
**BURBANK SANITARY DISTRICT
SPECIAL MEETING AGENDA FOR
July 21, 2026, at 6:00 PM**

The meeting will be held at 6:00 p.m. in person at District Office, 20863 Stevens Creek Boulevard, Suite 100, Cupertino, CA 95014.

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. PUBLIC COMMENTARY – This area is reserved for items **not** listed on the agenda. The Brown Act does not allow discussion of or action on items not on the agenda. The Board may briefly respond to comments or questions from members of the public, provide a reference to staff or other resources for factual information, or direct staff to place the issue on a future agenda. There is a three (3) minute limit for individual speakers.

- 4.A. Visitor Commentary
- 4.B. Agency Representatives
- 4.C. Board Commentary

5. CLOSED SESSION

5.A. CONFERENCE WITH LEGAL COUNSEL –EXISTING LITIGATION

Government Code Section 54956.9(d)(1) Name of Case: West Valley Sanitation District and Burbank Sanitary District v. City of San Jose and City of Santa Clara, Court of Appeal, Sixth District, HO52372 and HO52818.

6. CONSENT CALENDAR

- 6.A. Approval of Minutes. Board action required: Approve Meeting Minutes from 6/16/2026.

7. WARRANTS

- 7.A. Approval of Warrants. Board action required: Approve nine (9) warrants.
 - 1. Mark Thomas & Company, Inc. (District Management Services)
 - 2. First Tech Federal Credit Union (Board of Directors' Payroll)
 - 3. Armento and Hynes, LLP (District Legal Services)
 - 4. Rene Prupes (CASA Conference 1/14 – 1/16/26 Expenses)
 - 5. City of San Jose (TP O&M & Capital Billing Q1 FY2026-27)
 - 6. State Water Resources Control Board (CWSRF Loan Repayment)
 - 7. Local Agency Formation Commission (FY2026-27 LAFCO Share of Costs)
 - 8. California Association of Sanitation Agencies (CASA Conference – Rene Prupes & Mark Negrete)
 - 9. Harshwal & Company LLP (District Audit Services)

8. NEW BUSINESS

- 8.A. FY2025-26 Year End Financial Review. Board action required: None.
- 8.B. Conflict of Interest Codes – Biennial Review. Board action required: Review Conflict of Interest Codes.
- 8.C. SB827 Required Training – Navigating Governance and Finance in Special District. – Board action required. Board Members to complete the training by January 8, 2028.
- 8.D. CalRecycle - SB1383 Annual Report. Board action Required: None.

9. UNFINISHED BUSINESS

- 9.A. BSD Lower Lateral CIP Project Update. Board action required: None.
- 9.B. GreenWaste Recovery, Inc. - Annual Spring Clean Up Planning. Board action required: None.
- 9.C. FPPC Form 470 – Annual Financial Disclosure Statements Update. Board action required: Board members to E-file Form 470 by July 31, 2026.
- 9.D. General Election November 3, 2026 Update. Board action required: Board members up for election to file nomination with the Registrar of Voters by August 7, 2026.
- 9.E. CASA Conference August 4 – 7, 2026 – Board action required: None.

10. HOUSEKEEPING ITEMS

- 10.A. Updates on Housekeeping Items. Board action required: None.
- 10.B. Agenda Items for Next Meeting. Board action required: None.

11 ADJOURNMENT: NEXT REGULAR MEETING – Tuesday, August 4, 2026

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.

* Pursuant to Government Code 54954 subsection b, subsection 4, this facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank Sanitary District exercises jurisdiction.