
**BURBANK SANITARY DISTRICT
REGULAR MEETING AGENDA FOR
August 18, 2026, at 7:00 PM**

**The meeting will be held at 7:00 p.m. in person at District Office, 20863 Stevens Creek Boulevard, Suite 100,
Cupertino, CA 95014.**

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. PUBLIC COMMENTARY – This area is reserved for items **not** listed on the agenda. The Brown Act does not allow discussion of or action on items not on the agenda. The Board may briefly respond to comments or questions from members of the public, provide a reference to staff or other resources for factual information, or direct staff to place the issue on a future agenda. There is a three (3) minute limit for individual speakers.

- 4.A. Visitor Commentary
- 4.B. Agency Representatives
- 4.C. Board Commentary

5. CLOSED SESSION

5.A. CONFERENCE WITH LEGAL COUNSEL –EXISTING LITIGATION

Government Code Section 54956.9(d)(1) Name of Case: West Valley Sanitation District and Burbank Sanitary District v. City of San Jose and City of Santa Clara, Court of Appeal, Sixth District, HO52372 and HO52818.

6. CONSENT CALENDAR

- 6.A. Approval of Minutes. Board action required: Approve Meeting Minutes from 7/21/2026.

7. WARRANTS

- 7.A. Approval of Warrants. Board action required: Approve four (4) warrants.
 - 1. Mark Thomas & Company, Inc. (District Management Services)
 - 2. First Tech Federal Credit Union (Board of Directors' Payroll)
 - 3. Hogan Lovells Cadwalader US LLP (District Court Appeal – May 2026)
 - 4. Hunton Andrews Kurth LLP (District Court Appeal – May 2026)

8. NEW BUSINESS

None.

9. UNFINISHED BUSINESS

- 9.A. BSD Lower Lateral CIP Project Update. Board action required: None.
- 9.B. GreenWaste Recovery, Inc.
 - 1. Annual Spring Clean Up Planning. Board action required: None.
 - 2. Quarterly Report April – June 2026. Board action required: None.
 - 3. Solid Waste Pick up on Bailey Ave Update. Board action required: None.
 - 4. Upcoming Contract Expiration Update. Board action required: None.
- 9.C. District Website Update – AB1637 -BSD URL/Domain. Board action required: None.
- 9.D. SB 827 Fiscal and Financial Training. Board action required: Discussion of reimbursement process for the training.
- 9.E. Report on CASA Conference – Board action required: None.

10. HOUSEKEEPING ITEMS

- 10.A. Updates on Housekeeping Items. Board action required: None.
- 10.B. Agenda Items for Next Meeting. Board action required: None.

11 ADJOURNMENT: NEXT REGULAR MEETING – Tuesday, September 1, 2026

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.

* Pursuant to Government Code 54954 subsection b, subsection 4, this facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank Sanitary District exercises jurisdiction.

BURBANK SANITARY DISTRICT

6. CONSENT CALENDAR

6.A. APPROVAL OF MINUTES

Approve Minutes from Special Meeting of
July 21, 2026

1. CALL TO ORDER

The Board of the Burbank Sanitary District convened this date at 6:00 p.m. in person at the District Office at 20863 Stevens Creek Boulevard, Suite 100, Cupertino, CA 95014 and via teleconferencing. President Prupes called the meeting to order at 6:00 p.m.

2. ROLL CALL

Directors Present: Rene Prupes, Procopio Sclafani, Ken Colson, Mark Negrete (Joined Remotely), Kristina Seldal
Directors Absent: None
Staff: Benjamin Porter (District Manager, Joined Remotely), Sarah Chou (Associate Sanitary Engineer)
Counsel: None
Visitors: None

3. APPROVAL OF AGENDA

Motion: To approve the agenda.

Move: Colson **Second:** Seldal

Board vote (roll call): Ayes: Prupes, Sclafani, Colson, Negrete, Seldal
Noes: None
Abstain: None
Absent: None

4. PUBLIC COMMENTARY

- 4.A. Visitor Commentary – None.
- 4.B. Agency Representatives – None.
- 4.C. Board Commentary – None

5. CLOSED SESSION

5.A. CONFERENCE WITH LEGAL COUNSEL –EXISTING LITIGATION
Government Code Section 54956.9(d)(1) Name of Case: West Valley Sanitation District and Burbank Sanitary District v. City of San Jose and City of Santa Clara, Court of Appeal, Sixth District, HO52372 and HO52818.

There was no closed session.

6. CONSENT CALENDAR

6A. Approval of Minutes from the Regular Meeting of June 16, 2026

Motion: To approve Meeting Minutes from the Regular Meeting of June 16, 2026

Move: Seldal **Second:** Sclafani

Board vote (roll call): Ayes: Prupes, Sclafani, Colson, Negrete, Seldal

Noes: None

Abstain: None

Absent: None

7. WARRANTS

7.A. Approval of Warrants.

1. Mark Thomas & Company, Inc. (District Management Services)
2. First Tech Federal Credit Union (Board of Directors' Payroll)
3. Armento and Hynes, LLP (District Legal Services)
4. Rene Prupes (CASA Conference 1/14 – 1/16/26 Expenses)
5. City of San Jose (TP O&M & Capital Billing Q1 FY2026-27)
6. State Water Resources Control Board (CWSRF Loan Repayment)
7. Local Agency Formation Commission (FY2026-27 LAFCO Share of Costs)
8. California Association of Sanitation Agencies (CASA Conference – Rene Prupes & Mark Negrete)
9. Harshwal & Company LLP (District Audit Services)

Motion: To approve nine (9) warrants as listed.

Move: Colson **Second:** Seldal

Board vote (roll call): Ayes: Prupes, Sclafani, Colson, Negrete, Seldal

Noes: None

Abstain: None

Absent: None

8. NEW BUSINESS

8.A. FY2025-26 Year End Financial Review. Board action required: None.

The Board reviewed and noted the FY2025-26 Year End Financial Review.

8.B. Conflict of Interest Codes – Biennial Review. Board action required: Review Conflict of Interest Codes.

The Board reviewed the District's existing Conflict of Interest Codes. No changes will be made.

8.C. SB827 Required Training – Navigating Governance and Finance in Special District. – Board action required. Board Members to complete the training by January 8, 2028.

The Board directed staff to research additional training locations, dates, and online course options.

8.D. CalRecycle - SB1383 Annual Report. Board action Required: None.

Engineer Chou provided an update regarding SB1383 Annual Report which will be submitted by County Integrated Waste Management Services.

9. UNFINISHED BUSINESS

9.A. BSD Lower Lateral CIP Project Update. Board action required: None.

