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**BURBANK SANITARY DISTRICT  
REGULAR MEETING AGENDA FOR  
June 16, 2026, at 7:00 PM**

**The meeting will be held at 7:00 p.m. in person at District Office, 20863 Stevens Creek Boulevard, Suite 100, Cupertino, CA 95014.**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF AGENDA**

- 4. PUBLIC COMMENTARY** – This area is reserved for items **not** listed on the agenda. The Brown Act does not allow discussion of or action on items not on the agenda. The Board may briefly respond to comments or questions from members of the public, provide a reference to staff or other resources for factual information, or direct staff to place the issue on a future agenda. There is a three (3) minute limit for individual speakers.

- 4.A. Visitor Commentary
- 4.B. Agency Representatives
- 4.C. Board Commentary

**5. PUBLIC HEARING**

- 5.A. Public Hearing on Taxroll Collection for FY 2026-2027.
  - 1. Staff Presentation
  - 2. Open Public Hearing and Receive Testimony
  - 3. Close Public Hearing
  - 4. Board Discussion
  - 5. Board Action – Adopt Resolution No. 301

**6. CLOSED SESSION**

6.A. CONFERENCE WITH LEGAL COUNSEL –EXISTING LITIGATION

Government Code Section 54956.9(d)(1) Name of Case: West Valley Sanitation District and Burbank Sanitary District v. City of San Jose and City of Santa Clara, Court of Appeal, Sixth District, HO52372 and HO52818.

**7. CONSENT CALENDAR**

- 7.A. Approval of Minutes. Board action required: Approve Meeting Minutes from 5/19/2026.

**7. WARRANTS**

- 8.A. Approval of Warrants. Board action required: Approve seven (7) warrants.
  - 1. Mark Thomas & Company, Inc. (District Management Services)
  - 2. First Tech Federal Credit Union (Board of Directors' Payroll)
  - 3. Hogan Lovells US LLP (District Court Appeal Nov 2025 – Mar 2026)
  - 4. Hunton Andrews Kurth LLP (District Court Appeal Nov 2025 – Mar 2026)
  - 5. Alliant Insurance Services, Inc. (District General Liability Premium)
  - 6. JB Plumbing & Electric (Leland Ave LU-215 – Retrieved Camera Stuck in Mainline)
  - 7. County Roads & Airports (Encroachment Permit – 425 Raymond Ave)

**9. NEW BUSINESS**

- 9.A. District Flow Capacity Discussion. Board action required: None.

**10. UNFINISHED BUSINESS**

- 10.A. BSD Lower Lateral CIP Project Update. Board action required: None.
- 10.B. Proposed District Budget FY 2026-27. Board action required: Review and adopt District Budget FY 2026-27.
- 10.C. FPPC Form 470 – Annual Financial Disclosure Statements Update. Board action required: Board members to E-File Form 470 by July 31, 2026
- 10.D. GreenWaste Recovery, Inc. - Annual Spring Clean Up Day Debrief. Board action required: None.

**11. HOUSEKEEPING ITEMS**

- 11.A. Updates on Housekeeping Items. Board action required: None.
- 11.B. Agenda Items for Next Meeting. Board action required: None.

**12. ADJOURNMENT: NEXT REGULAR MEETING – Tuesday, July 7, 2026**

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.

\* Pursuant to Government Code 54954 subsection b, subsection 4, this facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank Sanitary District exercises jurisdiction.

# **BURBANK SANITARY DISTRICT**

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## **5. PUBLIC HEARING**

### **5.A. Public Hearing on Taxroll Collection for FY2026-27**

1. Staff Presentation
2. Open Public Hearing and Receive Testimony
3. Close Public Hearing
4. Board Discussion
5. Board Action – Adopt Resolution No. 301

**Burbank Sanitary District - FY2026-2027 Tax Roll Summary**

Users	FY2025-26 Total Amount	FY2025-26 Total User	FY2026-27 Total Amount	FY2026-27 Total User	Difference from Last Year	% Difference from Last Year	Comments
<b><u>Residential</u></b>							
Single Family Residence	\$ 722,082.60	795	\$ 722,082.60	795	\$ -	0%	
Accessory Dwelling Unit (ADU)	\$ 146,224.80	230	\$ 148,132.08	233	\$ 1,907.28	1%	New ADUs
Multiple Family Residence	\$ 436,476.24	586	\$ 436,476.24	586	\$ -	0%	
<b><u>Commercial</u></b>							
Retail	\$ 33,907.12	39	\$ 31,844.38	39	\$ (2,062.74)	-6%	less water consumption
Garage	\$ 2,820.96	1	\$ 2,820.96	1	\$ -	0%	
Restaurant	\$ 8,499.00	2	\$ 8,061.24	2	\$ (437.76)	-5%	Less water consumption
School	\$ 5,538.45	1	\$ 9,962.24	1	\$ 4,423.79	80%	More water consumption
<b>Total</b>	<b>\$ 1,355,549.17</b>	<b>1654</b>	<b>\$ 1,359,379.74</b>	<b>1657</b>	<b>\$ 3,830.57</b>	<b>0.3%</b>	

**Burbank Sanitary District Tax Roll Report FY2026-2027**

	A	B
1	APN	Amount
2	27416014	9962.24
3	27416015	13407.12
4	27416016	908.28
5	27416017	908.28
6	27416018	2179.8
7	27416019	908.28
8	27416020	1544.04
9	27416021	908.28
10	27416031	2979.36
11	27416032	908.28
12	27416033	908.28
13	27416034	2234.52
14	27416035	1544.04
15	27416036	4469.04
16	27416037	1544.04
17	27416038	908.28
18	27416039	1544.04
19	27416040	908.28
20	27416041	711.12
21	27416042	3724.2
22	27416043	1544.04
23	27416044	908.28
24	27416045	4469.04
25	27416046	2979.36
26	27416047	1544.04
27	27416048	2234.52
28	27416057	4469.04
29	27416058	1544.04
30	27416059	908.28
31	27416060	908.28
32	27416061	908.28
33	27416062	1544.04
34	27416064	908.28
35	27416071	908.28
36	27417002	908.28
37	27417003	908.28
38	27417004	908.28
39	27417005	1544.04
40	27417006	2234.52
41	27417007	908.28
42	27417008	1544.04
43	27417009	908.28
44	27417010	908.28
45	27417018	711.12

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**Burbank Sanitary District Tax Roll Report FY2026-2027**

	A	B
46	27417019	711.12
47	27417020	711.12
48	27417021	711.12
49	27417022	711.12
50	27417023	711.12
51	27417025	908.28
52	27417026	2979.36
53	27417027	2234.52
54	27417028	1544.04
55	27417030	2234.52
56	27417031	2234.52
57	27417032	2234.52
58	27417033	2979.36
59	27417034	908.28
60	27417035	908.28
61	27417036	2234.52
62	27417037	1544.04
63	27417039	711.12
64	27417043	1544.04
65	27417044	1544.04
66	27417045	1544.04
67	27417046	1544.04
68	27417047	2979.36
69	27417048	5213.88
70	27417049	908.28
71	27417050	908.28
72	27417051	5958.72
73	27417052	908.28
74	27417053	2234.52
75	27417054	1544.04
76	27417055	908.28
77	27417056	908.28
78	27417057	908.28
79	27417058	2979.36
80	27417059	2234.52
81	27417060	3724.2
82	27417061	5213.88
83	27417062	2234.52
84	27417063	1544.04
85	27417071	711.12
86	27417073	908.28
87	27417074	2234.52
88	27417077	908.28
89	27417081	2979.36
90	27417082	2979.36

