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**BURBANK SANITARY DISTRICT  
REGULAR MEETING AGENDA FOR  
May 19, 2026, at 7:00 PM**

**The meeting will be held at 7:00 p.m. in person at District Office, 20863 Stevens Creek Boulevard, Suite 100, Cupertino, CA 95014.**

Director Sclafani plans to call in to the meeting from Gaylord National Resort & Convention Center,  
201 Waterfront St, Oxon Hill, MD 20745.

[call (669) 444-9171 Meeting ID: 873 1079 9418 Passcode:100]

<https://us06web.zoom.us/j/87310799418?pwd=q6hUcIA2MkTKiaZlWZjhEFblWyoZl9.1>

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF AGENDA**

- 4. PUBLIC COMMENTARY** – This area is reserved for items **not** listed on the agenda. The Brown Act does not allow discussion of or action on items not on the agenda. The Board may briefly respond to comments or questions from members of the public, provide a reference to staff or other resources for factual information, or direct staff to place the issue on a future agenda. There is a three (3) minute limit for individual speakers.

- 4.A. Visitor Commentary
- 4.B. Agency Representatives
- 4.C. Board Commentary

**5. CLOSED SESSION**

5.A. CONFERENCE WITH LEGAL COUNSEL –EXISTING LITIGATION

Government Code Section 54956.9(d)(1) Name of Case: West Valley Sanitation District and Burbank Sanitary District v. City of San Jose and City of Santa Clara, Court of Appeal, Sixth District, HO52372 and HO52818.

**6. CONSENT CALENDAR**

- 6.A. Approval of Minutes. Board action required: Approve Meeting Minutes from 4/21/2026.

**7. WARRANTS**

- 7.A. Approval of Warrants. Board action required: Approve four (4) warrants.

- 1. Mark Thomas & Company, Inc. (District Management Services)
- 2. First Tech Federal Credit Union (Board of Directors' Payroll)
- 3. Flowing Water Plumbing (Annual Mainline & Lateral Maintenance, Emergency Repair for 425 Raymond Ave)
- 4. Cupertino Sanitary District – (Field Safety Vests)

**8. NEW BUSINESS**

- 8.A. FPPC Form 470 – Annual Financial Disclosure Statements. Board action required: Board members to E-File Form 470 by July 31, 2026.

**9. UNFINISHED BUSINESS**

- 9.A. BSD Lower Lateral CIP Project Update. Board action required: None.

- 9.B. GreenWaste Recovery, Inc.

- 1. Annual Spring Clean Up Day Debrief. Board action required: None.
- 2. 2026 Quarterly Report, January – March 2026. Board action required: None
- 3. FY2026-2027 Outreach Plan. Board action required: None
- 4. GreenWaste Annual Rate Increase. Board action required: Review and accept Annual CPI Increase.
- 5. Upcoming Contract Expiration Discussion. Board action required: None.

**10. HOUSEKEEPING ITEMS**

- 10.A. Updates on Housekeeping Items. Board action required: None.
- 10.B. Agenda Items for Next Meeting. Board action required: None.

**11. ADJOURNMENT: NEXT REGULAR MEETING – Tuesday, June 2, 2026**

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.

\* Pursuant to Government Code 54954 subsection b, subsection 4, this facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank Sanitary District exercises jurisdiction.

# **BURBANK SANITARY DISTRICT**

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## **6. CONSENT CALENDAR**

### **6.A. APPROVAL OF MINUTES**

Approve Minutes from Regular Meeting of  
April 21, 2026

**1. CALL TO ORDER**

The Board of the Burbank Sanitary District convened this date at 7:00 p.m. in person at the District Office at 20863 Stevens Creek Boulevard, Suite 100, Cupertino, CA 95014. President Prupes called the meeting to order at 7:00 p.m.

**2. ROLL CALL**

Directors Present: Rene Prupes, Procopio Sclafani, Ken Colson, Mark Negrete, Kristina Seldal  
Directors Absent: None  
Staff: Benjamin Porter (District Manager), Sarah Chou (Associate Sanitary Engineer)  
Counsel: None  
Visitors: None

**3. APPROVAL OF AGENDA**

**Motion:** To approve the agenda.

**Move:** Colson                      **Second:** Negrete

**Board vote:**                      **Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal  
**Noes:** None  
**Abstain:** None  
**Absent:** None

**4. PUBLIC COMMENTARY**

- 4.A. Visitor Commentary – None.
- 4.B. Agency Representatives – None.
- 4.C. Board Commentary – None.

**5. CLOSED SESSION**

5.A. CONFERENCE WITH LEGAL COUNSEL –EXISTING LITIGATION  
Government Code Section 54956.9(d)(1) Name of Case: West Valley Sanitation District and Burbank Sanitary District v. City of San Jose and City of Santa Clara, Court of Appeal, Sixth District, HO52372 and HO52818.

There was no closed session.

**6. CONSENT CALENDAR**

- 6A. Approval of Minutes from the Regular Meeting of March 17, 2026

**Motion:** To approve Meeting Minutes from the Regular Meeting of March 17, 2026

**Move:** Negrete                      **Second:** Seldal

**Board vote:**                      **Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal  
**Noes:** None  
**Abstain:** None  
**Absent:** None

**7. WARRANTS**

7.A. Approval of Warrants.

1. Mark Thomas & Company, Inc. (District Management Services)
2. First Tech Federal Credit Union (Board of Directors' Payroll)
3. Armento and Hynes, LLP (District Legal Services)
4. City of San Jose (TP O&M & Capital Billing Q4 FY2025-26)
5. County Roads & Airports (Encroachment Permit – Annual Clean Up Day)

**Motion:** To approve five (5) warrants as listed.

**Move:** Seldal                      **Second:** Sclafani

**Board vote:**                      **Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal  
**Noes:** None  
**Abstain:** None  
**Absent:** None

**8. NEW BUSINESS**

8.A. FY2025-26 Third Quarter Financial Review. Board action required: None.

The Board reviewed and noted the FY2025-26 Third Quarter Financial Review.

8.B. Set Public Hearing for FY2026-27 Taxroll Collection on June 16, 2026. Board action required: Set Public Hearing for Taxroll Collection on June 16, 2026.

**Motion:** To set Public Hearing for Taxroll Collection on June 16, 2026.

**Move:** Seldal                      **Second:** Negrete

**Board vote:**                      **Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal  
**Noes:** None  
**Abstain:** None  
**Absent:** None

8.C. District Participation in 2026 CASA Rate Survey. – Board action required. None.

District staff to respond to 2026 CASA Rate Survey, the Board directed staff to request the aggregated results from the previous year's participation.

**9. UNFINISHED BUSINESS**

9.A. BSD Lower Lateral CIP Project Update. Board action required: None.

The Board reviewed the staff memo and noted the CIP project update and directed staff to prioritize outreach to homeowners.

9.B. GreenWaste Recovery, Inc. - Annual Spring Clean Up Planning. Board action required: None.

The Board discussed the following items:

- Engineer Chou will be attending the Clean Up Day and begin the day at the compost Station.
- Engineer Chou to prepare Director Handouts.

9.C. 2026 Sewer System Management Plan Certification. Board action required: Review SSMP and adopt Resolution #299.