Engineer Chou provided an update for Lower Lateral CIP Project.

9.B. GreenWaste Recovery, Inc. – Annual Spring Clean Up Planning – Board action required: None.

Engineer Chou provided an update on Annual Spring Clean Up Planning.

9.C. FPPC Form 470 – Annual Financial Disclosure Statements Update. Board action required: Board members to E-file Form 470 by July 31, 2026.

Board Members have not received email for filing FPPC Form 470. Staff to request Registrar of Voters to re-send the filing information.

9.D. General Election November 3, 2026, Update. Board action required: Board members up for election to file nomination with the Registrar of Voters by August 7, 2026.

The Board Members up for election will file their nomination with the Registrar of Voters by August 7, 2026.

9.E. CASA Conference August 4 – 7, 2026 – Board action required: None.

President Prupes and Director Negrete have been registered to attend the CASA conference.

10. HOUSEKEEPING ITEMS

10.A. Updates on Housekeeping Items.

- By consensus, the Board canceled the August 4, 2026, meeting.

10.B. Agenda Items for Upcoming Meetings.

- Director Seldal will be absent from the August 18, 2026, meeting.

11. ADJOURNMENT – NEXT REGULAR MEETING – Tuesday, August 18, 2026.

Motion: To adjourn meeting at 6:42 pm.

Move: Seldal **Second:** Negrete

Board vote (roll call): Ayes: Prupes, Sclafani, Colson, Negrete, Seldal

Noes: None

Abstain: None

Absent: None

Approved: August 18, 2026

Respectfully Submitted,

Mark Thomas & Company, Inc.

Rene Prupes, President

District Manager
Benjamin T. Porter, PE

BURBANK SANITARY DISTRICT

7. WARRANTS

7.A. APPROVAL OF WARRANTS

1. Mark Thomas & Company, Inc.
2. First Tech Federal Credit Union
3. Hogan Lovells Cadwalader US LLP
4. Hunton Andrews Kurth LLP

Warrant List for 08-18-26

#	Payee	Invoice Date	Invoice No.	Invoice Amount	Description	Warrant No.
1	Mark Thomas & Company, Inc.	8/12/2026	61072	\$ 15,372.45	District Management Services (26-B0095)	4304
			61070	\$ 1,012.21	BSD Lateral CIP (25-B0126)	
			61071	\$ 775.47	BSD Laswell Homes (26-B0105)	
			MTCO Subtotal	\$ 17,160.13		
2	Burbank Sanitary District / First Tech Fed Credit Union		N/A		Board Payroll, Processing Fees/Taxes (Amount Deposited)	
	Rene Prupes			\$ 240.00	7/21/2026	
	Procopio Sclafani			\$ 240.00	7/21/2026	
	Ken Colson			\$ 240.00	7/21/2026	
	Mark Negrete			\$ 240.00	7/21/2026	
	Kristina Seldal			\$ 240.00	7/21/2026	
	Total payment to Directors			\$ 1,200.00		
	Estimated processing fees/taxes			\$ 300.00		
	Payroll Deposit to First Tech Subtotal			\$ 1,500.00		4305
3	Hogan Lovells Cadwalader US LLP	7/27/2026	N/A	\$1,906.17	District Court Appeal - May 2026	4306
4	Hunton Andrews Kurth LLP	7/27/2026	N/A	\$530.57	District Court Appeal - May 2026	4307
	TOTAL WARRANT AMOUNT			\$ 21,096.87		
	TOTAL YEAR-TO-DATE WARRANT AMOUNT FY 2026-27			\$ 263,739.32		

BURBANK SANITARY DISTRICT

9. UNFINISHED BUSINESS

- 9.A. BSD Lower Lateral CIP Update
- 9.B. GreenWaste Recovery Inc.
- 9.C. District Website Update
- 9.D. SB 827 Fiscal and Financial Training
- 9.E. Report on CASA Conference

From: [Ashley Picanco](#)
To: [Sarah Chou](#)
Cc: [Omar Lopez](#); [Ereida Atayde](#); [Garying Chan](#); [Brandon Du](#); [Mariana Galvan](#); [Benjamin Porter](#); [Shirley Ho](#)
Subject: RE: Burbank Q2 2026 Report
Date: Monday, August 3, 2026 2:03:16 PM
Attachments: [image001.png](#)

Hello Sarah,

Hope you had a great weekend!

Please see our responses below in [blue](#). Let us know if you have any additional questions.

Thank you,



Ashley Picanco

GreenWaste | Customer Service & Dispatch Supervisor

Office (408) 938-4963 | Mobile (209) 262-8832

625 Charles Street, San Jose, CA 95112

www.greenwaste.com

From: Sarah Chou <schou@markthomas.com>
Sent: Monday, August 3, 2026 10:14 AM
To: Ashley Picanco <Ashley.Picanco@greenwaste.com>
Cc: Omar Lopez <omar.lopez@greenwaste.com>; Ereida Atayde <ereida.atayde@greenwaste.com>; Garying Chan <garying.chan@greenwaste.com>; Brandon Du <Brandon.Du@greenwaste.com>; Mariana Galvan <Mariana.Galvan@greenwaste.com>; Benjamin Porter <bporter@markthomas.com>; Shirley Ho <shirleyho@markthomas.com>
Subject: RE: Burbank Q2 2026 Report

Good Morning Ashley,

Thank you for providing the file that is used to populate the GreenWaste Q2 2026 Report.

I would like to take a step further into asking how the file was created.

1. The tables shown are a summary of data but where is it pulling the data from?
[Tonnage data is pulled from Power BI which is linked to our Scale Report software. Service-related data is pulled directly from our Tower software.](#)
2. Is the data currently being tracked on another software?

Yes, please refer to question #1.

3. How is it and how often is it being tracked?

Scale report data is updated in real time when trucks are weighed on the scales: with, and without loads. Service-related data is updated by our dispatcher(s) and driver(s) when they complete their day route.

4. Can the raw data be provided to the District as well, please?

We are currently working on providing you data via access to a dashboard tied to our Power BI database, but we ran into a issue with sharing with external parties. This is being worked on/upgraded, and once we have more information or it goes live, we will make sure to share with the district.

