance and outplacement services.

NOVA CONNECT Business Service Center 730-7830
505 West Olive Avenue, Suite 550, Sunnyvale
8-5 Mon-Fri
Provides one-stop centers for job seekers, job workshops, pre-layoff assistance and outplacement services.

NOVA CONNECT Job Seekers Center 774-2365
420 South Pastoria Avenue, Sunnyvale
8-5 Mon-Fri
Provides one-stop centers for job seekers, job workshops, pre-layoff assistance and outplacement services.

VTA SERVICES

VTA Customer Service Call Center 321.2300
From 650 area code and South Santa Clara County toll area
800.894.9908

Recorded route and schedule information
24 hours a day - English, Spanish and Vietnamese

Information Service Representative
6-7 Mon-Fri, 7:30-4 Saturday

Hearing Impaired TDD only
VTA Website
321.2330
www.vta.org

VTA Downtown Customer Service Center
2 North First Street
9-6 Mon-Fri. Closed weekends and most holidays

VTA River Oaks Administrative Offices
3331 North First Street
8-4:30 Mon-Fri. Closed weekends and holidays

Dial 511 from any phone for free
511 is a free phone number that consolidates Bay Area transportation information into a one-stop resource. 511 provides up-to-the-minute information on schedule, route and fare information for the Bay Area's public transportation services. Available 24 hours a day, 7 days a week.

2-1-1

Dial 2-1-1 for a FREE, Non-emergency telephone service to be connected to community services.
2-1-1 operates 24 hours, 7 days a week in English, Spanish, Vietnamese and 140 other languages
Community Services include: Basic Needs, Child and Elder Care, Counseling, Employment Assistance, Health Services, Immigration Assistance, Volunteering and Donating.

Additional agencies & referrals available online at
www.helpsc.org and **www.housingscc.org**.

To request an accommodation, alternative language or format, for City sponsored printed materials, meetings or events please call 408.535.3860 at least three business days before the meeting/event.



**Local Agency
Formation Commission
of Santa Clara County**

777 North First Street
Suite 410
San Jose, CA 95112

SantaClaraLAFCO.org

Commissioners

Sylvia Arenas
Jim Beall
Rosemary Kamei
Yoriko Kishimoto
Otto Lee
Terry Trumbull
Mark Turner

Alternate Commissioners

Pamela Campos
Helen Chapman
Betty Duong
Zach Hilton
Teresa O'Neill

Executive Officer

Neelima Palacherla

NOTICE OF PUBLIC HEARING

Local Agency Formation Commission of Santa Clara County (LAFCO)

The Local Agency Formation Commission of Santa Clara County will hold a public hearing on Wednesday, April 1, 2026 at 1:15 PM, or as soon thereafter as the matter can be heard, in the Board of Supervisors' Chambers, County Government Center, 70 West Hedding Street, San Jose, California, to consider:

1. Adoption of the Proposed Work Plan and Budget for Fiscal Year 2027.

Staff report and related materials for this item will be on file at the LAFCO Office and will be available on the LAFCO website (SantaClaraLAFCO.org) by March 27, 2026.

All interested persons may be present at the meeting and provide comment at said time and place or may submit written comment. Written communications should be filed prior to the date of the hearing by email or mail at the address noted below.

Email: LAFCO@ceo.sccgov.org

Phone: (408) 993-4709

Mailing Address: LAFCO of Santa Clara County
777 North First Street, Suite 410
San Jose, CA 95112

March 9, 2026

BURBANK SANITARY DISTRICT

9. UNFINISHED BUSINESS

- 9.A. BSD Lower Lateral CIP Update
- 9.B. GreenWaste Recovery Inc.
- 9.C. 2026 Sewer System Management Plan
- 9.D. Form 700 Update



Burbank Sanitary District

20863 Stevens Creek Blvd., Suite 100
Cupertino, CA 95014

Phone (408) 255-2137 Fax (408) 253-5173
www.burbanksanitary.org

"Serving the Burbank Community since 1940"

MEMORANDUM

DATE: March 17, 2026

TO: Board of Directors, Burbank Sanitary District

FROM: Benjamin Porter, District Manager-Engineer

RE: Update on Lateral CIP Program

Project Background

The District is currently implementing the **Lateral – Phase 1 Program**, which requires inspection of each lower lateral to determine pipe condition prior to rehabilitation and lining.