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**Burbank Sanitary District Tax Roll Report FY2026-2027**

	A	B
91	27417083	5958.72
92	27417084	4469.04
93	27417086	1544.04
94	27417088	881.07
95	27418001	908.28
96	27418002	711.12
97	27418004	901.56
98	27418008	711.12
99	27418009	908.28
100	27418011	908.28
101	27418014	908.28
102	27418015	908.28
103	27418016	908.28
104	27418017	1544.04
105	27418018	908.28
106	27418019	908.28
107	27418021	4469.04
108	27418022	1544.04
109	27418023	908.28
110	27418024	2979.36
111	27418025	2234.52
112	27418026	1544.04
113	27418027	908.28
114	27418028	1544.04
115	27418029	908.28
116	27418030	5213.88
117	27418031	5213.88
118	27418032	1544.04
119	27418033	908.28
120	27418035	2979.36
121	27418036	5958.72
122	27418037	908.28
123	27418038	908.28
124	27418039	908.28
125	27418040	1544.04
126	27418041	908.28
127	27418042	1544.04
128	27418043	908.28
129	27418044	1544.04
130	27418045	908.28
131	27418046	908.28
132	27418047	908.28
133	27418048	1544.04
134	27418049	1544.04
135	27418050	1544.04

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**Burbank Sanitary District Tax Roll Report FY2026-2027**

	A	B
136	27418051	4469.04
137	27418052	908.28
138	27418053	1544.04
139	27418054	1544.04
140	27418055	908.28
141	27418056	908.28
142	27418057	7448.4
143	27418058	1544.04
144	27418059	908.28
145	27418060	2979.36
146	27418061	1544.04
147	27418062	1544.04
148	27418063	1544.04
149	27418064	2979.36
150	27418065	908.28
151	27418066	908.28
152	27418067	908.28
153	27418068	908.28
154	27418069	908.28
155	27418070	908.28
156	27418071	908.28
157	27418072	908.28
158	27418073	908.28
159	27418075	711.12
160	27418080	4469.04
161	27418081	4469.04
162	27419001	908.28
163	27419002	908.28
164	27419003	908.28
165	27419004	1544.04
166	27419005	4469.04
167	27419006	908.28
168	27419007	1544.04
169	27419008	908.28
170	27419009	1544.04
171	27419010	1544.04
172	27419011	908.28
173	27419012	2234.52
174	27419013	2979.36
175	27419014	908.28
176	27419015	908.28
177	27419016	908.28
178	27419017	1544.04
179	27419018	1544.04
180	27419019	3724.2

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**Burbank Sanitary District Tax Roll Report FY2026-2027**

	A	B
181	27419020	1544.04
182	27419021	908.28
183	27419022	908.28
184	27419023	908.28
185	27419027	908.28
186	27419030	1544.04
187	27419031	908.28
188	27419032	4469.04
189	27419033	1544.04
190	27419034	908.28
191	27419035	1544.04
192	27419036	4469.04
193	27419037	908.28
194	27419038	908.28
195	27419041	908.28
196	27419042	908.28
197	27419044	908.28
198	27419045	908.28
199	27419046	1544.04
200	27419047	1544.04
201	27419048	1544.04
202	27419050	2234.52
203	27419051	2979.36
204	27419052	2179.8
205	27419055	2979.36
206	27419056	908.28
207	27419057	908.28
208	27419058	908.28
209	27419062	908.28
210	27419065	2234.52
211	27441006	908.28
212	27441007	1544.04
213	27441008	908.28
214	27441009	908.28
215	27441010	908.28
216	27441011	908.28
217	27441012	1544.04
218	27441013	2234.52
219	27441014	1544.04
220	27441015	908.28
221	27441016	908.28
222	27441017	908.28
223	27441018	908.28
224	27441019	908.28
225	27441020	908.28

**Burbank Sanitary District Tax Roll Report FY2026-2027**

	A	B
226	27441021	908.28
227	27441022	908.28
228	27441024	908.28
229	27441025	908.28
230	27441026	908.28
231	27441027	1544.04
232	27441028	908.28
233	27441029	1544.04
234	27441030	908.28
235	27441031	908.28
236	27441032	908.28
237	27441033	908.28
238	27441034	908.28
239	27441035	908.28
240	27441036	1544.04
241	27441037	908.28
242	27441038	908.28
243	27441042	2234.52
244	27441044	1544.04
245	27441047	1544.04
246	27441048	1544.04
247	27441049	908.28
248	27441054	1544.04
249	27441055	908.28
250	27441056	908.28
251	27441064	711.12
252	27441068	711.12
253	27441074	5088.96
254	27441080	1544.04
255	27441081	6703.56
256	27441091	1544.04
257	27441092	908.28
258	27441093	908.28
259	27441095	2234.52
260	27441096	2234.52
261	27441099	711.12
262	27441101	711.12
263	27441103	1544.04
264	27441104	908.28
265	27441116	1544.04
266	27441117	1544.04
267	27705004	2820.96
268	27705005	1126.95
269	27705006	711.12
270	27705008	711.12

**Burbank Sanitary District Tax Roll Report FY2026-2027**

	A	B
271	27705011	1455.96
272	27705013	908.28
273	27705015	908.28
274	27705016	908.28
275	27705017	908.28
276	27705018	908.28
277	27705019	908.28
278	27705021	908.28
279	27705022	1544.04
280	27705023	908.28
281	27705024	2979.36
282	27705026	908.28
283	27705027	2234.52
284	27705028	2979.36
285	27705030	711.12
286	27706001	2979.36
287	27706002	1544.04
288	27706003	2234.52
289	27706004	2979.36
290	27706005	908.28
291	27706006	2234.52
292	27706007	1544.04
293	27706008	908.28
294	27706009	908.28
295	27706010	908.28
296	27706011	1544.04
297	27706012	908.28
298	27706013	2979.36
299	27706014	908.28
300	27706015	1544.04
301	27706017	1544.04
302	27706018	908.28
303	27706019	908.28
304	27706020	1544.04
305	27706021	711.12
306	27706025	711.12
307	27706026	908.28
308	27706027	908.28
309	27706028	1544.04
310	27706029	908.28
311	27706030	908.28
312	27706031	1544.04
313	27706032	908.28
314	27706033	1544.04
315	27706034	908.28

**Burbank Sanitary District Tax Roll Report FY2026-2027**

	A	B
316	27706035	908.28
317	27706036	908.28
318	27706037	1544.04
319	27706038	1544.04
320	27706039	2234.52
321	27706040	2979.36
322	27706041	908.28
323	27706042	908.28
324	27706043	1544.04
325	27706044	1544.04
326	27706045	2979.36
327	27706046	1544.04
328	27707001	908.28
329	27707002	908.28
330	27707003	908.28
331	27707004	908.28
332	27707005	908.28
333	27707006	908.28
334	27707007	908.28
335	27707008	908.28
336	27707009	908.28
337	27707010	908.28
338	27707011	908.28
339	27707012	908.28
340	27707013	1544.04
341	27707014	908.28
342	27707015	1544.04
343	27707016	908.28
344	27707017	908.28
345	27707018	908.28
346	27707020	908.28
347	27707021	908.28
348	27707022	908.28
349	27707023	908.28
350	27707029	711.12
351	27707030	908.28
352	27707031	908.28
353	27707032	1544.04
354	27707033	908.28
355	27707034	1544.04
356	27707035	908.28
357	27707036	908.28
358	27707037	1544.04
359	27707038	2234.52
360	27707039	1544.04

