1. CALL TO ORDER

The Board of the Burbank Sanitary District convened this date at 7:00 p.m. in person at the District Office at 20863 Stevens Creek Boulevard, Suite 100, Cupertino, CA 95014 and via teleconferencing. President Prupes called the meeting to order at 7:00 p.m. Director Sclafani called in to the meeting from Gaylord National Resort & Convention Center, 201 Waterfront St, Oxon Hill, MD 20745.

2. ROLL CALL

Directors Present:	Rene Prupes, Procopio Sclafani (Joined Remotely), Ken Colson, Mark Negrete, Kristina Seldal
Directors Absent:	None
Staff:	Benjamin Porter (District Manager), Sarah Chou (Associate Sanitary Engineer)
Counsel:	None
Visitors:	None

3. APPROVAL OF AGENDA

Motion: To approve the agenda.

Move: Negrete **Second:** Seldal

Board vote (roll call): **Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal
Noes: None
Abstain: None
Absent: None

4. PUBLIC COMMENTARY

4.A. Visitor Commentary – None.

4.B. Agency Representatives – None.

4.C. Board Commentary – The Board discussed a lawsuit filed by a San Jose resident against the City concerning an incorrect calculation of available sewer capacity. The Board advised staff to make sure to review the available sewer capacity before any annexations. The Board also directed staff to share information about the case with the Board and place the item on the next agenda for discussion.

5. CLOSED SESSION

5.A. CONFERENCE WITH LEGAL COUNSEL –EXISTING LITIGATION
Government Code Section 54956.9(d)(1) Name of Case: West Valley Sanitation District and Burbank Sanitary District v. City of San Jose and City of Santa Clara, Court of Appeal, Sixth District, HO52372 and HO52818.

There was no closed session.

6. CONSENT CALENDAR

6A. Approval of Minutes from the Regular Meeting of April 21, 2026

Motion: To approve Meeting Minutes from the Regular Meeting of April 21, 2026

Move: Seldal **Second:** Colson

Board vote (roll call): Ayes: Prupes, Sclafani, Colson, Negrete, Seldal
Noes: None
Abstain: None
Absent: None

7. WARRANTS

7.A. Approval of Warrants.

1. Mark Thomas & Company, Inc. (District Management Services)
2. First Tech Federal Credit Union (Board of Directors' Payroll)
3. Flowing Water Plumbing (Annual Mainline & Lateral Maintenance, Emergency Repair for 425 Raymond Ave)
4. Cupertino Sanitary District – (Field Safety Vests)

Motion: To approve four (4) warrants as listed.

Move: Negrete **Second:** Seldal

Board vote (roll call): Ayes: Prupes, Sclafani, Colson, Negrete, Seldal
Noes: None
Abstain: None
Absent: None

8. NEW BUSINESS

8.A. FPPC Form 470 – Annual Financial Disclosure Statements. Board action required: Board members to E-File Form 470 by July 31, 2026.

The Board noted filing the FPPC Form 470 by July 31, 2026. District Staff confirmed that the disclosure dates for the 2026 calendar year are correct.

9. UNFINISHED BUSINESS

9.A. BSD Lower Lateral CIP Project Update. Board action required: None.

Manager Porter provided an update for Lower Lateral CIP Project.

9.B. GreenWaste Recovery, Inc.

1. Annual Spring Clean Up Day Debrief. Board action required: None.

Engineer Chou provided an update on the Annual Spring Clean Day. She will send the survey results to the Board. The Board will share the feedback from the survey results and discuss ways to improve next year's event.

2. 2026 Quarterly Report, January – March 2026. Board action required: None

The Board reviewed and noted the Quarterly Report and asked staff to request the data in CSV format.

3. FY 2026-2027 Outreach Plan. Board action required: None

The Board reviewed and noted the Outreach Plan and asked staff to confirm if the District may invite residents to join the mailing list through GreenWaste's mailers and make sure the next Clean Up Day notice is sent before May 1.

4. GreenWaste Annual Rate Increase. Board action required: Review and accept Annual CPI Increase.

The Board reviewed and accepted the GreenWaste Annual CPI Increase.

5. Upcoming Contract Expiration Discussion. Board action required: None.

The Board discussed the upcoming contract expiration and directed staff to begin seeking potential bidders.

10. HOUSEKEEPING ITEMS

10.A. Updates on Housekeeping Items.

Proposal to make the second Board Meeting in July a special meeting to accommodate scheduling, as follows: -

- July 21, 2026 at 5:00 PM with Manager Porter attending remotely.
- July 14, 2026 at 7:00 PM with Manager Porter attending in person.

10.B. Agenda Items for Upcoming Meetings.

1. BSD sewer capacity discussion
2. FPPC Form 470
3. Annual Spring Clean Up Day Debrief
4. GreenWaste FY 2026-2027 Outreach Plan
5. Create procedures/processes for Clean Up Day
6. Discuss adding Clean Up Day procedures/processes to Operations Code.

11. ADJOURNMENT – NEXT REGULAR MEETING – Tuesday, June 2, 2026.

Motion: To adjourn meeting at 8:23 pm**.**

Move: Seldal **Second:** Negrete

Board vote (roll call): Ayes: Prupes, Sclafani, Colson, Negrete, Seldal
Noes: None
Abstain: None
Absent: None

Approved: June 16, 2026

Respectfully Submitted,

Mark Thomas & Company, Inc.

District Manager

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Rene Prupes, President

Benjamin T. Porter, PE