Thank you,

Sarah Chou

Pronouns: she/her/hers

Associate Sanitary Engineer

(408) 253-7075 direct

MARK THOMAS

From: Ashley Picanco <Ashley.Picanco@greenwaste.com>

Sent: Thursday, July 30, 2026 2:01 PM

To: Shirley Ho <shirleyho@markthomas.com>; Benjamin Porter <bporter@markthomas.com>; Sarah Chou <schou@markthomas.com>

Cc: Omar Lopez <omar.lopez@greenwaste.com>; Ereida Atayde <ereida.atayde@greenwaste.com>; Garying Chan <garying.chan@greenwaste.com>; Brandon Du <Brandon.Du@greenwaste.com>; Mariana Galvan <Mariana.Galvan@greenwaste.com>; Chew, Clif <clifton.chew@cep.sccgov.org>

Subject: Burbank Q2 2026 Report

Hello,

Attached, is the GreenWaste Q2 2026 Report.

Please let us know if you have any questions.

Thank you,



Ashley Picanco

GreenWaste | Customer Service & Dispatch Supervisor

Office (408) 938-4963 | Mobile (209) 262-8832

625 Charles Street, San Jose, CA 95112

www.greenwaste.com



GreenWaste Recovery, LLC.

2540 N First Street, Suite 300

San Jose, CA 95131

(408) 283-4800

Quarterly Report

April 2026 to June 2026

Q2 2026

BURBANK SANITARY DISTRICT

Mixed Compostables, Recyclables, and Yard Trimmings Franchise Agreement



July 30, 2026

Benjamin Porter
Burbank Sanitary District
20863 Stevens Creek Blvd., Suite 100
Cupertino, CA 95014

Dear Mr. Porter,
Enclosed please find the April 2026 to June 2026 (Q2 2026) quarterly report as required by the Collection of Solid Waste, Recyclables, and Yard Trimmings Franchise Agreement between the Burbank Sanitary District, and GreenWaste Recovery, LLC.

The following are highlights of this report:

- 1A Quarterly Summary
- 1B Quarterly Summary
- 2 Residential Collection Summary
- 3 Commercial Collection Summary
- 4 Program Operations
- 5 Customer Service Data
- 6A Phone log and Missed pickup summary
- 6B Missed Pickup Details
- 7 Special Events

It has been a pleasure to serve the Burbank Sanitary District.

Sincerely,

Gar-Ying Chan
Financial Planning & Analysis Manager
garying.chan@greenwaste.com



Diversion & Tonnages

Burbank

Residential, April 2026

Material	Total Tons	Diversion %	Total Trash Tons	A	B	A + B
				Recycled (without Yard Waste) Tons	Recycled Yard Waste Tons	Total Recycled Tons
CURBSIDE RECYCLABLES 1	24.52	71.46%	7.00	17.52	-	17.52
CURBSIDE RECYCLABLES 2	2.53	52.44%	1.20	1.33	-	1.33
CURBSIDE RECYCLABLES 3	-	33.41%	-	-	-	-
CURBSIDE RECYCLABLES 4	-	-	-	-	-	-
PROCESSED COMPOSTABLES 2	67.26	57.54%	28.56	38.70	-	38.70
BULKY ITEMS	0.42	6.55%	0.39	0.03	-	0.03
ELECTRONICS-IN	-	61.95%	-	-	-	-
YARDWASTE -IN	46.78	100.00%	-	-	46.78	46.78
TRASH/MSW 2	-	-	-	-	-	-
TRASH/MSW 5	-	0.00%	-	-	-	-
Total Residential	141.51		37.15	57.58	46.78	104.36

73.75% Diversion

Residential, May 2026

Material	Total Tons	Diversion %	Total Trash Tons	A	B	A + B
				Recycled (without Yard Waste) Tons	Recycled Yard Waste Tons	Total Recycled Tons
CURBSIDE RECYCLABLES 1	26.60	71.33%	7.63	18.97	-	18.97
CURBSIDE RECYCLABLES 2	-	52.22%	-	-	-	-
CURBSIDE RECYCLABLES 3	2.58	33.10%	1.73	0.85	-	0.85
CURBSIDE RECYCLABLES 4	-	-	-	-	-	-
PROCESSED COMPOSTABLES 2	61.74	58.15%	25.84	35.90	-	35.90
BULKY ITEMS	0.54	6.55%	0.50	0.04	-	0.04
ELECTRONICS-IN	1.30	61.77%	0.50	0.80	-	0.80
YARDWASTE -IN	46.55	100.00%	-	-	46.55	46.55
TRASH/MSW 2	-	-	-	-	-	-
TRASH/MSW 5	43.96	0.00%	43.96	-	-	-
Total Residential	183.27		80.15	56.57	46.55	103.12

56.27% Diversion

Residential, June 2026

Material	Total Tons	Diversion %	Total Trash Tons	A	B	A + B
				Recycled (without Yard Waste) Tons	Recycled Yard Waste Tons	Total Recycled Tons
CURBSIDE RECYCLABLES 1	39.43	74.42%	10.09	29.34	-	29.34
CURBSIDE RECYCLABLES 2	-	57.37%	-	-	-	-
CURBSIDE RECYCLABLES 3	-	40.32%	-	-	-	-
CURBSIDE RECYCLABLES 4	-	-	-	-	-	-
PROCESSED COMPOSTABLES 2	81.22	56.83%	35.06	46.16	-	46.16
BULKY ITEMS	0.26	6.55%	0.24	0.02	-	0.02
ELECTRONICS-IN	-	65.89%	-	-	-	-
YARDWASTE -IN	56.59	100.00%	-	-	56.59	56.59
TRASH/MSW 2	-	-	-	-	-	-

TRASH/MSW 5		0.00%	-	-	-	-
Total Residential	177.50		45.39	75.52	56.59	132.11

74.43% Diversion

				A	B	A + B
Material	Total Tons	Diversion %	Total Trash Tons	Recycled (without Yard Waste) Tons	Recycled Yard Waste Tons	Total Recycled Tons
CURBSIDE RECYCLABLES 1	90.55	72.71%	24.71	65.84	-	65.84
CURBSIDE RECYCLABLES 2	2.53	52.44%	1.20	1.33	-	1.33
CURBSIDE RECYCLABLES 3	2.58	33.10%	1.73	0.85	-	0.85
CURBSIDE RECYCLABLES 4	-		-	-	-	-
PROCESSED COMPOSTABLES 2	210.22	57.45%	89.45	120.77	-	120.77
BULKY ITEMS	1.22	6.55%	1.14	0.08	-	0.08
ELECTRONICS-IN	1.30	61.77%	0.50	0.80	-	0.80
YARDWASTE -IN	149.92	100.00%	-	-	149.92	149.92
TRASH/MSW 2	-		-	-	-	-
TRASH/MSW 5	43.96	0.00%	43.96	-	-	-
Total Residential	502.28		162.69	189.67	149.92	339.59