The Board reviewed the SSMP and adopted Resolution #299.

**Motion:** To adopt Resolution #299 for 2026 SSMP Certification.

**Move:** Colson                      **Second:** Seldal

**Board vote:**                      **Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal  
**Noes:** None  
**Abstain:** None  
**Absent:** None

9.D. Biannual Meeting with Santa Clara County Integrated Waste Management Services Debrief. Board action required: None.

Engineer Chou provided a debrief of the biannual meeting with County Integrated Waste Management.

**10. HOUSEKEEPING ITEMS**

10.A. Updates on Housekeeping Items.

- Proposal to make the second Board Meeting in July a special meeting to accommodate scheduling.

10.B. Agenda Items for Upcoming Meetings.

No update.

**11. ADJOURNMENT – NEXT REGULAR MEETING – Tuesday, May 19, 2026.**

**Motion:** To adjourn meeting at 7:58 pm.

**Move:** Sclafani                      **Second:** Negrete

**Board vote:**                      **Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal  
**Noes:** None  
**Abstain:** None  
**Absent:** None

Approved: May 19, 2026

Respectfully Submitted,

**Mark Thomas & Company, Inc.**

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Rene Prupes, President

District Manager  
Benjamin T. Porter, PE

# **BURBANK SANITARY DISTRICT**

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## **7. WARRANTS**

### **7.A. APPROVAL OF WARRANTS**

1. Mark Thomas & Company, Inc.
2. First Tech Federal Credit Union
3. Flowing Water Plumbing
4. Cupertino Sanitary District

**Warrant List for 05-19-2026**

#	Payee	Invoice Date	Invoice No.	Invoice Amount	Description	Warrant No.	
1	Mark Thomas and Company, Inc	5/14/2026	59926	\$ 28,644.88	District Management Services (25-B0102)	4277	
			59925	\$ 38,130.12	BSD Lateral CIP (25-B0126)		
			59926-R	\$ 88.69	Reimbursables - Website Hosting Fee, BSD Logo added to Safety Vests		
			MTCO Subtotal	\$ 66,863.69			
2	Burbank Sanitary District for Deposits / First Tech Fed Credit Union		N/A		Board Payroll, Processing Fees/Taxes		
	Rene Prupes			\$ 240.00	4/21/2026		
	Procopio Sclafani			\$ 240.00	4/21/2026		
	Ken Colson			\$ 240.00	4/21/2026		
	Mark Negrete			\$ 240.00	4/21/2026		
	Kristina Seldal			\$ 240.00	4/21/2026		
	Total payment to Directors			\$ 1,200.00			
	Estimated processing fees/taxes			\$ 300.00			
	Payroll Deposit to First Tech Subtotal				\$ 1,500.00		4278
3	Flowing Water Plumbing	3/27/2026	1845	\$ 21,810.00	Annual Mainline & Lateral Maintenance Project	4279	
			4/29/2026	1866	\$ 6,775.00		Emergency Repair - 425 Raymond Ave
			Flowing Water Plumbing Subtotal		\$ 28,585.00		
4	Cupertino Sanitary District	5/14/2026	26-02	\$ 220.27	Field Safety Vests	4280	
<b>TOTAL WARRANT AMOUNT</b>				<b>\$ 97,168.96</b>			
<b>TOTAL YEAR-TO-DATE WARRANT AMOUNT FY 2025-26</b>				<b>\$ 1,102,081.97</b>			

# **BURBANK SANITARY DISTRICT**

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## **8. NEW BUSINESS**

8.A. FPPC Form 470

**From:** [Candidate Services](#)  
**To:** [ROV-candidateservices](#)  
**Cc:** [Lehr, Bren](#)  
**Subject:** Action Required: Stipend and District Information Update 2026  
**Date:** Friday, April 17, 2026 4:23:51 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Dear District Representative:

Under Fair Political Practices Commission (FPPC) regulations, officeholders who receive \$200 or more in monthly compensation and do not have an active candidate or officeholder committee must file FPPC Form 470 annually. The Office of the Registrar of Voters requires these filings to be submitted electronically, as outlined in Ordinance No. NS-300.857. **Please note:** Officeholders with 470 filing obligations need to login to their NetFile Officeholder account to complete their filing, and Candidate Services will send them an email regarding this requirement and deadline to file their form. First-time filers must reach out to our office to be provided a welcome letter and access to their Netfile officeholder credentials.

**The deadline for officeholders to e-file their FPPC Form 470 is July 31, 2026, covering the period from January 1, 2026, to December 31, 2026. We recommend they file early to avoid late fees.**

**Here is what you need to do as the district representative:**

1. Review your district information for accuracy, including stipend amounts and boardmember contact details in the respective secured link for your school district or special district located below:

For schools:  [Stipend Project – School Districts](#)

For Special Districts:  [Stipend Project - Special Districts](#)

2. Fill out the [District Information](#) webform by 1) providing District Representative Contact Information about you and your district as well as all Boardmembers (click on the “Add” button to add information for more than one boardmember); 2) provide current compensation to each boardmember monthly, if applicable, by clicking on the check box that reads... “Boardmembers receive a stipend,” then add the amount in the “How much? field. If boardmembers do not receive a stipend, then click on the respective check box.

Please review all information before hitting the “SUBMIT” button to ensure accuracy for ROV records.

To help us determine your board members’ filing requirements, please complete the webform as soon as possible, and ***no later than Monday, May 11, 2026.***

If you have any questions, feel free to call our office at 408-299-8639. Thank you for your cooperation.

Thank you,



Candidate Services Division  
County of Santa Clara, Registrar of Voters  
1555 Berger Drive, Building 2, 3<sup>rd</sup> Floor  
San Jose, CA 95112  
Office: (408) 299-8639  
<https://vote.santaclaracounty.gov/home>

# **BURBANK SANITARY DISTRICT**

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## **9. UNFINISHED BUSINESS**

- 9.A. BSD Lower Lateral CIP Update
- 9.B. GreenWaste Recovery Inc.



## Burbank Sanitary District

20863 Stevens Creek Blvd., Suite 100  
Cupertino, CA 95014

Phone (408) 255-2137 Fax (408) 253-5173

www.burbanksanitary.org

**"Serving the Burbank Community since 1940"**

### MEMORANDUM

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DATE: May 19, 2026

TO: Board of Directors, Burbank Sanitary District

FROM: Benjamin Porter, District Manager-Engineer

RE: BSD - Lower Lateral CIP Project Update

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### Project Background and Update

This memo provides a progress update on Phase 2 of the Lower Lateral CIP project.

1. District Staff completed field verification activities for the 13 identified repair locations
2. District Staff completed preliminary engineering design by finalizing the scope of work for the 13 identified repair locations
3. A 30% construction cost estimate has been prepared as shown in Attachment #1.
4. Permission-to-enter and construction notification letters have been distributed to affected property owners to support upcoming construction activities.

The proposed work includes both localized point repairs and trenchless full-segment lateral replacements, based on the severity and extent of structural deficiencies identified during inspection activities.

### Look Ahead / Next Steps

Construction activities for Phase 2 remain scheduled from August 2026 through October 2026.

The remaining 179 laterals will be further inspected under the Phase 2A program.

