

1. CALL TO ORDER

The Board of the Burbank Sanitary District convened this date at 7:00 p.m. in person at the District Office at 20863 Stevens Creek Boulevard, Suite 100, Cupertino, CA 95014. President Prupes called the meeting to order at 7:00 p.m.

2. ROLL CALL

Directors Present: Rene Prupes, Procopio Sclafani, Ken Colson, Mark Negrete,
Directors Absent: Kristina Seldal
Staff: Benjamin Porter (District Manager), Sarah Chou (Associate Sanitary Engineer)
Counsel: None
Visitors: None

3. APPROVAL OF AGENDA

Motion: To approve the agenda.

Move: Negrete **Second:** Sclafani

Board vote: **Ayes:** Prupes, Sclafani, Colson, Negrete
 Noes: None
 Abstain: None
 Absent: Seldal

4. PUBLIC COMMENTARY

- 4.A. Visitor Commentary – None.
- 4.B. Agency Representatives – None.
- 4.C. Board Commentary – None.

5. CLOSED SESSION

5.A. CONFERENCE WITH LEGAL COUNSEL –EXISTING LITIGATION
Government Code Section 54956.9(d)(1) Name of Case: West Valley Sanitation District and Burbank Sanitary District v. City of San Jose and City of Santa Clara, Court of Appeal, Sixth District, HO52372 and HO52818.

There was no closed session.

6. CONSENT CALENDAR

6A. Approval of Minutes from the Special Meeting of July 21, 2026

Motion: To approve Meeting Minutes from the Special Meeting of July 21, 2026

Move: Colson **Second:** Negrete

Board vote: **Ayes:** Prupes, Sclafani, Colson, Negrete
 Noes: None
 Abstain: None
 Absent: Seldal

7. WARRANTS

7.A. Approval of Warrants.

1. Mark Thomas & Company, Inc. (District Management Services)
2. First Tech Federal Credit Union (Board of Directors' Payroll)
3. Hogan Lovells Cadwalader US LLP (District Court Appeal – May 2026)
4. Hunton Andrews Kurth LLP (District Court Appeal – May 2026)

Motion: To approve four (4) warrants as listed.

Move: Sclafani **Second:** Negrete

Board vote: **Ayes:** Prupes, Sclafani, Colson, Negrete
 Noes: None
 Abstain: None
 Absent: Seldal

8. NEW BUSINESS

None.

9. UNFINISHED BUSINESS

9.A. BSD Lower Lateral CIP Project Update. Board action required: None.

Engineer Chou provided an update for the Lower Lateral CIP Project.

9.B. GreenWaste Recovery, Inc.

1. Annual Spring Clean Up Planning. Board action required: None.
 - a. District Staff posted Annual Clean Up Day Debrief on District's website.
 - b. District Staff created and posted mailing list on District's website.
2. Quarterly Report April – June 2026. Board action required: None.
 - a. The Board reviewed and noted the Quarterly Report April – June 2026.
3. Solid Waste Pick up on Bailey Ave Update. Board action required: None.
 - a. The Board reviewed the response from GreenWaste and will monitor the situation.

4. Upcoming Contract Expiration Update. Board action required: None.
- a. The Board has reviewed and directed District Staff to continue the RFP process.
- 9.C. District Website Update – AB1637 -BSD URL/Domain. Board action required: None.
- District Staff to research more about the process and provide update at the next meeting.
- 9.D. SB 827 Fiscal and Financial Training. Board action required: Discussion of reimbursement process for the training.
- District Staff to find out if everyone can be registered at once; paid by one invoice. Provide update at the next meeting.
- 9.E. Report on CASA Conference – Board action required: None.
- Directors provided a summary of their experiences at the CASA 2026 Annual Conference.

10. HOUSEKEEPING ITEMS

- 10A. Updates on Housekeeping Items.
- By consensus, the Board canceled the September 1, 2026, meeting.
- 10.B. Agenda Items for Upcoming Meetings.
- No update.

11. ADJOURNMENT – NEXT REGULAR MEETING – Tuesday, September 15, 2026, at 7 PM.

Motion: To adjourn meeting at 8:01 pm.

Move: Negrete

Second: Sclafani

Board vote:

Ayes: Prupes, Sclafani, Colson, Negrete

Noes: None

Abstain: None

Absent: Seldal

Approved: September 15, 2026

Respectfully Submitted,

Mark Thomas & Company, Inc.

Rene Prupes, President

District Manager
Benjamin T. Porter, PE