67.61% Diversion

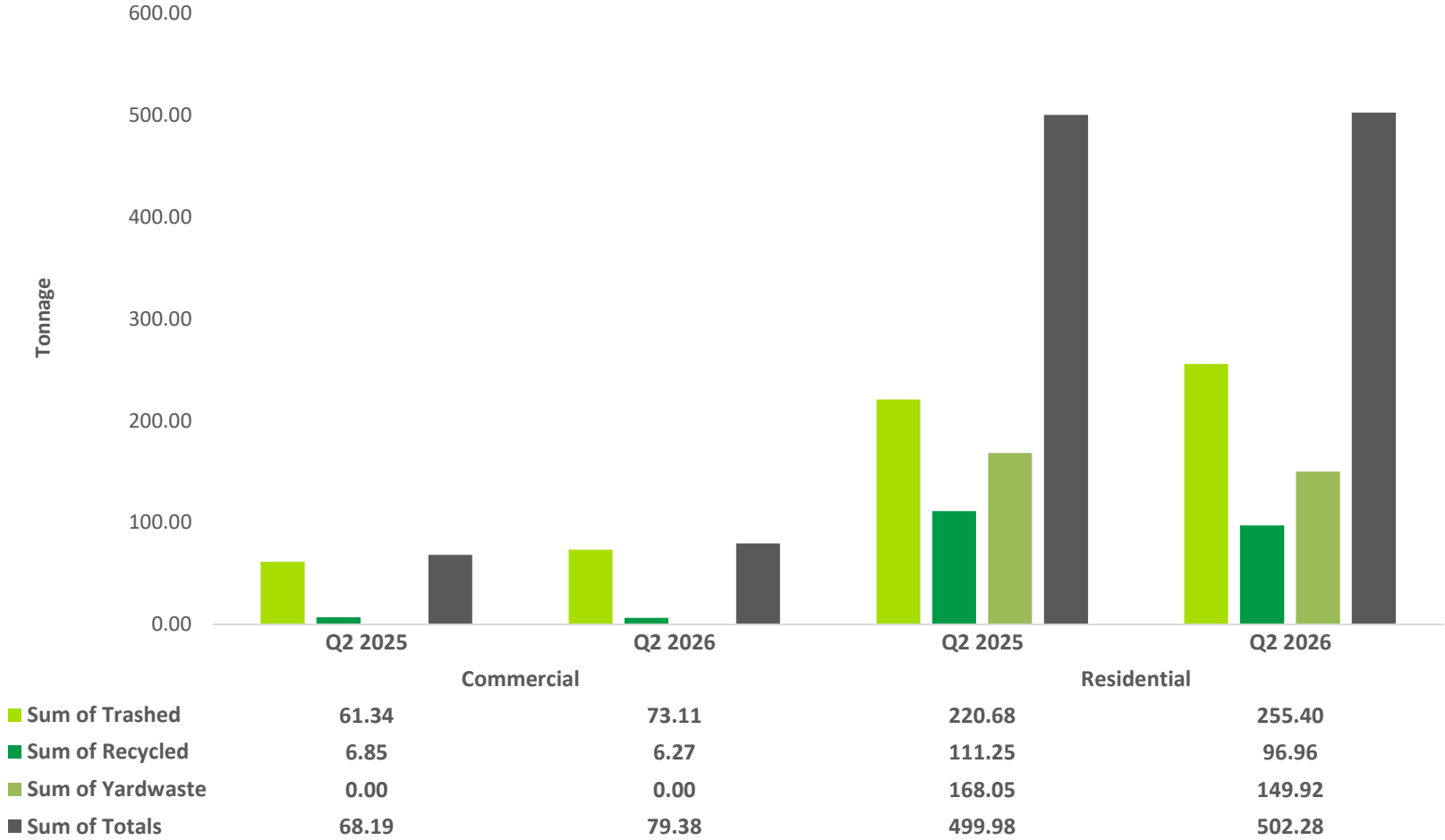
Residential, Q2 2026

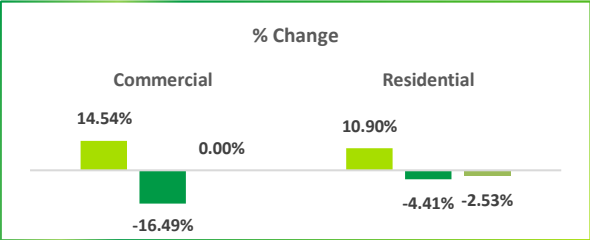
Commercial, April 2026	Material	Total Tons	Diversion %	Total Trash Tons	Recycled (without Yard Waste) Tons
	OFFICE RECYCLABLES 2	2.59	52.44%	1.23	1.36
	OFFICE RECYCLABLES 3	0.06	33.41%	0.04	0.02
	OFFICE RECYCLABLES 4			-	-
	PROCESSED COMPOSTABLES 2	22.45	57.54%	9.53	12.92
	Total Commercial	25.10		10.80	14.30
56.96% Diversion					
Commercial, May 2026	Material	Total Tons	Diversion %	Total Trash Tons	Recycled (without Yard Waste) Tons
	OFFICE RECYCLABLES 2	1.72	52.22%	0.82	0.90
	OFFICE RECYCLABLES 3	-	33.10%	-	-
	OFFICE RECYCLABLES 4			-	-
	PROCESSED COMPOSTABLES 2	25.30	58.15%	10.59	14.71
	Total Commercial	27.02		11.41	15.61
57.77% Diversion					
Commercial, June 2026	Material	Total Tons	Diversion %	Total Trash Tons	Recycled (without Yard Waste) Tons
	OFFICE RECYCLABLES 2	1.90	57.37%	0.81	1.09
	OFFICE RECYCLABLES 3	-	40.32%	-	-
	OFFICE RECYCLABLES 4			-	-
	PROCESSED COMPOSTABLES 2	25.36	56.83%	10.95	14.41
	Total Commercial	27.26		11.76	15.50
56.87% Diversion					
Commercial, Q2 2026	Material	Total Tons	Diversion %	Total Trash Tons	Recycled (without Yard Waste) Tons
	OFFICE RECYCLABLES 2	6.21	75.00%	2.86	3.35
	OFFICE RECYCLABLES 3	0.06	75.00%	0.04	0.02
	OFFICE RECYCLABLES 4	-	75.00%	-	-
	PROCESSED COMPOSTABLES 2	73.11	75.00%	31.07	42.04
	Total Commercial	79.38		33.97	45.41
57.21% Diversion					