Phase 1A – Lateral Rehabilitation

The laterals that were repaired in Phase 1A were identified as having significant roots from television inspection of the main line sewers that was completed by the sewer lining contractor for the BSD sewer rehabilitation program in 2023. Cleanouts were installed at these laterals and that allowed access for the contractor to inspect these lower laterals and make repairs. This work was completed in January 2026.

Phase 1B – Inspection of Laterals with Cleanouts, Significant Structural Defects or Heavy Roots

The 2026 annual BSD sewer cleaning program included the cleaning of 195 sewer laterals in the District that have cleanouts. When these laterals were cleaned the contractor noted which laterals had few locations with significant structural defects like broken or missing pieces of pipe, significant roots and provided a list of those lateral locations to the District staff. Of the 195 laterals that were cleaned, **16** were found to have broken or missing pieces of pipe, and **9** were found to have heavy roots. As part of **Phase 1B – Inspection**, lower laterals that have broken or missing pieces of pipe and have heavy roots will be inspected for structural defects by accessing them through existing cleanouts. This work will be performed by BSD staff.

Proper inspection is necessary to:

- Verify structural integrity
- Identify cracks, offsets, root intrusion, and collapses



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- Spot-check contractor cleaning and maintenance work
- Document pre- and post-construction conditions

At this time, in order to allow **Lateral – Phase 1B activities to proceed without delay**, staff will inspect the **25 laterals** through the cleanout access points by borrowing CCTV inspection equipment.

Phase 1C – Repair of Laterals with Defects observed in the Phase 1B inspection.

District staff will design repairs to the laterals with significant structural defects identified in the Phase 1B inspection.

Future Equipment Needs to Inspect District Sewers

Borrowing lateral inspection equipment is not a sustainable long-term solution due to equipment availability and scheduling constraints. District staff will evaluate the need for a dedicated camera for BSD to inspect remaining 171 laterals at a later date and report back to the Board.



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MEMORANDUM

DATE: March 17, 2026

TO: Board of Directors, Burbank Sanitary District

FROM: Benjamin Porter, District Manager-Engineer

RE: Authorization to Purchase Lateral Sewer Inspection Camera

Background

To successfully carry out Lateral CIP program in-house on an ongoing basis, staff requires dedicated CCTV lateral inspection equipment for use during the Phase 1B Lateral Inspection program and future Phase 2 Lateral Rehabilitation Program activities.

Purchasing this equipment will allow staff to conduct lateral inspections more efficiently and reduce reliance on external contractors.

Proposed Equipment Purchase

Staff is requesting authorization to purchase equipment. Table 1 provides summary of items and cost:

Table 1: Summary of Equipment and Quote

Item	Equipment Type	Description	Quantity	Cost
1	Vivax-Metrotech VCamMX-2 Plug Sewer Camera System	Main CCTV camera system for lateral inspections	1	\$11,420.00
2	VMX-100A-Lightweight Pushrod Camera	Lightweight, portable camera for inspections in tight spaces and easements	1	\$6,470.00
3	vLoc3-9800 Receiver (Pipe Locator)	Used to locate lateral alignment and pipe depth from the ground surface	1	\$2,280.00
	Subtotal Cost			\$20,170.00
	Total Sales Tax			\$ 1,840.52
	Total Cost			\$22,010.52



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Product Link: <https://vivax-metrotech.com/vivax-product/vcammx-2-plug/>

Recommendation:

Staff recommends the Board to authorize the purchase of the lateral inspection cameras and accessories to support the District's ongoing lateral inspection and rehabilitation program. **Total cost amount is approximately \$22,010.52 only.**

Appendix A: Product Price Quotes