**Burbank Sanitary District Tax Roll Report FY2026-2027**

	A	B
361	27707040	908.28
362	27707041	908.28
363	27707042	908.28
364	27707043	908.28
365	27707044	1544.04
366	27707045	908.28
367	27707046	908.28
368	27707047	1544.04
369	27707048	908.28
370	27707049	1544.04
371	27707050	908.28
372	27707051	908.28
373	27707052	908.28
374	27707053	1544.04
375	27707054	1544.04
376	27707055	2945.64
377	27707056	908.28
378	27707057	908.28
379	27708001	908.28
380	27708002	908.28
381	27708003	908.28
382	27708004	908.28
383	27708005	2234.52
384	27708006	908.28
385	27708007	908.28
386	27708008	908.28
387	27708009	908.28
388	27708010	1544.04
389	27708011	908.28
390	27708012	908.28
391	27708013	1544.04
392	27708014	2234.52
393	27708015	1544.04
394	27708016	908.28
395	27708017	1544.04
396	27708018	908.28
397	27708019	1544.04
398	27708020	908.28
399	27708023	1544.04
400	27708024	1544.04
401	27708025	2979.36
402	27708026	908.28
403	27708027	908.28
404	27708028	908.28
405	27708029	908.28

**Burbank Sanitary District Tax Roll Report FY2026-2027**

	A	B
406	27708030	711.12
407	27708031	711.12
408	27708033	1544.04
409	27708034	908.28
410	27708035	2234.52
411	27708036	908.28
412	27708037	908.28
413	27708038	908.28
414	27708039	1544.04
415	27708040	908.28
416	27708041	908.28
417	27708042	908.28
418	27708043	1544.04
419	27708044	908.28
420	27708045	1544.04
421	27708046	908.28
422	27708047	908.28
423	27708048	1544.04
424	27708049	908.28
425	27708050	1544.04
426	27708051	1544.04
427	27708052	908.28
428	27708054	908.28
429	27708055	908.28
430	27708056	1544.04
431	27708057	1544.04
432	27708058	1544.04
433	27708059	2234.52
434	27708060	1544.04
435	27709001	1544.04
436	27709002	908.28
437	27709003	908.28
438	27709004	908.28
439	27709005	908.28
440	27709006	4469.04
441	27709007	1544.04
442	27709008	1544.04
443	27709009	908.28
444	27709010	908.28
445	27709011	908.28
446	27709012	1544.04
447	27709013	2234.52
448	27709014	1544.04
449	27709015	908.28
450	27709016	2234.52

**Burbank Sanitary District Tax Roll Report FY2026-2027**

	A	B
451	27709017	908.28
452	27709018	908.28
453	27709019	1544.04
454	27709020	908.28
455	27709021	908.28
456	27709022	908.28
457	27709023	1544.04
458	27709024	908.28
459	27709025	1544.04
460	27709026	1544.04
461	27709029	3683.4
462	27709030	1544.04
463	27709031	908.28
464	27709032	908.28
465	27709033	908.28
466	27709034	1544.04
467	27709035	908.28
468	27709036	908.28
469	27709037	908.28
470	27709038	1544.04
471	27709039	908.28
472	27709040	908.28
473	27709041	908.28
474	27709042	908.28
475	27709043	908.28
476	27709044	908.28
477	27709045	908.28
478	27709046	908.28
479	27709047	908.28
480	27709048	908.28
481	27709049	908.28
482	27709050	908.28
483	27709051	2234.52
484	27709052	908.28
485	27709053	908.28
486	27709054	908.28
487	27709055	908.28
488	27709056	2200.8
489	27710001	908.28
490	27710002	908.28
491	27710003	908.28
492	27710004	3724.2
493	27710005	1544.04
494	27710006	908.28
495	27710007	1544.04

**Burbank Sanitary District Tax Roll Report FY2026-2027**

	A	B
496	27710008	908.28
497	27710009	908.28
498	27710010	908.28
499	27710011	908.28
500	27710012	908.28
501	27710013	908.28
502	27710014	908.28
503	27710016	908.28
504	27710017	1544.04
505	27710018	1544.04
506	27710019	2234.52
507	27710020	908.28
508	27710021	908.28
509	27710022	908.28
510	27710023	1544.04
511	27710024	908.28
512	27710026	2677.36
513	27710027	711.12
514	27710029	1544.04
515	27710030	908.28
516	27710031	908.28
517	27710032	908.28
518	27710033	2979.36
519	27710036	908.28
520	27710037	4469.04
521	27710038	1544.04
522	27710039	908.28
523	27710041	1544.04
524	27710042	908.28
525	27710043	908.28
526	27710044	908.28
527	27710045	908.28
528	27710047	908.28
529	27710048	908.28
530	27710049	1544.04
531	27710050	1544.04
532	27710051	908.28
533	27710053	908.28
534	27710054	1544.04
535	27710055	908.28
536	27710056	908.28
537	27710057	1544.04
538	27710058	908.28
539	27710059	908.28
540	27710060	908.28

**Burbank Sanitary District Tax Roll Report FY2026-2027**

	A	B
541	27711001	908.28
542	27711002	1544.04
543	27711003	908.28
544	27711004	1544.04
545	27711005	908.28
546	27711006	908.28
547	27711007	908.28
548	27711008	2234.52
549	27711009	2234.52
550	27711010	1544.04
551	27711011	1544.04
552	27711012	1544.04
553	27711013	908.28
554	27711014	908.28
555	27711015	908.28
556	27711016	908.28
557	27711017	908.28
558	27711018	908.28
559	27711019	908.28
560	27711020	908.28
561	27711021	908.28
562	27711022	2234.52
563	27711023	908.28
564	27711024	908.28
565	27711025	908.28
566	27711026	908.28
567	27711030	2234.52
568	27711031	2979.36
569	27711032	908.28
570	27711033	1544.04
571	27711034	2234.52
572	27711035	908.28
573	27711036	1544.04
574	27711037	908.28
575	27711038	1544.04
576	27711039	908.28
577	27711040	908.28
578	27711041	908.28
579	27711042	1544.04
580	27711043	908.28
581	27711044	908.28
582	27711045	908.28
583	27711046	908.28
584	27711047	908.28
585	27711048	908.28

**Burbank Sanitary District Tax Roll Report FY2026-2027**

	A	B
586	27711049	908.28
587	27711050	908.28
588	27711051	1544.04
589	27711052	908.28
590	27711053	1544.04
591	27711054	908.28
592	27711055	908.28
593	27711056	1544.04
594	27712001	908.28
595	27712002	908.28
596	27712003	908.28
597	27712004	908.28
598	27712005	908.28
599	27712006	908.28
600	27712007	908.28
601	27712008	908.28
602	27712009	908.28
603	27712010	1544.04
604	27712011	908.28
605	27712012	1544.04
606	27712013	908.28
607	27712014	908.28
608	27712015	2234.52
609	27712016	908.28
610	27712017	1544.04
611	27712018	1544.04
612	27712019	908.28
613	27712020	2234.52
614	27712021	1544.04
615	27712022	908.28
616	27712025	2234.52
617	27712026	1544.04
618	27712028	5058.72
619	27712029	711.12
620	27712030	908.28
621	27712032	2179.8
622	27712033	908.28
623	27712034	908.28
624	27712035	908.28
625	27712036	4469.04
626	27712037	4469.04
627	27712039	1544.04
628	27712040	908.28
629	27712041	5958.72
630	27712042	908.28