		Total	Total	A	B	A + B	
		Tons	Trash	Recycled (without Yard Waste)	Recycled Yard Waste	Total Recycled	
		Tons	Tons	Tons	Tons	Tons	
Residential & Commercial	April 2026 Grand Total	166.61	47.95	71.88	46.78	118.66	71.22% Diversion
Residential & Commercial	May 2026 Grand Total	210.29	91.56	72.18	46.55	118.73	56.46% Diversion
Residential & Commercial	June 2026 Grand Total	204.76	57.15	91.02	56.59	147.61	72.09% Diversion
Residential & Commercial	Q2 2026 Grand Total	581.66	196.66	235.08	149.92	385.00	66.19% Diversion

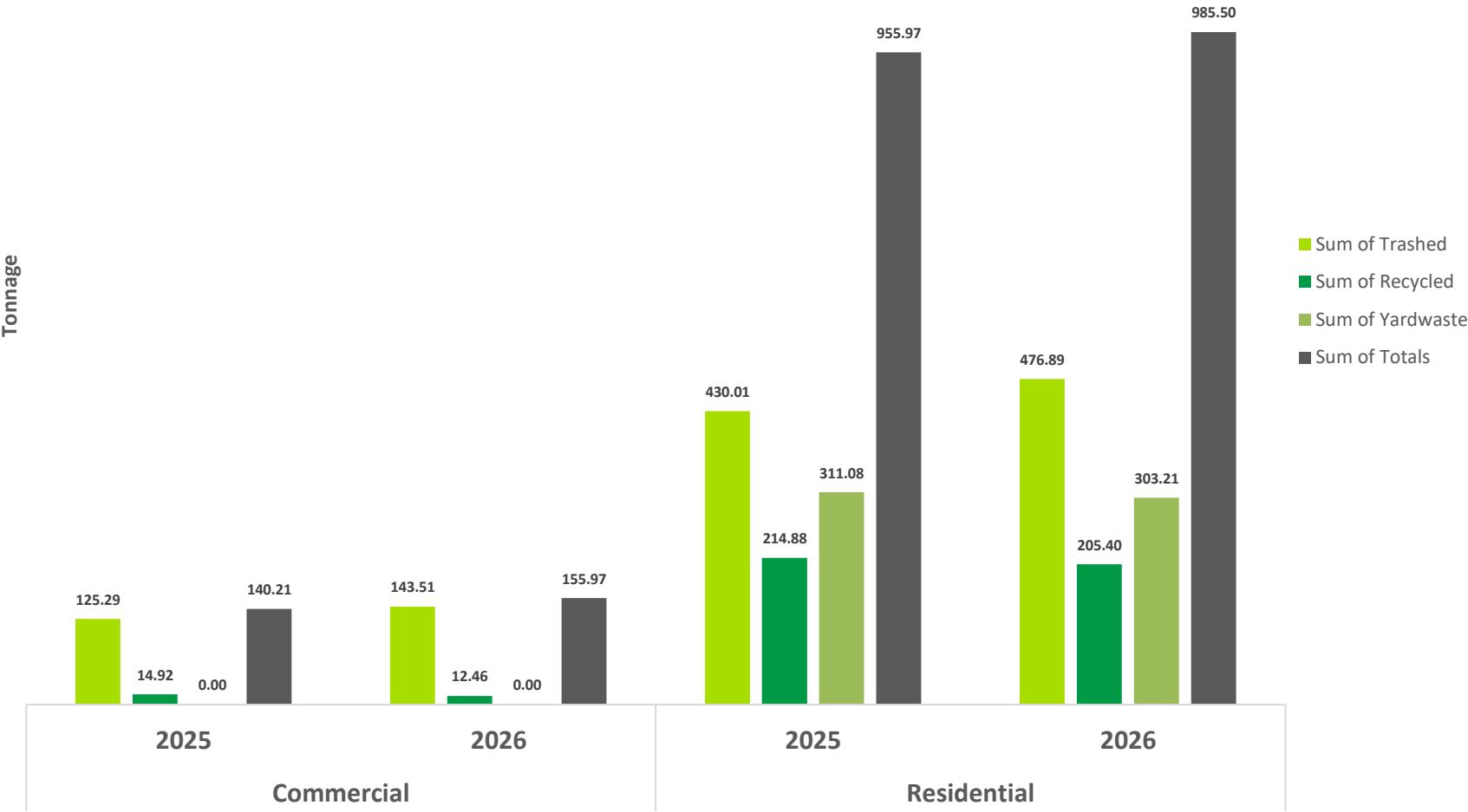


Burbank Quarterly :
Year over Year (YoY) Comparison



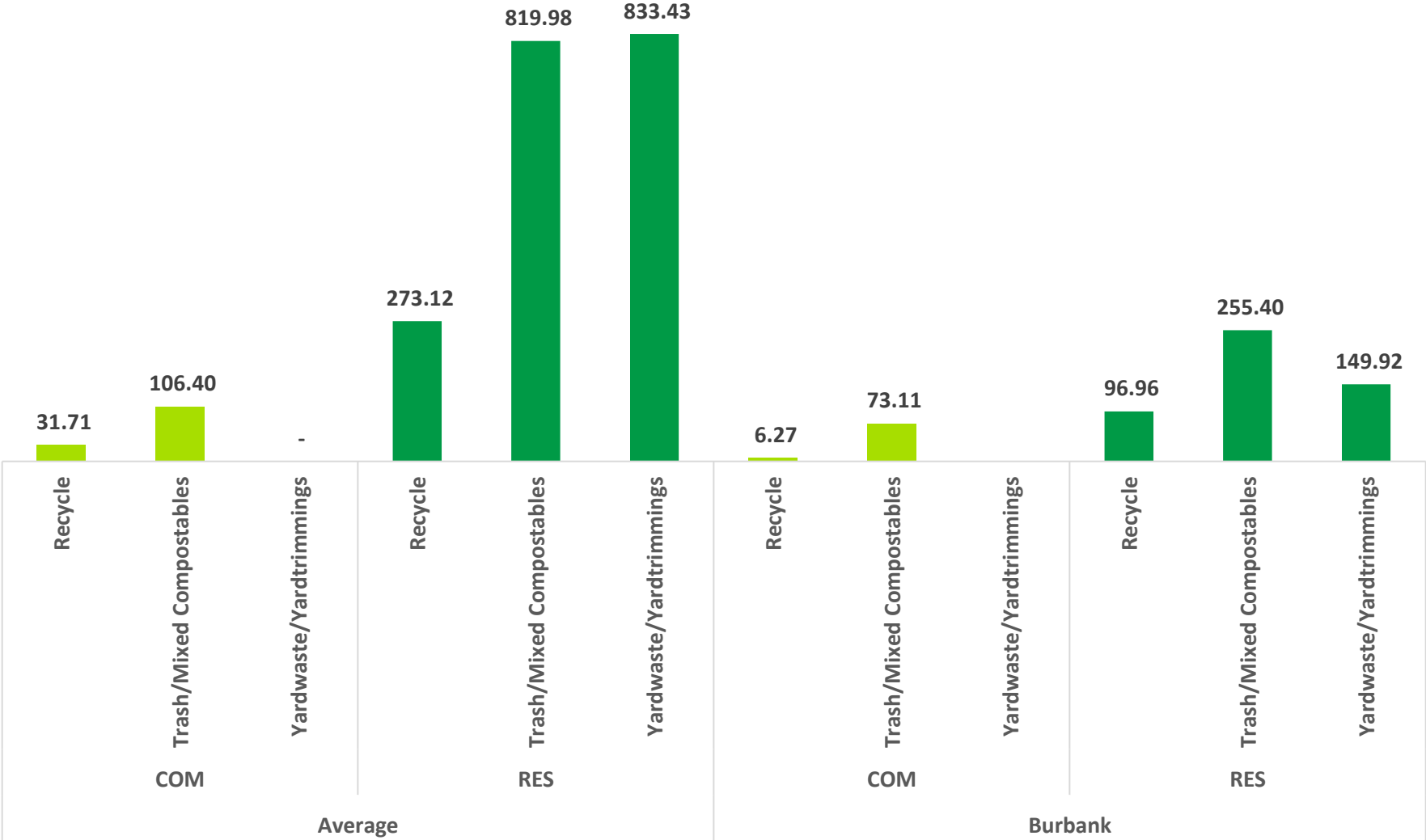


Burbank Annual :
