

1. CALL TO ORDER

The Board of the Burbank Sanitary District convened this date at 7:00 p.m. in person at the District Office at 20863 Stevens Creek Boulevard, Suite 100, Cupertino, CA 95014. President Prupes called the meeting to order at 7:00 p.m.

2. ROLL CALL

Directors Present: Rene Prupes, Procopio Sclafani, Ken Colson, Mark Negrete, Kristina Seldal
Directors Absent: None
Staff: Benjamin Porter (District Manager), Sarah Chou (Associate Sanitary Engineer)
Counsel: None
Visitors: None

3. APPROVAL OF AGENDA

Motion: To approve the agenda.

Move: Seldal **Second:** Negrete

Board vote: **Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal
Noes: None
Abstain: None
Absent: None

4. PUBLIC COMMENTARY

- 4.A. Visitor Commentary – None.
- 4.B. Agency Representatives – None.
- 4.C. Board Commentary – None.

5. CLOSED SESSION

5.A. CONFERENCE WITH LEGAL COUNSEL –EXISTING LITIGATION

Government Code Section 54956.9(d)(1) Name of Case: West Valley Sanitation District and Burbank Sanitary District v. City of San Jose and City of Santa Clara, Court of Appeal, Sixth District, HO52372 and HO52818.

There was no closed session.

6. CONSENT CALENDAR

6A. Approval of Minutes from the Special Meeting of August 18, 2026

Motion: To approve Meeting Minutes from the Regular Meeting of August 18, 2026

Move: Seldal **Second:** Negrete

Board vote: **Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal.
 Noes: None
 Abstain: None
 Absent: None

7. WARRANTS

7.A. Approval of Warrants.

1. Mark Thomas & Company, Inc. (District Management Services)
2. First Tech Federal Credit Union (Board of Directors' Payroll)
3. Rene Prupes (CASA Conference Expenses)
4. Mark Negrete (CASA Conference Expenses)

Motion: To approve four (4) warrants as listed.

Move: Sclafani **Second:** Seldal

Board vote: **Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal
 Noes: None
 Abstain: None
 Absent: None

8. NEW BUSINESS

None.

9. UNFINISHED BUSINESS

9.A. BSD Lower Lateral CIP Project Update. Board action required: Review and comment for bid packet.

The Board reviewed the BSD 2026 Lower Lateral CIP – Phase 2 project bid packet and approved for the project to be advertised.

9.B. GreenWaste Recovery, Inc.

1. Fall-Winter Newsletter. Board action required: Review Newsletter.

The Board reviewed the Newsletter and provided comments.

2. Quarterly Report Update. Board action required: None.

Engineer Chou and Director Sclafani had a meeting with GreenWaste to discuss data used in Quarterly Report. GreenWaste to provide the requested data within the next week.

9.C. November 3, 2026, General Election Update. Board action required: None.

The Board noted the November 3, 2026, General Election update.

9.D. SB 827 Fiscal and Financial Training. Board action required: Approve registration of all five Directors for the training under one invoice.

The Board approved the registration of all five Directors for the SB 827 Fiscal and Financial Training under one invoice.

Motion: To authorize payment of up to \$750 to Mark Thomas for the training registration.

Move: Seldal **Second:** Negrete

Board vote: **Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal
 Noes: None
 Abstain: None
 Absent: None

10. HOUSEKEEPING ITEMS

10A. Updates on Housekeeping Items.

No update.

10.B. Agenda Items for Upcoming Meetings.

- The Board will meet on October 6, 2026.

11. ADJOURNMENT – NEXT REGULAR MEETING – Tuesday, October 6, 2026, at 7 PM.

Motion: To adjourn meeting at 7:51 pm.

Move: Negrete **Second:** Seldal

Board vote: **Ayes:** Prupes, Sclafani, Colson, Negrete, Seldal
 Noes: None
 Abstain: None
 Absent: None

Approved: October 6, 2026

Respectfully Submitted,

Mark Thomas & Company, Inc.

Rene Prupes, President

District Manager
Benjamin T. Porter, PE