**Burbank Sanitary District Tax Roll Report FY2026-2027**

	A	B
631	27712043	908.28
632	27712044	908.28
633	27712045	10427.76
634	27712046	2979.36
635	27712047	2234.52
636	27712048	908.28
637	27712049	3724.2
638	27712050	1544.04
639	27712051	908.28
640	27712053	1544.04
641	27712054	1544.04
642	27712055	908.28
643	27712056	908.28
644	27712057	908.28
645	27712058	908.28
646	27712059	908.28
647	27712060	908.28
648	27713001	1544.04
649	27713002	908.28
650	27713003	1544.04
651	27713004	908.28
652	27713005	1544.04
653	27713006	1544.04
654	27713007	908.28
655	27713008	1544.04
656	27713009	908.28
657	27713010	908.28
658	27713011	908.28
659	27713012	1544.04
660	27713013	1544.04
661	27713014	908.28
662	27713015	908.28
663	27713016	1544.04
664	27713017	2234.52
665	27713018	1544.04
666	27713019	908.28
667	27713020	1544.04
668	27713023	5958.72
669	27713024	908.28
670	27713025	1544.04
671	27713026	908.28
672	27713027	711.12
673	27713034	6703.56
674	27713035	4469.04
675	27713036	908.28

**Burbank Sanitary District Tax Roll Report FY2026-2027**

	A	B
676	27713038	908.28
677	27713039	908.28
678	27713040	2234.52
679	27713041	908.28
680	27713042	908.28
681	27713043	1544.04
682	27713044	1544.04
683	27713045	908.28
684	27713046	908.28
685	27713047	908.28
686	27713048	908.28
687	27713049	908.28
688	27713050	1544.04
689	27713051	1544.04
690	27713052	1544.04
691	27713053	1544.04
692	27713054	4469.04
693	27713055	5213.88
694	27713056	1544.04
695	27713057	5958.72
696	27713058	5958.72
697	27713059	908.28
698	27713060	908.28
699	27714001	2234.52
700	27714002	908.28
701	27714003	1544.04
702	27714004	908.28
703	27714007	1544.04
704	27714008	908.28
705	27714009	908.28
706	27714010	1544.04
707	27714011	908.28
708	27714013	908.28
709	27714014	908.28
710	27714015	908.28
711	27714016	1544.04
712	27714017	908.28
713	27714018	4469.04
714	27714019	1544.04
715	27714020	908.28
716	27714021	908.28
717	27714022	908.28
718	27714023	1544.04
719	27714024	908.28
720	27714025	908.28

**Burbank Sanitary District Tax Roll Report FY2026-2027**

	A	B
721	27714028	2234.52
722	27714030	2979.36
723	27714031	2234.52
724	27714032	3724.2
725	27714033	3724.2
726	27714034	1544.04
727	27714035	5958.72
728	27714036	908.28
729	27714037	908.28
730	27714038	908.28
731	27714039	1544.04
732	27714040	908.28
733	27714041	1544.04
734	27714042	908.28
735	27714043	1544.04
736	27714045	908.28
737	27714047	2234.52
738	27714048	1544.04
739	27714049	1544.04
740	27714051	908.28
741	27714052	908.28
742	27714053	1544.04
743	27714054	908.28
744	27714056	908.28
745	27714057	908.28
746	27714058	908.28
747	27714059	908.28
748	27714060	908.28
749	27714061	1544.04
750	27715001	908.28
751	27715002	1544.04
752	27715003	908.28
753	27715004	908.28
754	27715005	1544.04
755	27715006	1544.04
756	27715007	908.28
757	27715008	2234.52
758	27715009	5213.88
759	27715010	3724.2
760	27715011	2234.52
761	27715012	908.28
762	27715013	1544.04
763	27715014	1544.04
764	27715017	908.28
765	27715018	908.28

**Burbank Sanitary District Tax Roll Report FY2026-2027**

	A	B
766	27715019	908.28
767	27715020	908.28
768	27715021	1544.04
769	27715022	908.28
770	27715023	908.28
771	27715024	908.28
772	27715057	1544.04
773	27715058	908.28
774	27726045	1544.04
775	27726046	908.28
776	27726047	908.28
777	27726048	908.28
778	27726049	908.28
779	27726050	1544.04
780	27726051	908.28
781	27726052	908.28
782	27726053	908.28
783	27726054	908.28
784	27726055	908.28
785	27726056	908.28
786	27726057	908.28
787	27726058	908.28
788	27726059	908.28
789	27727001	908.28
790	27727002	908.28
791	27727003	908.28
792	27727004	908.28
793	27727005	908.28
794	27727006	908.28
795	27727007	1544.04
796	27727008	908.28
797	27727009	908.28
798	27727010	908.28
799	27727011	908.28
800	27727012	908.28
801	27727013	908.28
802	27727014	908.28
803	27727015	908.28
804	27727016	908.28
805	27727017	1544.04
806	27727018	908.28
807	27727019	908.28
808	27727020	908.28
809	27727021	908.28
810	27727022	2979.36

**Burbank Sanitary District Tax Roll Report FY2026-2027**

	A	B
811	27727023	908.28
812	27727024	908.28
813	27727025	908.28
814	27727026	908.28
815	27727027	908.28
816	27727028	908.28
817	27727029	1544.04
818	27727030	908.28
819	27727031	908.28
820	27727032	908.28
821	27727033	908.28
822	27727034	908.28
823	27727035	1544.04
824	27727036	908.28
825	27727037	908.28
826	27727038	908.28
827	27727039	908.28
828	27727040	908.28
829	27727041	908.28
830	27727042	908.28
831	27727043	908.28
832	27727044	908.28
833	27727045	908.28
834	27727046	908.28
835	27727047	908.28
836	27727048	908.28
837	27727049	1544.04
838	27727050	908.28
839	27727051	908.28
840	27727052	1544.04
841	27727053	908.28
842	27727054	1544.04
843	27727055	908.28
844	27727056	908.28
845	27727057	908.28
846	27727058	1544.04
847	27727059	908.28
848	27727060	1544.04
849	27727061	908.28
850	27727062	908.28
851	27727063	908.28
852	27727064	908.28
853	27728001	1544.04
854	27728002	908.28
855	27728003	908.28

**Burbank Sanitary District Tax Roll Report FY2026-2027**

	A	B
856	27728004	908.28
857	27728005	908.28
858	27728006	908.28
859	27728007	1544.04
860	27728008	908.28
861	27728009	908.28
862	27728010	908.28
863	27728011	1544.04
864	27728012	908.28
865	27728013	908.28
866	27728014	908.28
867	27728015	908.28
868	27728016	908.28
869	27728017	908.28
870	27728018	1544.04
871	27728019	908.28
872	27728020	1544.04
873	27728021	908.28
874	27728022	908.28
875	27728023	908.28
876	27728024	908.28
877	27728025	908.28
878	27728026	\$908.28
879	27728027	\$908.28
880	27728028	2179.8
881	27728029	908.28
882	27728030	908.28
883	27728031	908.28
884	27728032	1544.04
885	27728033	908.28
886	27728034	908.28
887	27728035	908.28
888	27728036	908.28
889	27728037	908.28
890	27728038	908.28
891	27728039	908.28
892	27728040	908.28
893	27728041	908.28
894	27728042	908.28
895	27728043	1544.04
896	27728044	908.28
897	27728045	1544.04
898	27728046	908.28
899	27728047	908.28
900	27728048	908.28

