

1. CALL TO ORDER

The Board of the Burbank Sanitary District convened this date at 7:00 p.m. in person at the District Office at 20863 Stevens Creek Boulevard, Suite 100, Cupertino, CA 95014. President Prupes called the meeting to order at 7:00 p.m.

2. ROLL CALL

Directors Present: Rene Prupes, Procopio Sclafani, Ken Colson, Mark Negrete, Kristina Seldal
Directors Absent: None
Staff: Benjamin Porter (District Manager), Sarah Chou (Associate Sanitary Engineer)
Counsel: None
Visitors: None

3. APPROVAL OF AGENDA

Motion: To approve the agenda.

Move: Seldal **Second:** Negrete

Board vote: **Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal
 Noes: None
 Abstain: None
 Absent: None

4. PUBLIC COMMENTARY

- 4.A. Visitor Commentary – None.
- 4.B. Agency Representatives – None.
- 4.C. Board Commentary – None.

5. PUBLIC HEARING

- 5.A. Public Hearing on Taxroll Collection for FY2026-2027.
 - 1. Staff Presentation
 - 2. Open Public Hearing and Receive Testimony
 - 3. Close Public Hearing
 - 4. Board Discussion
 - 5. Board Action – Adopt Resolution No. 301

Manager Porter presented the Taxroll Report for FY2026-27. President Prupes opened the Public Hearing at 7:06 p.m. and closed the Public Hearing at 7:07 p.m. No members of the public attended the Public Hearing.

Motion: To adopt Resolution No. 301 – Approving Sewer Service Charges Report and Collection on the Taxroll for FY2026-27.

Move: Colson **Second:** Sclafani

Board vote: **Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal
 Noes: None
 Abstain: None
 Absent: None

6. CLOSED SESSION

5.A. CONFERENCE WITH LEGAL COUNSEL –EXISTING LITIGATION

Government Code Section 54956.9(d)(1) Name of Case: West Valley Sanitation District and Burbank Sanitary District v. City of San Jose and City of Santa Clara, Court of Appeal, Sixth District, HO52372 and HO52818.

There was no closed session.

7. CONSENT CALENDAR

7A. Approval of Minutes from the Regular Meeting of May 19, 2026

Motion: To approve Meeting Minutes from the Regular Meeting of May 19, 2026

Move: Colson **Second:** Seldal

Board vote: **Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal
 Noes: None
 Abstain: None
 Absent: None

8. WARRANTS

8.A. Approval of Warrants.

1. Mark Thomas & Company, Inc. (District Management Services)
2. First Tech Federal Credit Union (Board of Directors' Payroll)
3. Hogan Lovells US LLP (District Court Appeal Nov 2025 – Mar 2026)
4. Hunton Andrews Kurth LLP (District Court Appeal Nov 2025 – Mar 2026)
5. Alliant Insurance Services, Inc. (District General Liability Premium)
6. JB Plumbing & Electric (Leland Ave LU-215 – Retrieved Camera Stuck in Mainline)
7. County Roads & Airports (Encroachment Permit – 425 Raymond Ave)

Motion: To approve seven (7) warrants as listed.

Move: Negrete **Second:** Sclafani

Board vote: **Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal
 Noes: None
 Abstain: None
 Absent: None

9. NEW BUSINESS

9.A. District Flow Capacity Discussion. Board action required: None.

District Staff to review LAFCO proposals for future annexations from Burbank Sanitary District by the City of San Jose.

10. UNFINISHED BUSINESS

10.A. BSD Lower Lateral CIP Project Update. Board action required: None.

Engineer Chou provided an update for Lower Lateral CIP Project.

10.B. Proposed District Budget FY 2026-27. Board action required: Review and adopt District Budget FY 2026-27.

Motion: To adopt District Budget FY 2026-27

Move: Colson

Second: Sclafani

Board vote: **Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal

Noes: None

Abstain: None

Absent: None

10.C. FPPC Form 470 – Annual Financial Disclosure Statements Update. Board action required: Board members to E-File Form 470 by July 31, 2026.

The Board of Directors noted the FPPC Form 470 filing date of July 31, 2026.

10.D. GreenWaste Recovery, Inc. – Annual Spring Clean Up Day Debrief. Board action required: None.

District Staff to post 2026 Annual Spring Clean Up Day debrief website post.

11. HOUSEKEEPING ITEMS

11A. Updates on Housekeeping Items.

- The Board canceled the meeting for July 7, 2026.
- Proposal to make the second Board Meeting in July a special meeting to accommodate scheduling, as follows: -
 - July 21, 2026, at 6:00 PM with Manager Porter attending remotely.
- Staff to register Board members to CASA Conference and arrange hotel reservations for August 4 -7, 2026, at the Meritage Resort, Napa, CA.

11.B. Agenda Items for Upcoming Meetings.

No update.

12. ADJOURNMENT – NEXT SPECIAL MEETING – Tuesday, July 21, 2026, at 6 PM.

Motion: To adjourn meeting at 8:38 pm.

Move: Negrete

Second: Sclafani

Board vote:

Ayes: Prupes, Sclafani, Colson, Negrete, Seldal

Noes: None

Abstain: None

Absent: None

Approved: July 21, 2026

Respectfully Submitted,

Mark Thomas & Company, Inc.

Rene Prupes, President

District Manager
Benjamin T. Porter, PE