For Phase 2A, the remaining 179 laterals with existing cleanout access will continue to undergo CCTV inspection and evaluation through August 2027. Any laterals identified with significant structural deficiencies during this phase will be incorporated into the future Phase 2B repair program, currently planned for construction between September 2027 and January 2028.

**Attachment #1:** BSD Lower Lateral CIP – Phase 2 30% Construction Cost Estimate (to be sent separately by email)



**GreenWaste Recovery, LLC.**

2540 N. First Street

Suite 300

San Jose, CA 95131

(408) 283-4800

# **Quarterly Report**

## **January 2026 to March 2026**

### **Q1 2026**

**BURBANK SANITARY DISTRICT**

Mixed Compostables, Recyclables, and Yard Trimmings Franchise Agreement



April 27, 2026

Benjamin Porter  
Burbank Sanitary District  
20863 Stevens Creek Blvd., Suite 100  
Cupertino, CA 95014

Dear Mr. Porter,

Enclosed please find the January 2026 to March 2026 (Q1 2026) quarterly report as required by the Collection of Solid Waste, Recyclables, and Yard Trimmings Franchise Agreement between the Burbank Sanitary District, and GreenWaste Recovery, LLC.

The following are highlights of this report:

- 1A Quarterly Summary
- 1B Quarterly Summary
- 2 Residential Collection Summary
- 3 Commercial Collection Summary
- 4 Program Operations
- 5 Customer Service Data
- 6A Phone log and Missed pickup summary
- 6B Missed Pickup Details
- 7 Special Events

It has been a pleasure to serve the Burbank Sanitary District.

Sincerely,

Gar-Ying Chan  
Financial Planning & Analysis Manager  
garying.chan@greenwaste.com



**Diversion & Tonnages**

**Burbank**

**Residential, January 2026**

Material	Total Tons	Diversion %	Total Trash Tons	A		B		A + B	
				Recycled Tons	Recycled Yard Waste Tons	Recycled Tons	Recycled Yard Waste Tons	Total Recycled Tons	
CURBSIDE RECYCLABLES 1	27.43	71.47%	7.82	19.61	-	-	-	19.61	
CURBSIDE RECYCLABLES 2	4.92	52.46%	2.34	2.58	-	-	-	2.58	
CURBSIDE RECYCLABLES 3	4.97	33.44%	3.31	1.66	-	-	-	1.66	
CURBSIDE RECYCLABLES 4			-	-	-	-	-	-	
PROCESSED COMPOSTABLES 2	73.93	56.09%	32.46	41.47	-	-	-	41.47	
BULKY ITEMS	0.41	15.13%	0.35	0.06	-	-	-	0.06	
ELECTRONICS-IN			-	-	-	-	-	-	
YARDWASTE -IN	46.18	100.00%	-	-	46.18	-	-	46.18	
<b>Total Residential</b>	<b>157.84</b>		<b>46.28</b>	<b>65.38</b>	<b>46.18</b>			<b>111.56</b>	

**70.68% Diversion**

**Residential, February 2026**

Material	Total Tons	Diversion %	Total Trash Tons	A		B		A + B	
				Recycled Tons	Recycled Yard Waste Tons	Recycled Tons	Recycled Yard Waste Tons	Total Recycled Tons	
CURBSIDE RECYCLABLES 1	20.84	76.64%	4.87	15.97	-	-	-	15.97	
CURBSIDE RECYCLABLES 2	7.30	61.06%	2.84	4.46	-	-	-	4.46	
CURBSIDE RECYCLABLES 3	3.39	45.48%	1.85	1.54	-	-	-	1.54	
CURBSIDE RECYCLABLES 4			-	-	-	-	-	-	
PROCESSED COMPOSTABLES 2	65.07	54.06%	29.89	35.18	-	-	-	35.18	
BULKY ITEMS	-	15.13%	-	-	-	-	-	-	
ELECTRONICS-IN			-	-	-	-	-	-	
YARDWASTE -IN	40.12	100.00%	-	-	40.12	-	-	40.12	
<b>Total Residential</b>	<b>136.72</b>		<b>39.45</b>	<b>57.15</b>	<b>40.12</b>			<b>97.27</b>	

**71.14% Diversion**

**Residential, March 2026**

Material	Total Tons	Diversion %	Total Trash Tons	A		B		A + B	
				Recycled Tons	Recycled Yard Waste Tons	Recycled Tons	Recycled Yard Waste Tons	Total Recycled Tons	
CURBSIDE RECYCLABLES 1	39.59	76.06%	9.48	30.11	-	-	-	30.11	
CURBSIDE RECYCLABLES 2	-	60.11%	-	-	-	-	-	-	
CURBSIDE RECYCLABLES 3	-	44.15%	-	-	-	-	-	-	
CURBSIDE RECYCLABLES 4			-	-	-	-	-	-	
PROCESSED COMPOSTABLES 2	81.87	48.67%	42.03	39.84	-	-	-	39.84	
BULKY ITEMS	0.21	15.13%	0.18	0.03	-	-	-	0.03	
ELECTRONICS-IN			-	-	-	-	-	-	
YARDWASTE -IN	66.99	100.00%	-	-	66.99	-	-	66.99	
<b>Total Residential</b>	<b>188.66</b>		<b>51.68</b>	<b>69.99</b>	<b>66.99</b>			<b>136.98</b>	

**72.61% Diversion**

**Residential, Q1 2026**

Material	Total Tons	Diversion %	Total Trash Tons	A		B		A + B	
				Recycled Tons	Recycled Yard Waste Tons	Recycled Tons	Recycled Yard Waste Tons	Total Recycled Tons	
CURBSIDE RECYCLABLES 1	87.86	74.77%	22.17	65.69	-	-	-	65.69	
CURBSIDE RECYCLABLES 2	12.22	57.60%	5.18	7.04	-	-	-	7.04	
CURBSIDE RECYCLABLES 3	8.36	38.32%	5.16	3.20	-	-	-	3.20	
CURBSIDE RECYCLABLES 4	-		-	-	-	-	-	-	
PROCESSED COMPOSTABLES 2	220.87	52.74%	104.39	116.48	-	-	-	116.48	
BULKY ITEMS	0.62	15.13%	0.53	0.09	-	-	-	0.09	
ELECTRONICS-IN	-		-	-	-	-	-	-	
YARDWASTE -IN	153.29	100.00%	-	-	153.29	-	-	153.29	
<b>Total Residential</b>	<b>483.22</b>		<b>137.42</b>	<b>192.51</b>	<b>153.29</b>			<b>345.80</b>	

**71.56% Diversion**

**Commercial, January 2026**

Material	Total Tons	Diversion %	Total Trash Tons	Total Recycled Tons
OFFICE RECYCLABLES 2	2.46	52.46%	1.17	1.29
OFFICE RECYCLABLES 3			-	-
OFFICE RECYCLABLES 4			-	-
PROCESSED COMPOSTABLES 2	24.81	56.09%	10.89	13.92
<b>Total Commercial</b>	<b>27.27</b>		<b>12.06</b>	<b>15.21</b>