**Burbank Sanitary District Tax Roll Report FY2026-2027**

	A	B
901	27728049	1544.04
902	27728050	908.28
903	27728051	908.28
904	27728052	1544.04
905	27728053	908.28
906	27728054	908.28
907	27728055	908.28
908	27728056	908.28
909	27728057	908.28
910	27728058	908.28
911	27728059	908.28
912	27728060	908.28
913	27728061	908.28
914	27728062	908.28
915	27728063	1544.04
916	27728064	908.28
917	27729001	908.28
918	27729002	908.28
919	27729003	908.28
920	27729004	908.28
921	27729005	908.28
922	27729006	908.28
923	27729007	908.28
924	27729008	908.28
925	27729009	908.28
926	27729010	908.28
927	27729011	908.28
928	27729012	1544.04
929	27729013	1544.04
930	27729014	1544.04
931	27729015	908.28
932	27729016	908.28
933	27729017	908.28
934	27729018	908.28
935	27729019	1544.04
936	27729020	908.28
937	27729021	1544.04
938	27729022	908.28
939	27729023	908.28
940	27729024	1544.04
941	27729025	908.28
942	27729026	908.28
943	27729027	908.28
944	27729028	908.28
945	27729029	908.28

**Burbank Sanitary District Tax Roll Report FY2026-2027**

	A	B
946	27729030	908.28
947	27729031	908.28
948	27729033	908.28
949	27729034	1544.04
950	27729035	908.28
951	27729036	1544.04
952	27729037	1544.04
953	27729038	908.28
954	27729039	908.28
955	27729040	1544.04
956	27729041	908.28
957	27729042	908.28
958	27729043	908.28
959	27729045	711.12
960	27729046	711.12
961	27729047	711.12
962	Total	\$1,359,379.74
963	Total less LBSD	\$1,349,417.50

**RESOLUTION NO. 301**

**A RESOLUTION OF THE BURBANK SANITARY DISTRICT APPROVING  
THE REPORT OF SEWER SERVICE CHARGES FOR FISCAL YEAR 2026 –  
2027 AND THE COLLECTION OF CHARGES ON THE TAXROLL**

WHEREAS, IT IS RESOLVED by the Board of Directors of Burbank Sanitary District, as follows:

1. Pursuant to California Health & Safety Code § 5473 and following, the District's Report of Sewer Service Charges for Fiscal Year 2026-2027 is approved and adopted following completion of the noticed public hearing required by law.
2. Objections to and protests against the Report were not made by the owners of a majority of the separate parcels of property described in the Report.
3. The sewer service charges and the delinquent service charges, if any, which are included on the Report shall be levied against the parcels identified in the Report and, as appropriate, shall be collected on the property tax rolls of Santa Clara County, respectively, in the manner specified by law.
4. The amounts in the report are based on Ordinance No. 66, which was adopted by the Board on May 19, 2020.

The Secretary shall cause true copies of the Report and this Resolution to be filed with the proper officers of Santa Clara County so that the charges may be entered upon the county tax roll.

PASSED AND ADOPTED this 16<sup>th</sup> day of June 2026 by the following vote:

AYES: and in favor thereof, Members:

NOES: Members:

ABSENT: Members:

ABSTAIN: Members:

RECUSE: Members:

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Secretary, Burbank Sanitary District

APPROVED:

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President, Burbank Sanitary District

# **BURBANK SANITARY DISTRICT**

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## **7. CONSENT CALENDAR**

### **7.A. APPROVAL OF MINUTES**

Approve Minutes from Regular Meeting of  
May 19, 2026

**BURBANK SANITARY DISTRICT  
BOARD OF DIRECTORS**

**MINUTES OF REGULAR MEETING  
May 19, 2026**

**1. CALL TO ORDER**

The Board of the Burbank Sanitary District convened this date at 7:00 p.m. in person at the District Office at 20863 Stevens Creek Boulevard, Suite 100, Cupertino, CA 95014 and via teleconferencing. President Prupes called the meeting to order at 7:00 p.m. Director Sclafani called in to the meeting from Gaylord National Resort & Convention Center, 201 Waterfront St, Oxon Hill, MD 20745.

**2. ROLL CALL**

Directors Present: Rene Prupes, Procopio Sclafani (Joined Remotely), Ken Colson, Mark Negrete, Kristina Seldal

Directors Absent: None

Staff: Benjamin Porter (District Manager), Sarah Chou (Associate Sanitary Engineer)

Counsel: None

Visitors: None

**3. APPROVAL OF AGENDA**

**Motion:** To approve the agenda.

**Move:** Negrete      **Second:** Seldal

**Board vote (roll call): Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal

**Noes:** None

**Abstain:** None

**Absent:** None

**4. PUBLIC COMMENTARY**

4.A. Visitor Commentary – None.

4.B. Agency Representatives – None.

4.C. Board Commentary – The Board discussed a lawsuit filed by a San Jose resident against the City concerning an incorrect calculation of available sewer capacity. The Board advised staff to make sure to review the available sewer capacity before any annexations. The Board also directed staff to share information about the case with the Board and place the item on the next agenda for discussion.

**5. CLOSED SESSION**

**5.A. CONFERENCE WITH LEGAL COUNSEL –EXISTING LITIGATION**

Government Code Section 54956.9(d)(1) Name of Case: West Valley Sanitation District and Burbank Sanitary District v. City of San Jose and City of Santa Clara, Court of Appeal, Sixth District, HO52372 and HO52818.

There was no closed session.

**6. CONSENT CALENDAR**

6A. Approval of Minutes from the Regular Meeting of April 21, 2026

**Motion:** To approve Meeting Minutes from the Regular Meeting of April 21, 2026

**Move:** Seldal                    **Second:** Colson

**Board vote (roll call): Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal

**Noes:** None

**Abstain:** None

**Absent:** None

**7. WARRANTS**

7.A. Approval of Warrants.

1. Mark Thomas & Company, Inc. (District Management Services)
2. First Tech Federal Credit Union (Board of Directors' Payroll)
3. Flowing Water Plumbing (Annual Mainline & Lateral Maintenance, Emergency Repair for 425 Raymond Ave)
4. Cupertino Sanitary District – (Field Safety Vests)

**Motion:** To approve four (4) warrants as listed.

**Move:** Negrete                    **Second:** Seldal

**Board vote (roll call): Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal

**Noes:** None

**Abstain:** None

**Absent:** None

**8. NEW BUSINESS**

8.A. FPPC Form 470 – Annual Financial Disclosure Statements. Board action required: Board members to E-File Form 470 by July 31, 2026.

The Board noted filing the FPPC Form 470 by July 31, 2026. District Staff confirmed that the disclosure dates for the 2026 calendar year are correct.

**9. UNFINISHED BUSINESS**

9.A. BSD Lower Lateral CIP Project Update. Board action required: None.

Manager Porter provided an update for Lower Lateral CIP Project.

9.B. GreenWaste Recovery, Inc.

1. Annual Spring Clean Up Day Debrief. Board action required: None.

Engineer Chou provided an update on the Annual Spring Clean Day. She will send the survey results to the Board. The Board will share the feedback from the survey results and discuss ways to improve next year's event.

2. 2026 Quarterly Report, January – March 2026. Board action required: None  
The Board reviewed and noted the Quarterly Report and asked staff to request the data in CSV format.

3. FY 2026-2027 Outreach Plan. Board action required: None  
The Board reviewed and noted the Outreach Plan and asked staff to confirm if the District may invite residents to join the mailing list through GreenWaste’s mailers and make sure the next Clean Up Day notice is sent before May 1.

4. GreenWaste Annual Rate Increase. Board action required: Review and accept Annual CPI Increase.

The Board reviewed and accepted the GreenWaste Annual CPI Increase.

5. Upcoming Contract Expiration Discussion. Board action required: None.  
The Board discussed the upcoming contract expiration and directed staff to begin seeking potential bidders.