Year over Year (YoY) Comparison



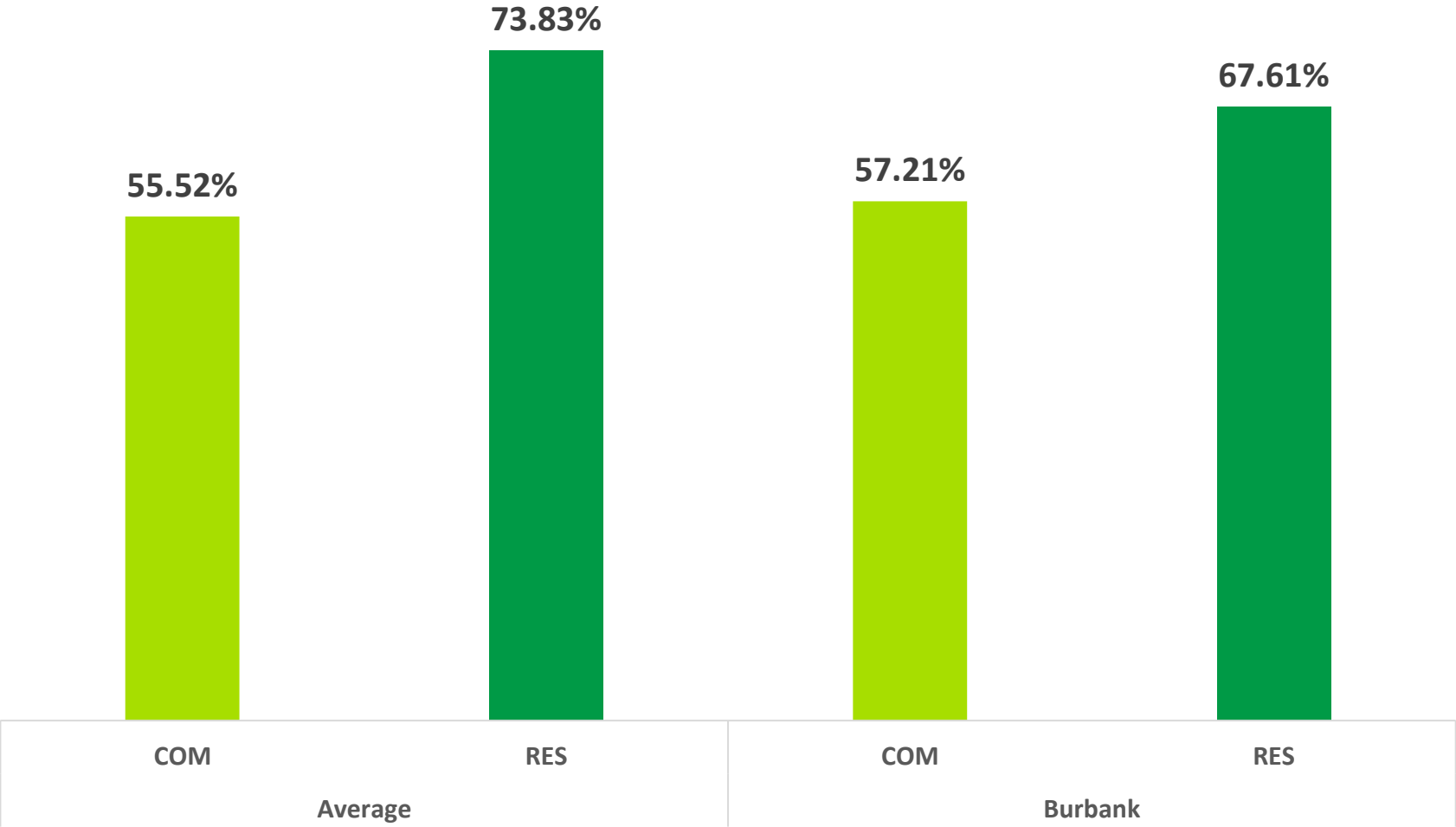


Tonnage Categories :
Average Q2 2026 vs Burbank Q2 2026





Diversion Rate :
Average Q2 2026 vs Burbank Q2 2026





Residential Collection Summary

Residential Collection

Cart Count Totals - Trash

Code	Description	Quantity
R20TR	20-gal trash cart	126
R20TR-ADDL	20-gal trash additional cart	1
R20TR-DIS	20-gal discounted trash cart	5
R32TR	32-gal trash cart	519
R32TR-A	32-gal trash cart 0-100ft	7
R32TR-DIS	32-gal discounted trash cart	0
R64TR	64-gal trash cart	219
R64TR-A	64-gal trash cart - 0-100ft	1
R64TR-DIS	64-gal discounted trash cart	0
R96TR	96-gal trash cart	115
R96TR-A	96-gal trash cart - 0-100ft	6