**55.76% Diversion**

**Commercial, February 2026**

Material	Total Tons	Diversion %	Total Trash Tons	Total Recycled Tons
OFFICE RECYCLABLES 2	2.02	61.06%	0.79	1.23
OFFICE RECYCLABLES 3			-	-
OFFICE RECYCLABLES 4			-	-
PROCESSED COMPOSTABLES 2	23.25	54.06%	10.68	12.57
<b>Total Commercial</b>	<b>25.27</b>		<b>11.47</b>	<b>13.80</b>

**54.62% Diversion**

**Commercial, March 2026**

Material	Total Tons	Diversion %	Total Trash Tons	Total Recycled Tons
OFFICE RECYCLABLES 2	1.71	60.11%	0.68	1.03
OFFICE RECYCLABLES 3			-	-
OFFICE RECYCLABLES 4			-	-
PROCESSED COMPOSTABLES 2	22.34	48.67%	11.47	10.87
<b>Total Commercial</b>	<b>24.05</b>		<b>12.15</b>	<b>11.90</b>

**49.48% Diversion**

**Commercial, Q1 2026**

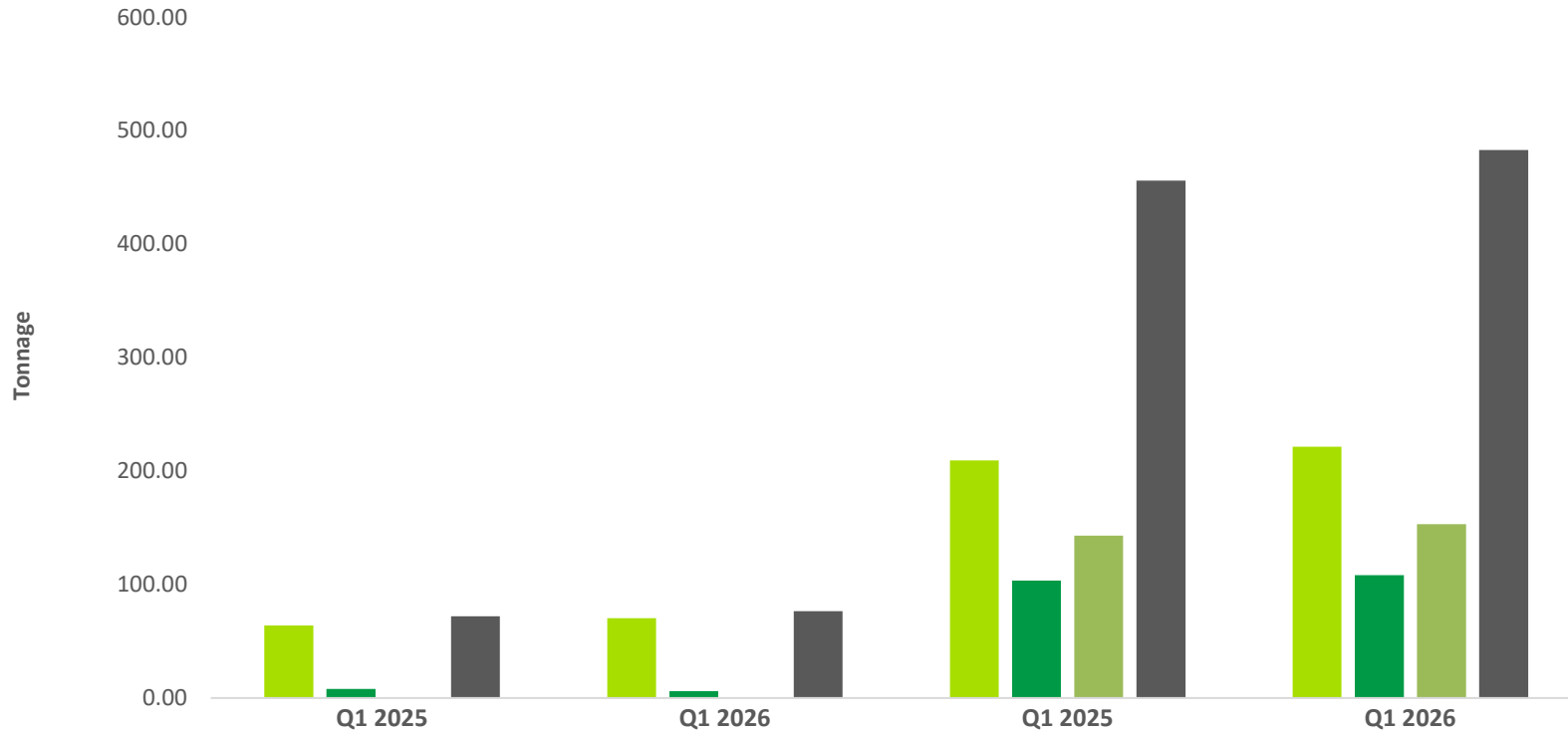
Material	Total Tons	Diversion %	Total Trash Tons	Total Recycled Tons
OFFICE RECYCLABLES 2	6.19	57.38%	2.64	3.55
OFFICE RECYCLABLES 3	-		-	-
OFFICE RECYCLABLES 4	-		-	-
PROCESSED COMPOSTABLES 2	70.40	53.06%	33.04	37.36
<b>Total Commercial</b>	<b>76.59</b>		<b>35.68</b>	<b>40.91</b>

**53.41% Diversion**

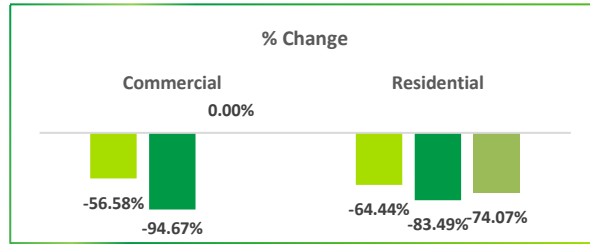
		Total Tons	Total Trash Tons	A Recycled Tons	B Recycled Yard Waste Tons	A + B Total Recycled Tons	
Residential & Commercial	January 2026 Grand Total	185.11	58.35	80.58	46.18	126.76	68.48% Diversion
Residential & Commercial	February 2026 Grand Total	161.99	50.92	70.95	40.12	111.07	68.56% Diversion
Residential & Commercial	March 2026 Grand Total	212.71	63.83	81.89	66.99	148.88	69.99% Diversion
Residential & Commercial	Q1 2026 Grand Total	559.81	173.10	233.42	153.29	386.71	69.08% Diversion