## **10. HOUSEKEEPING ITEMS**

10.A. Updates on Housekeeping Items.

Proposal to make the second Board Meeting in July a special meeting to accommodate scheduling, as follows: -

- July 21, 2026 at 5:00 PM with Manager Porter attending remotely.
- July 14, 2026 at 7:00 PM with Manager Porter attending in person.

10.B. Agenda Items for Upcoming Meetings.

1. BSD sewer capacity discussion
2. FPPC Form 470
3. Annual Spring Clean Up Day Debrief
4. GreenWaste FY 2026-2027 Outreach Plan
5. Create procedures/processes for Clean Up Day
6. Discuss adding Clean Up Day procedures/processes to Operations Code.

**11. ADJOURNMENT – NEXT REGULAR MEETING – Tuesday, June 2, 2026.**

**Motion:** To adjourn meeting at 8:23 pm.

**Move:** Seldal                      **Second:** Negrete

**Board vote (roll call): Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal

**Noes:** None

**Abstain:** None

**Absent:** None

Approved: June 16, 2026

Respectfully Submitted,

**Mark Thomas & Company, Inc.**

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Rene Prupes, President

District Manager  
Benjamin T. Porter, PE

# **BURBANK SANITARY DISTRICT**

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## **8. WARRANTS**

### **8.A. APPROVAL OF WARRANTS**

1. Mark Thomas & Company, Inc.
2. First Tech Federal Credit Union
3. Hogan Lovells US LLP
4. Hunton Andrews Kurth LLP
5. Alliant Insurance Services, Inc.
6. JB Plumbing & Electric
7. County Roads & Airports



# **BURBANK SANITARY DISTRICT**

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## **9. NEW BUSINESS**

- 9A. District Flow Capacity Discussion

TABLE 4

Item 9.A.

**SAN JOSE - SANTA CLARA REGIONAL WASTEWATER FACILITIES  
CAPACITY ALLOCATION (1)  
AGENCIES' CAPACITY PERCENTS OF THE OVERALL RWF CAPACITIES  
FISCAL YEAR 2026-27**

167 MGD PLANT
---------------

AGENCY		FLOW		BOD		SS		NH3	
		MGD	%	Klbs/Day	%	Klbs/Day	%	Klbs/Day	%
San Jose (2)	79.350%	104.582	62.623%	369.638	68.324%	328.222	67.535%	32.590	65.704%
Santa Clara (2)	20.650%	27.216	16.297%	96.194	17.781%	85.416	17.575%	8.481	17.099%
Subtotal	100.000%	131.798	78.920%	465.832	86.105%	413.638	85.110%	41.071	82.803%
West Valley S.D. (3) & (5)		11.697	7.004%	28.611	5.289%	27.173	5.591%	2.825	5.696%
Cupertino (6)		7.850	4.701%	16.419	3.035%	16.299	3.354%	2.287	4.611%
Milpitas (5) (6)		14.250	8.533%	27.249	5.037%	25.990	5.348%	2.847	5.740%
C.S.D. No. 2-3 (4)		1.005	0.602%	2.074	0.383%	2.047	0.421%	0.273	0.551%
Burbank		0.400	0.240%	0.815	0.151%	0.853	0.176%	0.297	0.599%
<b>TOTAL (1)</b>		<b>167.000</b>	<b>100.000%</b>	<b>541.000</b>	<b>100.000%</b>	<b>486.000</b>	<b>100.000%</b>	<b>49.600</b>	<b>100.000%</b>

(1) SOURCE: Master Agreements for wastewater treatment between San Jose/Santa Clara and Agencies (Revised 9/85).

(2) San Jose and Santa Clara share cost and capacity between themselves proportionally based on assessed valuations in accordance with their 1959 Agreement.

(3) Reflects transfers of West Valley S.D. capacities to San Jose & Santa Clara resulting from annexations and detachments.

(4) Agency's estimated discharge capacity as reported in its FY 2026-27 Revenue Program Report.

(5) Reflects sale of capacities from West Valley S.D. to Milpitas - July 1, 2006

(6) Reflects sale of capacities from Cupertino to Milpitas - January 1, 2009



# **BURBANK SANITARY DISTRICT**

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## **10. UNFINISHED BUSINESS**

- 10.A. BSD Lower Lateral CIP Project Update
- 10.B. Proposed District Budget FY2026-27
- 10.C. FPPC Form 470 Update
- 10.D. GreenWaste Recovery Inc.



## Burbank Sanitary District

20863 Stevens Creek Blvd., Suite 100  
Cupertino, CA 95014

Phone (408) 255-2137 Fax (408) 253-5173

www.burbanksanitary.org

**"Serving the Burbank Community since 1940"**

### **MEMORANDUM**

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DATE: June 16, 2026

TO: Board of Directors, Burbank Sanitary District

FROM: Benjamin Porter, District Manager-Engineer

RE: BSD - Lower Lateral CIP Project Update

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### **Project Background and Update**

This memo provides a progress update on Phase 2 of the Lower Lateral CIP project.

1. 13 Permission-to-enter and construction notification letters were distributed to affected property owners to support upcoming construction activities.
  - a. Field verification showed that 1 location is not actively occupied; therefore, it was removed from the project
  - b. 7 letters were signed and returned to the District via mail
  - c. 2 letters were signed in person when District Staff went out and did outreach after the deadline to receive letters by mail passed
  - d. After further discussion with the homeowners, the District is expecting 2 more letters to be received in the week of June 15 (1 via mail and 1 via email).
  - e. Outreach for the last letter will continue.
2. Utility request letters were sent out to utility companies.

The proposed work includes both localized point repairs and trenchless full-segment lateral replacements, based on the severity and extent of structural deficiencies identified during inspection activities.

### **Look Ahead / Next Steps**

Construction activities for Phase 2 remain scheduled from August 2026 through October 2026.

The remaining 179 laterals will be further inspected under the Phase 2A program.

For Phase 2A, the remaining 179 laterals with existing cleanout access will continue to undergo CCTV inspection and evaluation through August 2027. Any laterals identified with significant structural deficiencies during this phase will be incorporated into the future Phase 2B repair program, currently planned for construction between September 2027 and January 2028.

**BURBANK SANITARY DISTRICT**  
**Preliminary Budget FY2026-2027**  
 Fiscal Year July 1, 2026 to June 30, 2027  
**BUDGET REPORT - EXPENSES**