Cart Count Totals - Recycle

Code	Description	Quantity
R32REC	32-gal recycle cart	2
R64REC	64-gal recycle cart	179
R96REC	96-gal recycle cart	851

Cart Count Totals - Yard Waste

Code	Description	Quantity
R64YW	64-gal yard waste cart	163
R96YW	96-gal yard waste cart	860



Commercial Collection Summary

Commercial Collection Summary

Bin Count Totals - Trash

Code	Recycle Description	Frequency	Quantity
01FLTR	1yd front load	weekly	21
01FLTR	1yd front load	2x week	1
01FLTR	1yd front load	3x week	1
02FLTR	2yd front load	weekly	23
02FLTR	2yd front load	2x week	2
03FLTR	3yd front load	weekly	4
06FLTR	6yd front load	weekly	1
06FLTR	6yd front load	4x week	0
C32TR	32-gal trash cart	weekly	3
C64TR	64-gal trash cart	weekly	4
C96TR	96-gal trash cart	weekly	4

Bin Count Totals - Recycle

Code	Recycle Description	Frequency	Quantity
01FLREC	1yd front load	weekly	3
01FLREC	1yd front load	2x week	1
02FLREC	2yd front load	weekly	7
02FLREC	2yd front load	2x week	2
C32REC	32-gal recycle cart	weekly	1
C64REC	64-gal recycle cart	weekly	7
C96REC	96-gal recycle cart	weekly	58

Bin Count Totals - Yard Waste

Code	Recycle Description	Frequency	Quantity
C96YW	96-gal yard waste cart	weekly	13



Program Operations

During Q2 2026, there were no significant changes that occurred for collections, processing, and marketing for GreenWaste Recovery, LLC.



Customer Service Data

During Q2 2026, GreenWaste issued 17 non-collection notices (NCN) to residents. Most of the non-collection notices issued were due to: Contaminated - yardwaste. Notices were issued to educate the residents.

Cust ID	Date	Service Tagged	Route	Notice	Note
109411 - 0001	4/6/2026	R96YW	BUR3	Contaminated - yardwaste	trash
250715 - 0001	4/6/2026	R32TR	BUR1	Extras not scheduled	personal cart
110439 - 0001	4/9/2026	02FLTR	BURFL1-T	Blocked	@9:30 2 cars picture was taken white car and khaki toyota highlander
093926 - 0001	4/27/2026	R96YW	BUR3	Contaminated - yardwaste	trash Tag #12504
194319 - 0001	5/4/2026	R96YW	BUR3	Contaminated - yardwaste	Tag # 10455 - trash
250715 - 0001	5/4/2026	R96YW	BUR3	Contaminated - yardwaste	Tag # 10370 trash
092364 - 0001	5/18/2026	02FLTR	BURFL1-T	Gate Issue " closed, locked, code invalid	gate closed with lock
093926 - 0001	5/18/2026	R96YW	BUR3	Contaminated - garbage	tagged 10366, can had trash
093932 - 0001	5/18/2026	R96YW	BUR3	Contaminated - garbage	Tagged 10372 @10:45 casn full of trash
093988 - 0001	5/25/2026	R96YW	BUR3	Contaminated - yardwaste	TAG # 17298 wood
190642 - 0001	6/1/2026	R96YW	BUR3	Contaminated - yardwaste	tagged can was full of wood @8:07, 17401
204827 - 0001	6/1/2026	R96REC	BUR2	Contaminated - recycle	wood

Cust ID	Date	Service Tagged	Route	Notice	Note
213643 - 0001	6/1/2026	R96TR	BUR1	Extras not scheduled	Had 2 extra bags left behind
094672 - 0001	6/8/2026	R96TR	BUR1	Contaminated - yardwaste	Tagged @9:26 pet waste in can #17404
110439 - 0001	6/11/2026	02FLTR	BURFL1-T	Blocked	@8:41 had already passed one before this was 2nd time they have 2 cars blocking the bins
094908 - 0001	6/15/2026	R64YW	BUR3	Contaminated - yardwaste	Tagged, contaminated with constructiopn material
184938 - 0001	6/15/2026	R96YW	BUR3	Contaminated - yardwaste	tagged, can had wood

Notice	Quantity
Contaminated - yardwaste	9
Blocked	2
Contaminated - garbage	2
Extras not scheduled	2
Contaminated - recycle	1
Gate Issue â€œ closed, locked, code invalid	1
Grand Total	17



Missed Pickup Details

CustID	Miss on:	Notes:
0937600001	96G-REC	Please service (1)-96 gal REC
0939120001	96G-REC	Please return to service (1) 96 GAL REC cart.
2333170001	64G-TR	Service 1-64gl Trash Curbside
0950360001	20G-TR	please service (1) 20g tr cart on curbside. tag /report if any issues



Special Events

During Q2 2026, The Town's annual Clean-Up event was held on Saturday, May 16, 2026.

From: [Ashley Picanco](#)
To: [Sarah Chou](#)
Cc: [Shirley Ho](#)
Subject: RE: BSD GreenWaste Solid Waste Pick Up on Bailey Avenue
Date: Friday, August 7, 2026 10:17:21 AM
Attachments: [image001.png](#)
[Bailey Ave .png](#)

Hello Sarah,

I'm doing well, and I hope you're doing well too.

Are you referring to the section of Bailey Ave between Revey Ave and N. Bascom Ave (see attached)? If so, based on Google Maps, I'm assuming the "NO PARKING" signs are in place because the street is relatively narrow. There are also a few reasons why we would not want customers moving their carts across the street:

1. Per the franchise agreement, residents are required to place their carts directly in front of their own homes.
2. Moving carts across the street could create several issues, including:
 - Neighbors across the street may not appreciate other residents placing carts in front of their homes.
 - Carts could be mistaken for another resident's, making it difficult to verify ownership or determine whether a resident has placed out more carts than they are subscribed for.
3. Since this section of the street is narrow, having all the carts placed on one side could create a safety concern for traffic and collection operations.

Please let us know if you have any additional questions. We're happy to help.

Thank you,



Ashley Picanco
GreenWaste | Customer Service & Dispatch Supervisor
Office (408) 938-4963 | Mobile (209) 262-8832
625 Charles Street, San Jose, CA 95112
www.greenwaste.com

From: Sarah Chou <schou@markthomas.com>

Sent: Thursday, August 6, 2026 2:09 PM

To: Ashley Picanco <Ashley.Picanco@greenwaste.com>

Cc: Shirley Ho <shirleyho@markthomas.com>

Subject: BSD GreenWaste Solid Waste Pick Up on Bailey Avenue

Good Afternoon Ashley,

I hope you are doing well.