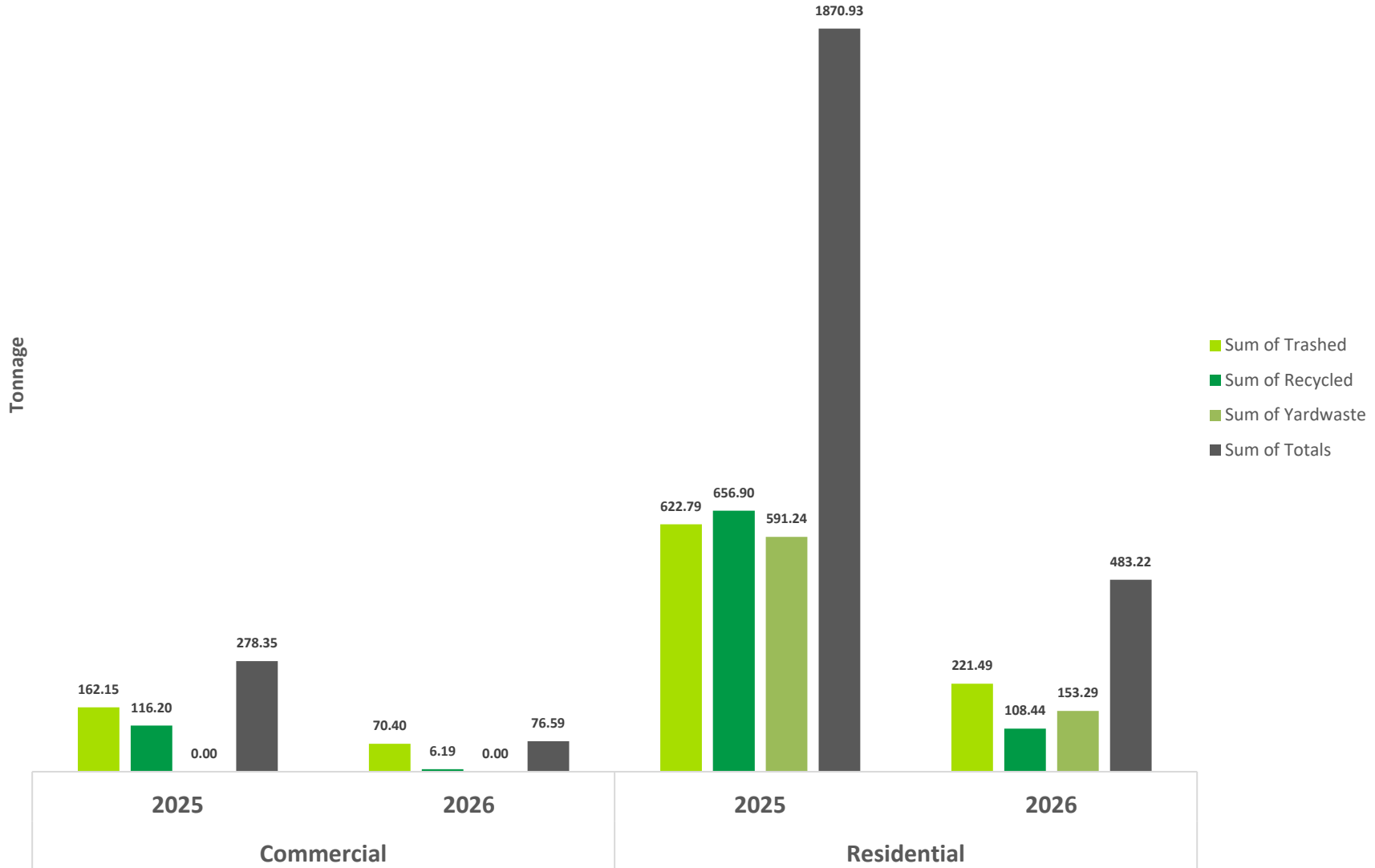
### Burbank Quarterly YoY Comparison



■ Sum of Trashed	63.95	70.40	209.33	221.49
■ Sum of Recycled	8.07	6.19	103.63	108.44
■ Sum of Yardwaste	0.00	0.00	143.03	153.29
■ Sum of Totals	72.02	76.59	455.99	483.22