Account Name	Amount budgeted	Prior Expenses	Amount Payable May	Total Expenses To Date	Unencumbered Balance	% Expended To Date	Estimated Thru Year End	Total Anticipated FY2025-26	% of Budget	Proposed Budget FY2026-27	Comments
<b>Debt Related Expenses</b>											
State Revolving Fund	\$71,000.00	\$70,970.20	\$0.00	\$70,970.20	\$29.80	99.96%	\$0.00	\$70,970.20	99.96%	\$71,000.00	Based on the CWSRF payment schedule \$70,970.20
<b>Special District Fixed Asset Acquisition</b>											
Treatment Plant Capital Improvement Fund	\$118,800.00	\$117,089.00	\$0.00	\$117,089.00	\$1,711.00	98.56%	\$0.00	\$117,089.00	98.56%	\$254,159.00	Provided by CSJ
Sewer System CIP Projects	\$300,000.00	\$151,194.94	\$27,870.63	\$179,065.57	\$120,934.43	59.69%	\$30,000.00	\$209,065.57	69.69%	\$300,000.00	Lateral CIP Project - Same as last year
<b>Service and Supplies</b>											
Wastewater Treatment Plant O&M	\$399,900.00	\$402,384.00	\$0.00	\$402,384.00	(\$2,484.00)	100.62%	\$0.00	\$402,384.00	100.62%	\$405,844.00	Provided by CSJ
Wastewater Treatment Plant Equipment	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%	\$0.00	\$0.00	0.00%	\$1,000.00	Budget for \$1,000; CSJ budget contains \$0
San Jose Joint Use O&M	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%	\$0.00	\$0.00	0.00%	\$10,000.00	Budget, no payment made, subject to new agreement
San Jose Joint Use CIP	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%	\$0.00	\$0.00	0.00%	\$10,000.00	Budget, no payment made, subject to new agreement
Annual Neighborhood Clean Up Day	\$6,000.00	\$746.00	\$0.00	\$746.00	\$5,254.00	12.43%	\$2,000.00	\$2,746.00	45.77%	\$6,000.00	last year Encroachment permit & No parking posting fee, same as
Preventive Maintenance & Video Inspection	\$40,000.00	\$21,810.00	\$0.00	\$21,810.00	\$18,190.00	54.53%	\$3,000.00	\$24,810.00	62.03%	\$40,000.00	No change - same as last year
Emergency Repairs and Stoppages	\$30,000.00	\$7,863.50	\$477.00	\$8,340.50	\$21,659.50	27.80%	\$8,000.00	\$16,340.50	54.47%	\$30,000.00	No change - same as last year
Repairs and Replacement (mains/laterals)	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0.00%	\$8,000.00	\$8,000.00	26.67%	\$30,000.00	No change - same as last year
Permits (encroachment)	\$15,000.00	\$850.82	\$685.21	\$1,536.03	\$13,463.97	10.24%	\$2,000.00	\$3,536.03	23.57%	\$15,000.00	No change - same as last year
Office Expenses/Publications	\$2,500.00	\$9.51	\$0.00	\$9.51	\$2,490.49	0.38%	\$200.00	\$209.51	8.38%	\$2,500.00	No change - same as last year
Engineering/Maintenance Management	\$288,900.00	\$263,297.30	\$19,350.58	\$282,647.88	\$6,252.12	97.84%	\$15,000.00	\$297,647.88	103.03%	\$300,450.00	Assuming 4% CPI increase
Legal - District Counsel	\$35,000.00	\$1,260.00	\$0.00	\$1,260.00	\$34,060.00	3.60%	\$1,000.00	\$2,260.00	6.46%	\$35,000.00	No change - same as last year
Legal - Outside Services	\$100,000.00	\$21,797.34	\$9,853.05	\$31,650.39	\$78,202.66	31.65%	\$8,000.00	\$39,650.39	39.65%	\$100,000.00	No change - same as last year
Audit and Accounting Services	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%	\$0.00	\$0.00	0.00%	\$15,000.00	Audit Expenses FY24-26
Taxroll Preparation/Refund	\$1,800.00	\$0.00	\$0.00	\$0.00	\$1,800.00	0.00%	\$0.00	\$0.00	0.00%	\$1,800.00	No change - same as last year
Annual Memberships (CASA, SWRCB, Website)	\$7,000.00	\$6,629.83	\$0.00	\$6,629.83	\$370.17	94.71%	\$0.00	\$6,629.83	94.71%	\$7,000.00	CASA \$2k, SWRCB \$4k, LAFCO \$710
Insurance Renewal (CASA)	\$20,000.00	\$17,157.78	\$0.00	\$17,157.78	\$2,842.22	85.79%	\$0.00	\$17,157.78	85.79%	\$19,000.00	Insurance Premium - \$17,888k + cyber 1k
Conference Registration -Travel	\$9,000.00	\$2,345.87	\$0.00	\$2,345.87	\$6,654.13	26.07%	\$3,000.00	\$5,345.87	59.40%	\$9,000.00	No change - same as last year
Website Expenses	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%	\$500.00	\$500.00	10.00%	\$5,000.00	No change - same as last year
Website Hosting Fee	\$1,000.00	\$275.88	\$0.00	\$275.88	\$757.12	27.59%	\$500.00	\$775.88	77.59%	\$1,000.00	New item per 3/19/24 Board Meeting for easy tracking
Board Election Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00%	\$10,000.00	Three Board Members due for Election
	<b>\$1,502,900.00</b>	<b>\$1,085,681.97</b>	<b>\$58,236.47</b>	<b>\$1,143,918.44</b>	<b>\$757,413.03</b>	<b>76.11%</b>	<b>\$81,200.00</b>	<b>\$1,225,118.44</b>	<b>81.52%</b>	<b>\$1,678,753.00</b>	
<b>Salary and Benefit Special Districts</b>											
Per Diem - Five Board Members x 24 meetings	\$36,000.00	\$16,400.00	\$2,900.00	\$19,300.00	\$24,100.00	53.61%	\$3,000.00	\$22,300.00	61.94%	\$36,000.00	No change - same as last year
Per Diem - District Clerk x 24 meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00%	\$0.00	
	<b>\$36,000.00</b>	<b>\$16,400.00</b>	<b>\$2,900.00</b>	<b>\$19,300.00</b>	<b>\$24,100.00</b>	<b>53.61%</b>	<b>\$3,000.00</b>	<b>\$22,300.00</b>	<b>61.94%</b>	<b>\$36,000.00</b>	
<b>TOTAL EXPENSES</b>	<b>\$1,538,900.00</b>	<b>\$1,102,081.97</b>	<b>\$61,136.47</b>	<b>\$1,163,218.44</b>	<b>\$781,513.03</b>	<b>75.59%</b>	<b>\$84,200.00</b>	<b>\$1,247,418.44</b>	<b>81.06%</b>	<b>\$1,714,753.00</b>	

**Preliminary Budget FY2026-2027**  
 FISCAL YEAR: July 1, 2025 to June 30, 2026  
**BUDGET REPORT - REVENUE**

Account Name	Account Number	Amount budgeted	Prior Months' Receipts	Current Month Receipts	Total Receipts To Date	Balance of Budget	% Earned To Date	Estimated Through Year End	Total Anticipated FY25-26	% of Budget	Proposed Budget FY2026-27	Comments
				<b>May</b>								
<b>OPERATING</b>												
Interest Allocation	4301100	\$50,000.00	\$130,624.29	\$27,465.12	\$158,089.41	(\$80,581.63)	316.18%	\$0.00	\$158,089.41	316%	\$125,000.00	50k to 125k
Permits and Connections	4980010	\$10,000.00	\$12,391.03		\$12,391.03	(\$2,391.30)	123.91%	\$1,000.00	\$13,391.03	134%	\$10,000.00	Same as last year
Direct Assessments	4980350	\$1,340,800.00	\$757,908.24		\$757,908.24	\$582,891.76	56.53%	\$582,890.00	\$1,340,798.24	100%	\$1,345,700.00	Per Taxroll Report FY2026-27 (1,359,380 - 13,594 ( 1% Fee) = 1,345,780)
Credit for Treatment Plant CIP		\$60,000.00	\$117,116.00		\$117,116.00	(\$57,116.00)	195.19%	\$0.00	\$117,116.00	195%	\$60,000.00	City of San Jose Refund, same as last year
<b>TOTAL OPERATING REVENUE</b>		<b>\$1,460,800.00</b>	<b>\$1,018,039.56</b>	<b>\$27,465.12</b>	<b>\$1,045,504.68</b>	<b>\$442,802.83</b>	<b>71.57%</b>	<b>\$583,890.00</b>	<b>\$1,629,394.68</b>	<b>112%</b>	<b>\$1,540,700.00</b>	
<b>TOTAL REVENUE</b>		<b>\$1,460,800.00</b>	<b>\$143,649.60</b>	<b>\$874,347.57</b>	<b>\$1,017,997.17</b>	<b>\$442,802.83</b>	<b>69.69%</b>	<b>\$583,890.00</b>	<b>\$1,629,394.68</b>	<b>112%</b>	<b>\$1,540,700.00</b>	