A resident recently contacted GreenWaste to request that trash cans on Bailey Avenue be placed on the **no parking side of the street**. The resident indicated that they were told this request could not be accommodated, but no explanation was provided. Could you please provide an official reason why trash cans cannot be serviced from the no parking side of Bailey Avenue?

Currently, residents place their trash cans in front of their homes or driveways on collection days. This creates several challenges:

- Trash cans often need to be placed between parked vehicles, as shown in **Photo 1**, which can make access difficult and reduce available parking space.
- In some cases, cans are placed in front of driveways, as shown in **Photo 2**, potentially blocking access or requiring residents to move their cans after leaving home for work in the morning.

The resident's proposed solution is to have all trash cans placed on the **no parking side of Bailey Avenue**, as illustrated in **Photo 3**. This approach could help reduce conflicts with parked vehicles and driveway access. Another solution is to also place cans on the sidewalk, as shown in **Photo 4**, which some neighbors already do.

Please let me know if you have any questions or concerns.

Thank you,

Sarah Chou

Pronouns: she/her/hers

Associate Sanitary Engineer

(408) 253-7075 direct

MARK THOMAS

markthomas.com

From: [Shirley Ho](#)
To: "Rene Prupes"; [Sarah Chou](#)
Cc: [Benjamin Porter](#); [Valerie Armento](#)
Subject: RE: SB 827 Training Workshop
Date: Monday, August 3, 2026 10:35:00 AM

President Prupes,

Thank you for your email. I will add this item to the agenda for the next meeting.

Please note that BSD is not a member of CSDA.

Thank you,

Shirley Ho

District Technical Analyst – Burbank Sanitary District
(408) 255-2137 (Office) 408-477-7312 (Direct)

MARK THOMAS

From: Rene Prupes <challah007@yahoo.com>
Sent: Friday, July 31, 2026 7:25 PM
To: Sarah Chou <schou@markthomas.com>; Shirley Ho <shirleyho@markthomas.com>
Cc: Benjamin Porter <bporter@markthomas.com>; Valerie Armento <valeriearmento@yahoo.com>
Subject: Fw: SB 827 Training Workshop

Hi Sarah and Shirley,

I hope you are reading this after a a great weekend.

Valerie has approved an additional option to complete training for SB 827. It is online, and on-demand so can be completed at any time. It is priced in line with the September scheduled online workshop and considerably less than the in-person workshop. Please add it to the list of choices available to the BSD Directors and let them know.

Kindly add to the agenda for the next meeting discussion of the reimbursement process for the training, whether per diem will be provided, and if Director's choose the on-demand option, how to use agency membership to log in to the CSDA website, if needed.

Thanks,
Rene

----- Forwarded Message -----

From: Rene Prupes <challah007@yahoo.com>
To: Valerie Armento <valeriearmento@yahoo.com>
Sent: Monday, July 27, 2026 at 09:14:11 PM PDT
Subject: Re: SB 827 Training Workshop

Great, thanks!

On Monday, July 27, 2026 at 07:46:23 PM PDT, Valerie Armento <valeriearmento@yahoo.com> wrote:

Yes, this is an option for fulfilling the training requirement. It is by the same entity doing the program in San Leandro in person.

Sent from my Galaxy

----- Original message -----

From: Rene Prupes <challah007@yahoo.com>

Date: 7/27/26 6:12 PM (GMT-08:00)

To: Valerie Armento <valeriearmento@yahoo.com>

Cc: Benjamin Porter <bporter@markthomas.com>, Sarah Chou <schou@markthomas.com>, Shirley Ho <shirleyho@markthomas.com>

Subject: Re: SB 827 Training Workshop

Hi Valerie,

Would you be willing to take a look at this option and see if it might be acceptable? It's online and on-demand for \$115 per person.

<https://www.pathlms.com/csda/courses/134353>

Thanks,
Rene

On Monday, July 27, 2026 at 03:56:03 PM PDT, Shirley Ho <shirleyho@markthomas.com> wrote:

Dear Directors,

Valerie has provided additional information regarding the SB 827 Training Workshop.
Please see the email below for details.

Thank you,

Shirley Ho

District Technical Analyst – Burbank Sanitary District
(408) 255-2137 (Office) 408-477-7312 (Direct)

MARK THOMAS

From: Valerie Armento <valeriearmento@yahoo.com>

Sent: Thursday, July 23, 2026 5:03 PM

To: Shirley Ho <shirleyho@markthomas.com>

Cc: Sarah Chou <schou@markthomas.com>; Benjamin Porter <bporter@markthomas.com>
Subject: Re: SB 827 Training Workshop

Here is some additional information.

The training offered by CSDA (flyer previously provided) will be on Wednesday, October 14 from 9 to noon (with continental breakfast starting at 8:30), at the Ashland Roots Center located at 16100 E. 14th St. in San Leandro. If BSD is a member of CSDA, one board member may attend for free. Other attendees would be \$150 each. Any additional questions could be answered by Olivia Robertson who can be reached at oliviar@csda.net

It does not appear there will be an online option.

A training also is being offered by the California Counties Foundation on Monday, September 21 from 9-11. This is solely a virtual webinar. CSAC members are being charged \$100, everyone else \$249. Contact Salote at csacinstitute@counties.org

I will continue to keep an eye out for options.

On Wednesday, July 22, 2026 at 02:13:59 PM PDT, Shirley Ho <shirleyho@markthomas.com> wrote:

Hi Valerie

Per last night's meeting, the Board would like additional information about this training, including whether there are other available dates or times, if an online option is offered, and whether other organizations provide this training.

Thank you.

Shirley Ho

District Technical Analyst – Burbank Sanitary District
(408) 255-2137 (Office) 408-477-7312 (Direct)

MARK THOMAS

From: Valerie Armento <valeriearmento@yahoo.com>

Sent: Thursday, June 25, 2026 12:39 PM

To: Rene Prupes <challah007@yahoo.com>; Pete Sclafani <psclafani@gmail.com>; Ken Colson <waterwalla@yahoo.com>; Kristina Seldal <kmvinson@yahoo.com>; Mark Negrete <manmademetart@gmail.com>

Cc: Benjamin Porter <bporter@markthomas.com>; Shirley Ho <shirleyho@markthomas.com>

Subject: SB 827 Training Workshop

In late December I advised the Board of new fiscal training requirements imposed by SB 827.

Attached is a workshop flyer that has come to my attention listing workshops offered by the California Special Districts Association. This is the first time I have seen such a training offered. The closest workshop on the list is in Hayward on Wednesday, October 14.

You have until the end of 2027 to take the training.

Valerie