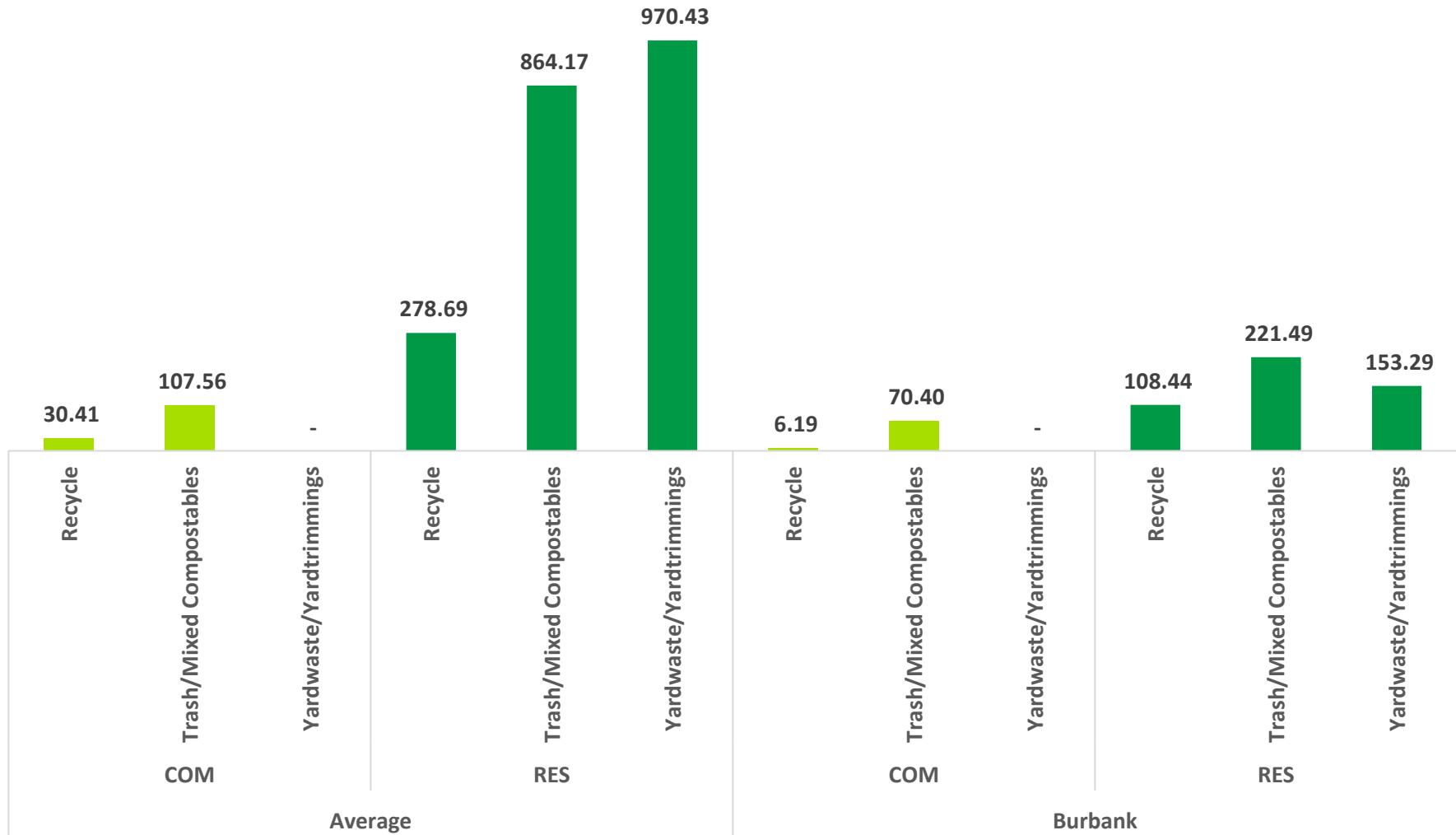


**Burbank Annual YoY Comparison**



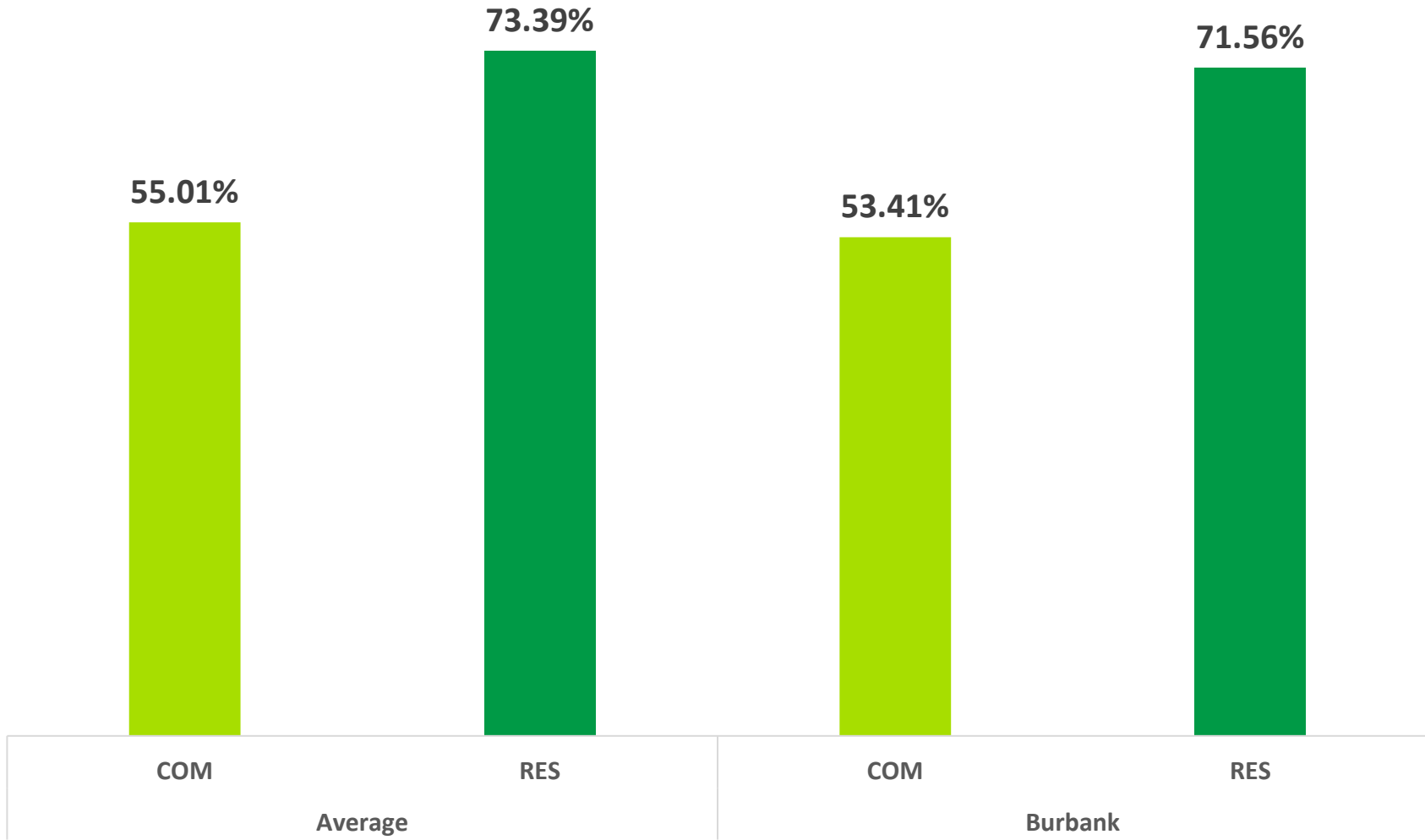


Tonnage Categories - Burbank vs. Avg Q1





Diversion Rate - Burbank vs. Avg Q1





## Residential Collection Summary

### Residential Collection

#### Cart Count Totals - Trash

Code	Description	Quantity
R20TR	20-gal trash cart	128
R20TR-ADDL	20-gal trash additional cart	1
R20TR-DIS	20-gal discounted trash cart	5
R32TR	32-gal trash cart	520
R32TR-A	32-gal trash cart 0-100ft	7
R32TR-DIS	32-gal discounted trash cart	0
R64TR	64-gal trash cart	220
R64TR-A	64-gal trash cart - 0-100ft	1
R64TR-DIS	64-gal discounted trash cart	0
R96TR	96-gal trash cart	116
R96TR-A	96-gal trash cart - 0-100ft	6

#### Cart Count Totals - Recycle

Code	Description	Quantity
R32REC	32-gal recycle cart	2
R64REC	64-gal recycle cart	180
R96REC	96-gal recycle cart	852

#### Cart Count Totals - Yard Waste

Code	Description	Quantity
R64YW	64-gal yard waste cart	163
R96YW	96-gal yard waste cart	859



# Commercial Collection Summary

## Commercial Collection Summary

### Bin Count Totals - Trash

Code	Recycle Description	Frequency	Quantity
01FLTR	1yd front load	weekly	21
01FLTR	1yd front load	2x week	1
01FLTR	1yd front load	3x week	1
02FLTR	2yd front load	weekly	24
02FLTR	2yd front load	2x week	2
03FLTR	3yd front load	weekly	3
06FLTR	6yd front load	weekly	1
06FLTR	6yd front load	4x week	0
C32TR	32-gal trash cart	weekly	3
C64TR	64-gal trash cart	weekly	4
C96TR	96-gal trash cart	weekly	4

### Bin Count Totals - Recycle

Code	Recycle Description	Frequency	Quantity
01FLREC	1yd front load	weekly	3
01FLREC	1yd front load	2x week	1
02FLREC	2yd front load	weekly	7
02FLREC	2yd front load	2x week	2
C32REC	32-gal recycle cart	weekly	1
C64REC	64-gal recycle cart	weekly	7
C96REC	96-gal recycle cart	weekly	58

### Bin Count Totals - Yard Waste

Code	Recycle Description	Frequency	Quantity
C96YW	96-gal yard waste cart	weekly	13



## Program Operations

During Q1 2026, there were no significant changes that occurred for collections, processing, and marketing for GreenWaste Recovery, LLC.



## Customer Service Data

During Q1 2026, GreenWaste issued 12 non-collection notices (NCN) to residents.

Most of the non-collection notices issued were due to: Extras not scheduled, and Contaminated - yardwaste.

Notices were issued to educate the residents.