**CASH ACCOUNT SUMMARY**

Date	Description	Balance
June 30, 2025	Ending balance	\$4,753,485.08
July 31, 2025	Ending balance	\$4,511,422.83
August 31, 2025	Ending balance	\$4,514,969.48
September 30, 2025	Ending balance	\$4,470,354.35
October 31, 2025	Ending balance	\$4,330,143.38
November 30, 2025	Ending balance	\$4,326,933.47
December 31, 2025	Ending balance	\$4,311,934.68
January 31, 2026	Ending balance	\$4,960,175.07
February 28, 2026	Ending balance	\$4,190,405.00
March 31, 2026	Ending balance	\$4,917,600.33
April 30, 2026	Ending balance	\$4,720,028.72
May 31, 2026	Ending balance	\$4,650,324.88

## Shirley Ho

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**From:** Candidate Services <CandidateServices@rov.sccgov.org>  
**Sent:** Friday, May 22, 2026 10:53 AM  
**To:** Shirley Ho; Lehr, Bren  
**Cc:** Sarah Chou; Candidate Services  
**Subject:** RE: Action Required: Stipend and District Information Update 2026

Hi Shirley,

Yes, that is correct. The FPPC Form 470 covers the whole 2026 year. With the upcoming FPPC semi-annual deadline coming up on 7/31/206, if the 470 is applicable to the officeholder they will file the FPPC 470 and in area 1. it should appear as year 2026.

Hope this clarifies the question!



**Candidate Services Division**

County of Santa Clara, Registrar of Voters  
1555 Berger Drive, Building 2, 3<sup>rd</sup> Floor  
San Jose, CA 95112  
Office: (408) 299-8639  
<https://vote.santaclaracounty.gov/home>

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**From:** Shirley Ho <shirleyho@markthomas.com>  
**Sent:** Friday, May 22, 2026 10:49 AM  
**To:** Candidate Services <CandidateServices@rov.sccgov.org>; Lehr, Bren <bren.lehr@rov.sccgov.org>  
**Cc:** Sarah Chou <schou@markthomas.com>  
**Subject:** [EXTERNAL] RE: Action Required: Stipend and District Information Update 2026

Good Morning

My directors would like to confirm whether this Form 470 covers the period from January 1, 2026 through December 31, 2026, as referenced in the email below. They believe that in prior years, the filing was for the previous year rather than the current year. Could you please clarify? Thank you.

**Shirley Ho**

District Technical Analyst – Burbank Sanitary District  
(408) 255-2137 (Office) 408-477-7312 (Direct)

**MARK THOMAS**

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**From:** Candidate Services <[CandidateServices@rov.sccgov.org](mailto:CandidateServices@rov.sccgov.org)>  
**Sent:** Friday, April 17, 2026 4:24 PM  
**To:** ROV-candidateservices <[ROV-candidateservices@rov.sccgov.org](mailto:ROV-candidateservices@rov.sccgov.org)>

Cc: Lehr, Bren <[bren.lehr@rov.sccgov.org](mailto:bren.lehr@rov.sccgov.org)>

Subject: Action Required: Stipend and District Information Update 2026

Dear District Representative:

Under Fair Political Practices Commission (FPPC) regulations, officeholders who receive \$200 or more in monthly compensation and do not have an active candidate or officeholder committee must file FPPC Form 470 annually. The Office of the Registrar of Voters requires these filings to be submitted electronically, as outlined in Ordinance No. NS-300.857. **Please note:** Officeholders with 470 filing obligations need to login to their NetFile Officeholder account to complete their filing, and Candidate Services will send them an email regarding this requirement and deadline to file their form. First-time filers must reach out to our office to be provided a welcome letter and access to their Netfile officeholder credentials.

**The deadline for officeholders to e-file their FPPC Form 470 is July 31, 2026, covering the period from January 1, 2026, to December 31, 2026. We recommend they file early to avoid late fees.**

**Here is what you need to do as the district representative:**

1. Review your district information for accuracy, including stipend amounts and boardmember contact details in the respective secured link for your school district or special district located below:

For schools:  [Stipend Project – School Districts](#)

For Special Districts:  [Stipend Project - Special Districts](#)

2. Fill out the [District Information](#) webform by 1) providing District Representative Contact Information about you and your district as well as all Boardmembers (click on the “Add” button to add information for more than one boardmember); 2) provide current compensation to each boardmember monthly, if applicable, by clicking on the check box that reads... “Boardmembers receive a stipend,” then add the amount in the “How much?” field. If boardmembers do not receive a stipend, then click on the respective check box.

Please review all information before hitting the “SUBMIT” button to ensure accuracy for ROV records.

To help us determine your board members’ filing requirements, please complete the webform as soon as possible, and **no later than Monday, May 11, 2026**. **Submitted on 4-24-26**

If you have any questions, feel free to call our office at 408-299-8639. Thank you for your cooperation.

Thank you,



**Candidate Services Division**

County of Santa Clara, Registrar of Voters

1555 Berger Drive, Building 2, 3<sup>rd</sup> Floor

San Jose, CA 95112

Office: (408) 299-8639

<https://vote.santaclaracounty.gov/home>



**Saturday, May 16, 2026**  
**Burbank Sanitary District Neighborhood Clean-Up**  
**7 - 11 AM (or until bins reach full capacity)**

*GreenWaste staff in attendance:*

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**Total visits: 692.**

**Total tonnage 44.04 tons.**

Victor Torres	Jimmy Pula	Russell Harmon
Julio Balleza	Norma Coello	Ramona Contreras
Valerie Garcia	Alexa Contreras	Eileen Mira
April Menes	Mariana Galvan	Ashley Picanco
Rachel Llanos		

In preparation for the 2026 Neighborhood Clean-Up Day, the Operations team placed encroachment permits and A-frame 'No Parking' signs on designated streets on May 14, 2026. Coordination was conducted with Santa Clara County Roads and Airports to ensure all signage and permits were properly installed in advance of the event.

On Saturday, May 16, 2026, Burbank Sanitary District, in partnership with GreenWaste, successfully hosted the annual neighborhood clean-up day. Prior to arriving in the District, the GreenWaste team held a safety meeting and began operations promptly at 7:00 AM. Staff were stationed at bin locations to assist residents, direct traffic, and ensure proper sorting of materials.

Resident participation remained strong in 2026. Most attendees arrived prepared with their clean-up flyers. Residents without flyers were still able to participate by presenting a GreenWaste invoice or valid identification. At Luther Burbank Elementary School, GreenWaste hosted an outreach booth including a sorting guide, electronic waste drop-off station, and an organic compost giveaway.

Route Supervisors monitored all locations and provided support throughout the event. As bins located throughout the district reached capacity, additional bins were coordinated and delivered to maintain service. Operations concluded successfully at approximately 11:00 AM.

The Neighborhood Clean-Up Day was a successful and well-organized event, driven by increased community participation compared to the previous year, along with effective planning and dedicated staff support. These combined efforts ensured smooth operations from start to finish.

The continued partnership between Burbank Sanitary District and GreenWaste plays a vital role in supporting on-going neighborhood beautification and responsible waste disposal. We look forward to building on this success and preparing for next year's event.