Cust ID	Date	Service Tagged	Route	Notice	Note
092381 - 0001	1/5/2026	C96YW	BUR3	Contaminated - yardwaste	had trash
223939 - 0001	1/12/2026	R96YW	BUR3	Contaminated - yardwaste	trash
093547 - 0001	2/2/2026	R96REC	BUR2	Contaminated - recycle	driver said they had wood in the recycle can
095126 - 0001	2/2/2026	R96REC	BUR2	Extras not scheduled	4 BAGS
092364 - 0001	2/9/2026	02FLTR	BURFL1-T	Gate Issue "closed, locked, code invalid"	@9:29 gate closed with lock
109411 - 0001	2/9/2026	R96YW	BUR3	Contaminated - yardwaste	had trash
173112 - 0001	2/23/2026	R20TR	BUR1	Extras not scheduled	customer had extrabags
226074 - 0001	3/2/2026	R96YW	BUR3	Contaminated - yardwaste	had trash
250715 - 0001	3/9/2026	R32TR	BUR1	Extras not scheduled	had a personal cart set out no service
250715 - 0001	3/16/2026	R32TR	BUR1	Extras not scheduled	personal cart
144666 - 0001	3/30/2026	R96YW	BUR3	Contaminated - yardwaste	trash
250715 - 0001	3/30/2026	R32TR	BUR1	Extras not scheduled	personal cart - 32 was serviced

Notice	Quantity
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Cust ID	Date	Service Tagged	Route	Notice	Note
			5		
			5		
			1		
			1		
<b>Grand Total</b>			<b>12</b>		



## Missed Pickup Details

CustID	Miss on:	Notes:
2492490001	32G-TR	Please return to service trash.
1625010001	64G-REC	Please return to service 1-64gl REC - Missed Mon
0937110001	96G-YW	Please return to service 1-96gl YT - Missed Mon
0950600001	96G-REC	please return to service rec.



## Special Events

During Q1 2026, there were no special events held.



GreenWaste Recovery, LLC.  
 610 E. Gish Rd  
 San Jose, CA 95112

Contact: April Menes, Environmental Outreach Coordinator  
 Phone: (408) 938-2703  
 Email: april.menes@greenwaste.com

### **Burbank Sanitary District FY2026/2027 Outreach Plan**

<b>Outreach Item</b>	<b>Deadline</b>	<b>Notes</b>
Educational Campaign: Newsletter	November 1, 2026 (mailed with Nov/Dec bill)	<ul style="list-style-type: none"> <li>• Overview of service programs</li> <li>• Review of proper waste sorting</li> <li>• Collection set-out instructions</li> <li>• Waste reduction and recycling tips</li> <li>• Additional services and programs requested by District</li> </ul>
Holiday Collection Schedule	November 2026	Provide information on holiday schedule and tree removal, included in November newsletter billing statement.
Annual Collection Service Notice (ACSN)	December 2026	Publish and distribute notices to all service units regarding collection service programs, including collection set-out instructions, important contact information and extra services.
Educational Campaign: Newsletter	May 1, 2027 (mailed with May/June bill)	<ul style="list-style-type: none"> <li>• Overview of service programs</li> <li>• Review of proper waste sorting</li> <li>• Collection set-out instructions</li> <li>• Waste reduction and recycling tips</li> <li>• Additional services and programs requested by District</li> </ul>
Compost Distribution	TBD May, 2027	Compost distribution for Burbank Sanitary District community. GWR will provide residents with two (2) bags of compost per household, in conjunction with the clean-up event.
Neighborhood Clean-Up	TBD May, 2027	Provide a district wide clean-up (once per year). A total of (22) 40 yd. debris boxes and (1) 20 yd. debris box for E-waste. Labor, materials, equipment, tools and supervision provided by GreenWaste. Content provided by the District for GWR to produce a flyer and distribute four (4) weeks prior to the event.
MRF Tours	As requested	GreenWaste will provide Material Recovery Facility (MRF) tours to BSD staff and residents upon request.



GreenWaste Recovery LLC  
610 E Gish Road, San Jose, CA 95112  
☎: (408) 938-4930  
[www.greenwaste.com](http://www.greenwaste.com)

**April 30, 2026**

Benjamin T. Porter, P.E.  
Burbank Sanitary District  
20863 Stevens Creek Blvd.  
Suite 100  
Cupertino, CA 95014

**RE: Annual Rate Increase**

Dear Mr. Porter:

We have calculated the new rates for Waste Collection as specified in the Collection Service Agreement effective July 1, 2016, ARTICLE 4, Section 4.02. Enclosed is the calculation of the CPI adjustment, a copy of the indexes from the Bureau of Labor Statistics website, and new rate schedules effective July 1, 2026.

The CPI increase is 2.48%, as calculated in the attachments to this letter.

If you have any questions, please feel free to call me at (347) 602-1131 or e-mail me at [James.Redmond@greenwaste.com](mailto:James.Redmond@greenwaste.com).

Yours very truly,

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James Redmond  
Chief Financial Officer

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**GreenWaste Recovery, LLC**

**Burbank Sanitary District**  
Annual Rate Adjustment

**Consumer Price Index**  
**All Items - CPI (U)**  
CUURS49BSA0  
**SF Bay Area**

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Effective: July 1, 2026

February 2026 Index 363.211

February 2025 Index 354.432

Difference 8.779

**Adjustment Percentage 2.48%**

Data extracted on: April 14, 2026 (4:38:56 PM)

**Consumer Price Index for All Urban Consumers (CPI-U)**

**Series Id:** CUURS49BSA0

Not Seasonally Adjusted

**Series Title:** All items in San Francisco-Oakland-Hayward, CA, all urban consumers, not seasonally adjusted

**Area:** San Francisco-Oakland-Hayward, CA

**Item:** All items

**Base Period:** 1982-84=100

**Download:**  [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2016		262.600		264.565		266.041		267.853		270.306		269.483	266.344	263.911	268.777
2017		271.626		274.589		275.304		275.893		277.570		277.414	274.924	273.306	276.542
2018		281.308		283.422		286.062		287.664		289.673		289.896	285.550	282.666	288.435
2019		291.227		294.801		295.259		295.490		298.443		297.007	295.004	293.150	296.859
2020		299.690		298.074		300.032		300.182		301.736		302.948	300.084	299.109	301.059
2021		304.387		309.419		309.497		311.167		313.265		315.805	309.721	306.724	312.718
2022		320.195		324.878		330.539		328.871		332.062		331.222	327.060	323.408	330.711
2023		337.173		338.496		340.056		340.094		341.219		339.915	339.050	337.689	340.411
2024		345.151		351.247		351.064		349.290		349.370		348.001	348.417	347.857	348.977
2025		354.432		355.707		356.460		357.992		-(X)		358.568	356.005	354.522	357.786
2026		363.211													

## Burbank Sanitary District Commercial Rates Effective 07/01/26

CPI increase

2.48%

### A. SFD COLLECTION SERVICE - CURBSIDE

Garbage Cart Sizes (gallons)	20	35	65	95
Collection	\$30.11	\$35.97	\$54.36	\$72.81
Disposal	\$2.90	\$4.57	\$9.23	\$13.81
<b>MONTHLY TOTAL</b>	<b>\$ 33.01</b>	<b>\$ 40.54</b>	<b>\$ 63.59</b>	<b>\$ 86.62</b>
Senior/Disability Rate	\$ 31.36	\$ 38.51	\$ 60.41	\$ 82.29

### B. SFD COLLECTION SERVICE - On Premise Collection (backyard)

Garbage Cart Sizes (gallons)	20	35	65	95
Collection	\$45.33	\$52.83	\$70.47	\$88.92
Disposal	\$2.90	\$4.57	\$9.23	\$13.81
<b>MONTHLY TOTAL</b>	<b>\$ 48.24</b>	<b>\$ 57.39</b>	<b>\$ 79.70</b>	<b>\$ 102.73</b>
Senior/Disability Rate	\$ 45.83	\$ 54.52	\$ 75.72	\$ 97.59

### C. SFD MONTHLY COST FOR ADDITIONAL GARBAGE CARTS (curbside and on-premise)

Garbage Cart Sizes (gallons)	20	35	65	95
Each Additional Solid Waste Cart	\$21.87	\$34.38	\$68.72	\$103.09

### D. SFD BULKY WASTE COLLECTION SERVICE RATE (Cost for each collection in excess of (1) per Agreement year)

Bulky Waste Collection Size	5 CY Maximum/Collection
Bulky Waste Collection (includes processing/disposal)	\$148.26

Residential Disposal Charge Per Ton

\$96.33
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## Burbank Sanitary District Commercial Rates Effective 07/01/26

CPI increase 2.48%

### A. CART AND BIN COLLECTION RATES

Container Size	Collection Frequency					
	1X Week	2X Week	3X Week	4X Week	5X Week	6X Week
<b>35 Gallon</b>						
Collection	\$48.38	\$71.36	\$94.37	\$117.40	\$140.34	\$163.35
Disposal	\$7.69	\$15.36	\$23.06	\$30.76	\$38.44	\$46.09
<b>Total</b>	<b>\$56.07</b>	<b>\$86.72</b>	<b>\$117.43</b>	<b>\$148.16</b>	<b>\$178.78</b>	<b>\$209.44</b>
<b>65 Gallon</b>	1X Week	2X Week	3X Week	4X Week	5X Week	6X Week
Collection	\$71.59	\$109.93	\$148.35	\$186.77	\$225.19	\$263.55
Disposal	\$11.52	\$23.06	\$34.60	\$46.09	\$57.65	\$69.17
<b>Total</b>	<b>\$83.11</b>	<b>\$132.98</b>	<b>\$182.95</b>	<b>\$232.86</b>	<b>\$282.83</b>	<b>\$332.72</b>
<b>95 Gallon</b>	1X Week	2X Week	3X Week	4X Week	5X Week	6X Week
Collection	\$96.69	\$144.65	\$192.60	\$240.55	\$288.52	\$336.66
Disposal	\$15.36	\$30.76	\$46.09	\$61.47	\$76.83	\$92.22
<b>Total</b>	<b>\$112.05</b>	<b>\$175.41</b>	<b>\$238.69</b>	<b>\$302.02</b>	<b>\$365.35</b>	<b>\$428.88</b>
<b>1 CY</b>	1X Week	2X Week	3X Week	4X Week	5X Week	6X Week
Collection	\$144.63	\$269.78	\$394.88	\$520.05	\$645.18	\$770.32
Disposal	\$31.22	\$62.42	\$93.66	\$124.85	\$156.11	\$187.26
<b>Total</b>	<b>\$175.85</b>	<b>\$332.21</b>	<b>\$488.54</b>	<b>\$644.90</b>	<b>\$801.29</b>	<b>\$957.58</b>
<b>2 CY</b>	1X Week	2X Week	3X Week	4X Week	5X Week	6X Week
Collection	\$240.51	\$432.25	\$624.02	\$815.74	\$1,007.50	\$1,199.23
Disposal	\$62.42	\$124.85	\$187.26	\$249.75	\$312.16	\$374.64
<b>Total</b>	<b>\$302.93</b>	<b>\$557.10</b>	<b>\$811.28</b>	<b>\$1,065.49</b>	<b>\$1,319.66</b>	<b>\$1,573.87</b>
<b>3 CY</b>	1X Week	2X Week	3X Week	4X Week	5X Week	6X Week
Collection	\$355.89	\$614.25	\$872.62	\$1,130.98	\$1,389.33	\$1,647.68
Disposal	\$93.66	\$187.26	\$280.97	\$374.64	\$468.30	\$561.94
<b>Total</b>	<b>\$449.54</b>	<b>\$801.51</b>	<b>\$1,153.59</b>	<b>\$1,505.61</b>	<b>\$1,857.63</b>	<b>\$2,209.62</b>
<b>4 CY</b>	1X Week	2X Week	3X Week	4X Week	5X Week	6X Week
Collection	\$394.68	\$659.68	\$924.67	\$1,189.66	\$1,454.61	\$1,719.59
Disposal	\$124.85	\$249.75	\$374.64	\$499.51	\$624.37	\$749.26
<b>Total</b>	<b>\$519.53</b>	<b>\$909.43</b>	<b>\$1,299.31</b>	<b>\$1,689.17</b>	<b>\$2,078.97</b>	<b>\$2,468.85</b>

## Burbank Sanitary District Commercial Rates Effective 07/01/26

CPI Increase

2.48%

### A. CART AND BIN COLLECTION RATES

Container Size	Collection Frequency					
	1X Week	2X Week	3X Week	4X Week	5X Week	6X Week
<b>6 CY</b>						
Collection	\$585.02	\$965.16	\$1,345.33	\$1,725.44	\$2,105.59	\$2,485.74
Disposal	\$187.26	\$374.64	\$561.94	\$749.26	\$936.54	\$1,123.87
<b>Total</b>	<b>\$772.28</b>	<b>\$1,339.80</b>	<b>\$1,907.28</b>	<b>\$2,474.70</b>	<b>\$3,042.12</b>	<b>\$3,609.61</b>

<b>20 CY Box</b>	1X Week	2X Week	3X Week	4X Week	5X Week	6X Week
Collection	\$448.66	\$897.41	\$1,346.06	\$1,794.74	\$2,243.42	\$2,692.11

<b>30 CY Box</b>	1X Week	2X Week	3X Week	4X Week	5X Week	6X Week
Collection	\$468.20	\$936.39	\$1,404.58	\$1,872.77	\$2,340.98	\$2,809.18

<b>40 CY Box</b>	1X Week	2X Week	3X Week	4X Week	5X Week	6X Week
Collection	\$487.69	\$975.38	\$1,463.11	\$1,950.85	\$2,438.50	\$2,926.23

<b>10 CY Box Lowboy</b>	1X Week	2X Week	3X Week	4X Week	5X Week	6X Week
Collection	\$448.66	\$897.41	\$1,346.06	\$1,794.74	\$2,243.42	\$2,692.11

<b>Compactor</b>	1X Week	2X Week	3X Week	4X Week	5X Week	6X Week
Collection	\$682.82	\$1,365.56	\$2,048.35	\$2,731.16	\$3,413.91	\$4,096.74

B. PUSH RATES	0-25 ft	26-49 ft	50-75 ft	76-100 ft	101-125 ft	126+ ft
	N/C	\$48.79	\$78.05	\$107.31	\$136.58	\$148.91

### C. CART OR BIN CLEANING

Each Occurrence					
Cart:	\$19.50	1-4 CY Bin	\$97.26	5+ CY Bin	\$146.36

Commercial Solid Waste Disposal Charge Per Ton:	\$97.70
Commercial Solid Waste Processing Charge Per Ton:	\$175.94

**Note:** All 10, 20, 30, 40 CY boxes and compactors are pull rates only; disposal will be based on actual disposal costs. The total customer rate will be the total cost for the collection and disposal.

